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Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
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Village of Carpentersville

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Corinne Pierog
Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors
Executive Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board
MPO Policy Committee

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kaci N. Crowley
Planning Liaison

Kane Kendall Council of Mayors FULL COUNCIL

April 27, 2023 – 9:30am
Hybrid – Batavia City Council Chambers & online via Zoom
Meeting Minutes

VOTING MEMBERS IN ATTENDANCE

Mayor Jeffery Schielke	Mayor, Chairman	City of Batavia, KKCOM
President John Skillman	President, Vice-Chairman	Village of Carpentersville, KKCOM
Madam Chair Corinne Pierog	County Board Chair	Kane County
Mike Zakosek	Assistant County Engineer	Kane County
Matt Kellogg	County Board Chair	Kendall County
Fran Klaas	County Engineer	Kendall County
Tim Weidner	Engineering Coordinator	City of Aurora
Scott Marquardt	Project Manager	Village of Campton Hills
David Kaptain	Mayor	City of Elgin
Mike Pubentz	Director of Public Works	City of Elgin
Jennifer Hughes	Public Works Director	Village of Oswego
Todd Latham	Mayor	City of Sandwich
Stephan Pickett	President	Village of Sleepy Hollow
Mike Millette	Public Works Director	Village of South Elgin
Jennifer Konen	President	Village of Sugar Grove

OTHERS IN ATTENDANCE

Erin Aleman	Executive Director	CMAP
Jane Grover	Principal, Public Engagement	CMAP
Jennie Vana	Deputy, Communications & Engagement	CMAP
Leanne Redden	Executive Director	RTA
Peter Kersten	Program Manager	RTA
Carl Schoedel	County Engineer	KDOT
Tom Rickert	Deputy Director of Transportation	Kane County
Steve Coffinbargar	Assist. Director of Transportation	Kane County
Jackie Forbes	Executive Director	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
Kaci Crowley	Planning Liaison	KKCOM
Marilin Solomon	Field Engineer	IDOT
Chris Lirot	Construction Engineer	HR Green
Anthony Cefali	Principal, Government Affairs	RTA
Martin Sandoval	Community and Government Relations	Pace Suburban Bus
Demetri Skoufis	Legislative Affairs Administrator	Metra
Brad Merkel	Director of Public Works	Village of Sugar Grove
Tim Gustafson	Project Manager	Epstein
Brian Schiber	Village Engineer	Village of Sugar Grove
Jon Vama	Engineer	Civiltech

Attendance continued:

Kendra Johnson	Intergovernmental Policy Associate	RTA
Alex Nugent	PE	City of Aurora
Rahat Bari	City Engineer	City of Batavia
Kevin Gadzala	Community Affairs	Nicor
Ron Rudd	City Engineer	City of Elgin
Tom Gill	President	Thomas Engineering

I. Opening of Meeting, Roll Call

Chairman Jeffery Schielke called the meeting to order at 9:31am and Kaci Crowley called the roll.

II. Approval of December 2, 2022 Meeting Minutes

President Skillman made a motion to approve the meeting minutes, Mayor Latham seconded, and the motion passed. Campton Hills and Sleepy Hollow abstained.

III. Public Comments

No public comments were received.

IV. Presentations

A. CMAP 2023 State of the Region

Executive Director Erin Aleman delivered CMAP's 2023 State of the Region address. Erin gave a brief overview of CMAP and pointed out current focus areas such as road safety, ADA compliance, regional greenhouse gas emissions falling short of 2050 goals, and EV charging infrastructure. Erin summarized CMAP's STAR program and how it can improve road safety in Kane and Kendall Counties. Lastly, she recognized the 2023 Regional Excellence Award winners.

B. RTA Strategic Plan: Transit is the Answer

Executive Director Leanne Redden delivered RTA's Transit is the Answer presentation which focuses on how transit has significantly changed in the past few years and how to address the changes while running on a \$3.5 billion annual operating budget with the imminent \$730 million fiscal cliff in 2026. Peter Kersten of RTA presented the plan in greater detail. It is projected that the service boards; CTA, Pace, and Metra, will have expended all remaining covid relief funds, producing a \$730 million annual operating budget gap. Historically when transit agencies have faced such short-falls, they either raise fares and/or cut service, which won't work anymore. This is a national crisis. RTA is exploring different revenue options and moving forward with an agenda for advocacy and action that includes; secure increased funding for transit operations, develop a funding structure that is less reliant on rider fares, build a coalition, support communities efforts, engage with communities, secure increased funding for transit infrastructure, and partner with roadway agencies to build more transit-friendly streets and advance bus rapid transit.

C. Bicycle and Pedestrian Plan Update

Tim Gustafson of Epstein delivered KKCOM/KDOT's current Bicycle and Pedestrian Plan that is in-progress and about to commence the public comment period. "The vision of the Kane County Bicycle and Pedestrian Plan is to expand an interconnected network of facilities linking key designations to accommodate people of all abilities." He reviewed the timeline and pointed out that this plan will assist when applying for federal funding for bike/ped projects. The scope of work entailed the following; meeting and coordination, stakeholder engagement and communications, data validation and analysis, design guidelines, capital plan, and draft and final plan document. Key takeaways from the survey include; trail connectivity, technical assistance, wayfinding signage, e-bikes are the most popular bike, creating trail connections to the county's western communities, and two-way bike lanes was the most popular answer for expansion of innovative facility types. Other topics covered by Tim were stakeholder interviews, proposed facilities, recommended development, equity assessment, funding and implementation, design guidance, policy proposals, and templates.

V. Action Items

A. Election of Officers

Heidi Lichtenberger briefly explained KKCOM's process in electing a Chair and Vice Chair for

KKCOM. A nominating committee was formed and that committee agreed on a slate of Mayor Schielke to remain as Chairman and President Skillman to remain Vice Chairman. Mike Millette made a motion that was seconded by Stephen Picket and the motion was approved.

B. Appointment of Transportation Policy Committee Chair

Kaci Crowley briefly explained KKCOM's process in nominating KKCOM's Transportation Policy Committee Chairman. Chairman Schielke appointed Mike Millette as the Kane Kendall Council of Mayors Transportation Policy Committee Chairman for a second term.

C. City of Aurora Functional Class Change Requests

Jackie Forbes presented two Functional Classification Revision Requests from the City of Aurora; Bilter Road from Farnsworth Avenue to Eola Road and Eola Road from US 30 to Keating Drive. Tim Weidner made a motion to approve, Mike Millette seconded and the motion was approved unanimously.

D. Annual Planning Liaison Resolution

Kaci Crowley presented the Annual PL Resolution. It is anticipated that the Kane Kendall Council of Mayors will receive \$185,862.37 in federal funding with the local match paid by Kane County Division of Transportation in the amount of \$46,465.59. Stephan Pickett made a motion to pass the PL Resolution, seconded by John Skillman, and the motion passed unanimously.

E. KKCOM STP Shared Fund Sub-regional Priority Points

Jackie Forbes explained how KKCOM staff scored the projects using a combination of KKCOM's and CMAP's methodology.

Projects receiving Priority Points:

	<u>Points</u>
• East New York Street – City of Aurora	5
• Wolf's Crossing – Village of Oswego	4
• Sullivan Road – City of Aurora	3
• Randall at Hopps – Kane County	2
• Ridge Road – Kendall County	1

Mike Pubentz made a motion to approve, Jennifer Hughes seconded, and the motion passed unanimously.

F. Adoption of the FFY2023-2027 Council STP Active and Contingency Program

Mike Millette presented the current active and contingency program, made a motion to approve, seconded by John Skillman and motion passed unanimously.

VI. General Business

A. Council Director's Report

Heidi Lichtenberger delivered a condensed version of the Council Director's Report:

Upcoming Meetings

KKCOM Bike Ped Committee: **May 11, 2023**

KKCOM Transportation Policy: **July 20, 2023**

Funding Opportunities/Announcements

2023-2024 Federal Charging and Fueling Infrastructure Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) as part of the Bipartisan Infrastructure Law to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities. The Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) investments will make modern and sustainable infrastructure accessible to all drivers of electric, hydrogen, propane, and natural gas vehicles.

This program provides two funding categories of grants: (1) Community Charging and Fueling Grants (Community Program); and (2) Alternative Fuel Corridor Grants (Corridor Program). [Additional resources](#) and an [informational webinar](#) are available. Applications are due **May 30**.

Safe Streets and Roads for All (SS4A) Discretionary Grant Program

Under the [Bipartisan Infrastructure Law \(BIL\)](#), the USDOT announced that the [\(SS4A\) Program](#) will appropriate \$5 billion over five years to assist with ensuring safe streets and roads for all, and to address the national roadway safety crisis. This program provides two funding categories of grants: (1) Planning and Demonstration Grants; and (2) Implementation Grants. Last year Illinois was awarded six planning grants. There will be [three webinars](#) available on three different topics. Applications are due **July 10**.

IDOT Invites Applications for \$2.5 Million in Transit Grants

IDOT is now accepting applications for a competitive grant program that aims to expand safe, equitable access to public transportation throughout the state. Selected projects will feature transit opportunities while furthering the goals of [IDOT's Illinois Long-Range Transportation Plan](#). The grants will fund studies on planning and preliminary engineering issues regarding public multimodal, intermodal and non-motorized transportation. Governmental entities such as counties, metropolitan planning agencies, municipalities, state agencies, public transit agencies and state universities are urged to apply. An informational webinar to explain the grant program and provide assistance to prospective applicants will be held on April 18 at 10 a.m. via [WebEx](#). For additional details, visit [2023 IDOT Transit Planning NOFO.pdf \(illinois.gov\)](#). Applications are due by 5 pm on **May 24**.

Surface Transportation Program

Revised Active Program Management Policies

On February 9, 2023, the CMAP STP Project Selection Committee adopted [revised Active Program Management Policies](#) for projects funded with the STP Shared Fund and/or STP-Local funds, effective immediately. Appendix A (page 38) is a summary of the major policy changes including policies for obligation deadline extensions and policies clarifying requirements and actions for cost changes.

IDOT Updates

Fiscal Year 2024 Federal Funding Allotments

[Circular Letter 2023-02](#) announced the Fiscal Year 2024 funding allotments for the following programs; STP-Rural, STP-Urban, Local Bridge Formula Program (LBFP-formally STP-Br), and State Matching Assistance. Allotment amounts are listed in the Circular Letter.

Salary Cap Increase for Engineering Agreements

The salary cap for Engineering Agreements has increased from \$78/hour to \$86/ hour, according to [Circular Letter 2023-06](#); effective February 7, 2023, with updates to the BLR 05513 and BLR 05514, both used in conjunction with the BLR 05530. For agreements not fully executed by the February 7, 2023 effective date, the new salary cap of \$86/hour will be in effect.

Electronic Signatures – BLR Forms

On January 23rd, IDOT published [Circular Letter 2023-03](#), stating that all BLR Forms have the capability for electronic signatures. Electronic signatures are optional, not a requirement. As always, it is important to utilize IDOT's website, within the Local Roads "tab" to access the latest version of forms each time a new form is needed. A full list of revised forms can be found within the Circular Letter.

Streamlined Environmental Survey Screening Process

The purpose of this [Circular Letter](#) is to announce and inform our Local Public Agency (LPA) and industry partners of significant improvements and changes that are now established to streamline the process of environmental surveys to improve review time. Importantly, this process is structured so the Department remains in full compliance with all Federal and State of Illinois regulations related to natural and cultural resource requirements. Recent Bureau of Design and Environment (BDE) policy changes allow local projects to now be screened for natural and cultural resources by certain qualified and trained Central Office Bureau of Local Roads and Streets (CBLRS) Staff. The intent of the screening process is to also determine which projects must be submitted for more detailed surveys via the BDE Environmental Survey Request (ESR) process efficiently.

2023 Special Programs Assistance Conference (SPAC) Announcement

IDOT and the Special Programs Unit in the Bureau of Programming will be holding informational conferences in each IDOT District this Spring to present 3 (three) grant programs; Economic Development Program (EDP), Illinois Transportation Enhancement Program (ITEP), and Safe Routes to School Program (SRTS). IDOT staff

will be available each day to offer general information about each program and answer your specific questions one-on-one to help you take advantage of the funding opportunities available from these programs. Additional information, registrations, and appointments are available on the [ITEP](#) and [SRTS](#) websites.

Kane County Updates

ITEP Awards

Governor JB Pritzker and the Illinois Department of Transportation (IDOT) announced that \$127.9 million has been awarded through the Illinois Transportation Enhancement Program (ITEP) to expand travel options and enhance quality of life in communities throughout the state. This year's program is the largest ever due to Gov. Pritzker's historic, bipartisan Rebuild Illinois and dedicates resources to communities that exhibit the greatest need. Congratulations to the following municipalities:

- City of Batavia – Illinois 31 Road Diet: \$1,003,770
- Village of Montgomery – U.S. 30 Ped Bridge Shared-Use Path: \$2,540,528

Kane County Bicycle and Pedestrian Plan Update

The Draft Plan is currently under review by staff and the consultant. Staff encourages residents, municipal leaders, and advocates to submit public comments on the plan. The submitted public comments will help inform the project team of its recommendations before the draft is finalized and brought before the Kane County Board for approval. The public comment period opens on April 27, 2023, and will remain open until May 15, 2023. To submit a public comment, visit the project website (kanecountybikeplan.com) or email planningstaff@co.kane.il.us. Public comments can also be mailed to KDOT offices (41W011 Burlington Rd, Campton Hills, IL 60175).

Fox Valley Bike Share

The Bike Share launched for the 2023 season the week of April 17th. Please visit the Koloni app for locations and to start a rental.

B. Council of Mayors Executive Committee Report

Mayor Schielke delivered this report. The Council of Mayors Executive Committee met on January 17th and April 18th and were presented with CMAP's FFY 2024-2028 program marks. The committee was presented with an overview of the recent CMAQ, TAP-L, and STP-SF CFP. RTA delivered an overview of their strategic plan agenda. Lastly, the committee received a presentation on air quality work and research. The next meeting will be in-person on July 18th.

C. IDOT Local Roads Update

Marilin Solomon presented the status sheets for Local Roads & Streets. She noted project #7 in Aurora that is still awaiting DA. A portion of this project is on a state route, requiring coordination with IDOT on DA. IDOT is working on the reevaluation of three projects; #12, #13, and #24.

D. CMAP Report

In the interest of time, Jane Grover gave a brief update on CMAP's summer program, update on the recent CFP, and information on a federal funding opportunity for wildlife crossings.

E. Transportation Improvement Program Update

- IDOT Program Report District 1: no report
- IDOT Program Report District 3: no report
- Illinois State Toll Highway Authority Report: no audio report but a status sheet is in the packet
- RTA Report: no report
- Metra Report: Demetri Skoufis updated the group on ridership which is at about 50% system-wide. Metra hit 60 – 70% in ridership in certain areas. Service was reduced and they are slowly bringing it back. They are currently adding platform numbering signs and ticket vending machines.
- Pace Report: Martin Sandoval presented a few updates; ridership increased, electric charging stations are being added to their park-and-rides along I-90, and there is a big initiative for hiring with classes being held at Elgin Community College. The Pace board recently gave the green light for a pilot program for on-demand services from Naperville to Aurora, they are expanding this service. Lastly, they have a new program called Van Gough, leaving vehicles on Pace property for riders to use.

- Kane County Report: Mike Zakosek presented a few project updates; Bliss/Main/Fabyan is underway and to be completed this fall, Longmeadow Parkway continues soil remediation with a target to open in fall of 2024, Orchard at US 30 will wrap this summer, Dauberman Road extension is underway and will be completed next fall, and there are five P1/P2's underway for the Randall Road corridor.
- Kendall County Report: Fran Klaas was very pleased to announce that the opening of the Eldamain Road Bridge and the connection of roadways will take place on May 31.
- Municipal Reports: Jackie Forbes thanked Kaci Crowley for her service on the council.

VII. Other Business

None reported

VIII. Next Meeting

TBD – fall

IX. Adjournment

Stephan Picket made a motion to adjourn, seconded by Mayor Latham, and Mayor Schielke declared the meeting adjourned at **11:40 AM**.