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MPO Policy Committee

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Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
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Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Kaci N. Crowley
Planning Liaison

Heidi E. Lichtenberger
Council Director

Kane Kendall Council of Mayors Bicycle and Pedestrian Committee

February 2, 2023

2:00 p.m.

Forest Preserve District of Kane County
1996 S. Kirk Road, Geneva, IL 60134
Meeting Minutes

Attendance

Ben Habberthur – Chair
Jennifer Rooks-Lopez
Don Kirchenberg
Lindsay Bayley
Daniel Harper
Danielle Marion
Bryan Beach
Laura Rudow
Patrick Knapp
Joanne Spitz
Amy Moore
Kim Hanson
Scott Nadeau
Roopa Anjanappa

Jackie Forbes
Heidi Lichtenberger
Kaci Crowley

Executive Director
Chief of Planning and Land Management
Volunteer
Program Lead, Safe & Complete Streets
Village Planner
Planning and Zoning Administrator
Streets Foreman
Parks Superintendent
Senior Planner
Commissioner
Commissioner
Director of Parks
Executive Director
City Engineer

Executive Director
Council Director
Bike Ped Coordinator/Planning Liaison

FPDKC
FPDKC
Friends of the Great Western Trail
CMAP
Village of Bartlett
Village of Sugar Grove
Village of Sugar Grove
St. Charles Park District
Village of Algonquin
Batavia Bike Commission
Batavia Bike Commission
Batavia Park District
Sugar Grove Park District
City of Aurora

KKCOM
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I. **Opening of Meeting**

- A. Executive Director Ben Haberthur called the meeting to order at 2:03 p.m.
- B. Approval of September 15, 2022 Minutes
Ben Haberthur requested a voice vote to approve the minutes and they passed unanimously.

II. **General Business**

- A. CMAP Safe Travel for All Roadmap (STAR)
Lindsay Bayley from CMAP presented their STAR program which primary goal is safety and addresses the nation-wide safety crisis. Black people make up 18% of the population yet account for over 25% of all traffic fatalities, concluding that there needs to be a focus on vulnerable road users. Speed and aggressive driving are major contributors. A lot of data is outdated and needs to be updated. CMAP put together a safety action plan for six counties in the region and applied for the IJJA's Safe Streets for All grant program. CMAP was awarded almost \$5 million for this plan. CMAP is working to complete the plan in the next 24 months.
- B. Planning Liaison Update
Heidi Lichtenberger gave the PL Update:

Staff Announcements

Jackie Forbes, Chief of Planning and Programming and former Director of the Kane Kendall Council of Mayors (KKCOM), has been promoted to the position of Executive Director. Heidi Lichtenberger of the Council of Mayors staff has been promoted to Director of KKCOM.

Upcoming Meetings

The next KKCOM Transportation Policy Committee meeting is **April 20th, 2023**.

The next KKCOM Full Council meeting is **April 27th, 2023**.

The next KKCOM Bike Ped Committee meeting is **May/June 2023**.

Funding Opportunities

RAISE 2023 Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) for \$1.5 billion in grant funding through the [Rebuilding American Infrastructure with Sustainability and Equity \(RAISE\)](#) discretionary grant program for 2023. Previously known as BUILD and TIGER Discretionary Grants, the RAISE program is for investments in surface transportation infrastructure that will have a significant local or regional impact. RAISE grants are for capital projects as well as planning, with awards ranging between \$1 million to \$25 million. The deadline for applications is **11:59 PM EST on February 28, 2023** and selections will be announced by June 28, 2023.

FFY 2024 Highway Safety Program

IDOT's Bureau of Safety Programs and Engineering is seeking grant applications for **six** Highway Safety Programs. These are: the Sustained Traffic Enforcement Program (STEP), Non-Enforcement Program, Pedestrian and Bicycle Program, Racial Profiling Program, Traffic Records Program, and Motorcycle Awareness Program. Applications for all programs are due **February 17, 2023**, via AmpliFund. NOFOs and application materials can be found on the IDOT website [here](#).

CMAQ, TAP-L, and STP-SF Call for Projects

This month, CMAP issued a [call for funding applications](#) for surface transportation projects that improve transit, bicycle facilities, freight and traffic movement and safety, fix bridges, reconstruct roads, and invest in alternative fuel vehicles and equipment. Funding for these projects will be distributed through federal sources that CMAP programs, including: [Surface Transportation Program](#) (STP) Shared Fund, [Congestion Mitigation and Air Quality Improvement Program](#) (CMAQ), locally programmed [Transportation Alternatives Program](#) (TAP-L), and Carbon Reduction program (CRP). Final application materials are due by **March 10th at 5pm**.

Project Selection Process Timeline

- January 17: Call for projects opened
- January 20: Information Webinar: Recording is available [here](#).
- January 25: Drop-in Q&A Session: Recording is available [here](#).
- February 24: Deadline to submit applications to Planning Liaisons for review
- March 10: All applications and attachments due by 5:00 p.m.

Lastly, there will be an eTIP CFP Training session which will be recorded.

State and Legislative Updates

Municipal Annexation/Disconnection Notice Requirements to IDOT

[Public Act 102-969](#) revises, and makes it mandatory, to report any annexation disconnection and annexation, or disconnection to the Illinois Department of Transportation within 30 days of the action. While this best practice has been followed by many municipalities, the Public Act is now a statutory and legal requirement designed to ensure the Department is informed of these changes. This information, and the revised boundaries are used for many purposes including, but not limited to, calculation of Motor Fuel Tax distributions, jurisdiction of roads and bridges, and oversize and overweight permits. Public Act 102-969 took effect on **January 1, 2023**.

Inflation Reduction Act Guidebook

Available Communities in Illinois can check out a newly released [federal guidebook](#) for the [Inflation Reduction Act](#) that provides guidance on how communities can pursue the law's clean energy and climate programs. State, local, territorial, and tribal leaders, as well as the private sector, nonprofits, and communities, are encouraged to use it to better understand how to benefit from these investments and unlock the full potential of the law.

Northern Long Ear Bat (NLEB) Endangered Species

[Circular Letter 2022-28](#) explains new regulations for projects involving tree clearing, bridge, or culvert work. If a LPA has a project that cannot start construction until after April 1st, they must take the necessary and proactive steps to ensure that all trees have been removed prior to the

April 1st deadline. This applies to all projects using State or Federal funds, requires a Federal permit, and/or if the project requires IDOT review. While the final Proposed Rulemaking remains forthcoming very soon, and with the understanding that no transition period is currently being proposed; it is highly suggested that the LPA apply the requirements described within this Circular Letter so as to not cause delay or work stoppage, as the BDE NRU will be adopting the effect of the proposed ruling effective immediately.

BABA (Build America Buy American) Requirements

As part of the IIJA, signed into Public Law 117-58 on November 15, 2021, the [Build America, Buy America \(BABA\) Act](#) was expanded beyond what was previously required only for steel/ iron products, to now include a list of construction materials also required to be manufactured in the United States. Henceforth and commencing with the January 20, 2023 letting, all federal-aid contracts will be subject to the new BABA requirements as written in the “Source of Supply and Quality Requirements (BDE)” special provision. A “List of Construction Materials Subject to Build America, Buy America (BABA)” has been created (provided “for information only”), and is now available on the Department’s website.

Electronic Signatures – BLR Forms

On January 23rd, IDOT published Circular Letter 2023-03, stating that all BLR Forms have the capability for electronic signatures. Electronic signatures are optional, not a requirement. As always, it is important to use the IDOT’s website, within the Local Roads “tab” to access the latest version of forms each time a new form needed. The link to the webpage that contains all the electronic signature BLR Forms can be located [here](#).

- C. Bike Ped Coordinator Update – Kaci Crowley gave this update and presented the findings from the survey.

Kane County Updates

Kane County Bicycle and Pedestrian Plan Update

The community engagement survey closed on October 31st, 2022 with over 1,000 responses; a brief overview of findings will be at the end of this report.

Municipal and stakeholder engagement concluded on January 25th. Over two months, the project team held six engagement meetings to learn existing gaps, infrastructure preferences, and the vision of walking, cycling, and rolling in Kane County. Staff sincerely appreciates the participation of those in attendance, or submitted comments.

Currently, a review of the Draft Plan is in progress, which will open to public comment in the spring. The Kane County Bike and Highway Map are also under review. Staff estimates maps will be ready for distribution, free of charge, by spring.

The project website can be found at: kanecountybikeplan.com

Fox Valley Bike Share Program

On November 22nd, 2022, staff met with current Bike Share sponsors to discuss plans for the 2023 season. Current sponsors identified a need for better customer service, a more robust dashboard, and sponsorship opportunities when choosing a vendor. Staff has begun conversations with local healthcare entities to sponsor the Bike Share. This month, staff will work with sponsors through the agreement process with the selected vendor.

Trail Clean Up

Advocates of the Illinois Prairie Path and the Great Western Trail are sponsoring a trail clean-up on Saturday, April 29th, in honor of Earth Day. Please see the [flyer](#) for more information.

CMAP Updates

Community Alliance for Regional Equity (CARE)

Congratulations to Elgin Community Bikes and the Batavia Community Diversity Initiative for their selection into the inaugural [CARE cohort](#)! They will join 10 other community-based organizations in the region to contribute their expertise and lived experiences to; accelerate transportation and safety issues, contribute to regional decision-making processes, collaborate in engagement and planning tools, and reflect and shape the alliance's processes and outcomes.

Free Training on ADA and Accessibility

CMAP is hosting free ADA trainings. These half-day, interactive workshops will be located throughout the region. The trainings are intended for municipal staff, ADA coordinators, community leaders, and anyone interested in learning how to make their communities more accessible. Module topics, location information, and registration information can be found [here](#).

- November 15, 2022: ADA training pilot, recording available [here](#)
- January 18, 2023: ADA and Title II, materials available [here](#)
- March 1, 2023 (Location TBD): ADA self-evaluation and design standards, [sign up](#) to receive a notification when registration opens
- April 18, 2023 (Naperville): ADA coordinator training
- April 19, 2023 (Aurora): ADA transition plans

Funding Opportunities

The Illinois Department of Transportation is seeking grant applications for projects to reduce serious injuries and fatalities on roadways. Six safety [funding opportunities](#) are now available. Applications are due **February 17th**. In particular, funding is available for a [Pedestrian and Bicycle Program](#).

Example projects include:

- Provide training for law enforcement officers on State laws regarding pedestrian and bicycle safety;
- Develop and implement a public information and awareness campaign designed to inform motorists, pedestrians, and bicyclists of State traffic laws applicable to pedestrian and bicycle safety;
- Conduct enforcement of the State laws regarding pedestrian and bicycle safety;
- Create program to support Bicycle Safety Month.

III. Announcements/Updates

A. Director Updates

Ben Haberthur, first meeting as Executive Director, introduced himself and then asked Jennifer Rooks-Lopez to give an update on the Forest Preserve. The Forest Preserve is working with the Village of Sugar Grove, Sugar Grove Park District, and

the Sugar Grove Township to provide a pedestrian bridge over Bliss Creek on the Virgil Gilman Trail. IGA has been signed and ITEP funds were secured. She updated the group on the Jon Duerr Forest Preserve project and they are in final engineering. A portion of Les Arends Forest Preserve in Batavia will be resurfaced before July 2023. Brunner Forest Preserve is slated to begin construction this summer to connect to IDOT's bike path. LeRoy Oaks received a grant to put in crushed limestone trails. Lastly, Fabyan Forest Preserve is currently undergoing evasive species removal.

B. **Public/Local Agency Updates**

Ben announced that several trails in the northern part of the county are being extended and connecting to other paths, some paid for by developers. The Fox River Trail in Algonquin has been reconfigured so that bikers can exit the trail and end up in downtown Algonquin and continue to IL 31, connecting to other paths. Jackie Forbes gave updates on KDOT projects with bike/ped components. The Dauberman Road Extension Project has gone to letting, this project consists of two bridges, a grade separation, and a multi-use path which will connect to existing paths. Federal funds were received for the MUP. A Phase I study is being done to explore the feasibility of building a MUP along Randall Road starting at US 20 and heading north to the county. The Randall at Hopps intersection will connect existing paths, Randall at Big Timber will have bike/ped elements, and Randall at 72 will at least make room for a future path.

IV. Next Meeting – TBD spring 2023

V. Adjournment

A motion for adjournment was made by Don Kirchenberg and seconded by Lauren Blayney. The meeting was adjourned at 2:52 pm.