

**MAYOR JEFFERY SCHIELKE**  
Council Chairman



**KKCOM**  
**KANE KENDALL**  
COUNCIL OF MAYORS

**PRESIDENT JOHN SKILLMAN**  
Council Vice-Chairman



**KANE KENDALL COUNCIL OF MAYORS**  
41W011 Burlington Road  
St. Charles, Illinois 60175  
(630) 584-1170

**THOMAS B. RICKERT**  
Executive Director  
**JENNIFER BECKER**  
Council Director

## **KKCOM Bicycle & Pedestrian Committee**

### **Agenda**

**Wednesday, October 25, 2017**  
**1:30 P.M.**

Forest Preserve District of Kane County

- I. Opening of Meeting** ..... Chair Meyers
  - A. Introductions..... Everyone
  - B. Approval of February 7, 2017 minutes..... Chair Meyers  
*Action: Approval*
  
- II. General Business**
  - A. Planning Liaison Update.....Ryan Bigbie
    - 1. ITEP Call for Projects  
*Action: Information*
  - B. Long Range Transportation Plan Smartphone Polling Exercise..... Jennifer Becker  
*Action: Please bring your smartphone, tablet, or computer to participate.*
  
- III. Announcements/Updates**  
*Everyone is welcome to provide an update, give information or share an announcement during this portion of the meeting.*
  - A. Coordinator Updates.....Ryan Bigbie
    - 1. Wayfinding Signage Program Update
  - B. Director Updates ..... Chair Meyers
  - C. Public/Local Agency Updates..... Everyone
  
- IV. Next Meeting**  
TBA
  
- V. Adjournment**

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## **KKCOM Bicycle & Pedestrian Committee**

### **Meeting Minutes** **Tuesday, February 7, 2017**

#### **Attendance**

Monica Meyers - Chair  
Amy Moore  
Angela Zubko  
Becky Gillam  
Ben Mason  
Bill Kellum  
Brian Schiber  
Chad Feldotto  
Cori Crawford  
Dave Waden  
Eric Gallt  
Eric Lacher  
Geoff Payton  
Grant Casleton  
Jackie Forbes  
Jake Melrose  
Jeff Crittenden  
Jeff Greenwood  
Jerad Chipman  
Jerry Culp  
Jim Eby  
Joanne Spitz  
Katie Parkhurst  
Karen Young  
Kristy Stone  
Larry Miller  
Laura Rudow  
Lindsay Bailey  
Marc McLaughlin  
Michele Springer  
Mike Schwarz  
Nathan Troia  
Patrick Knapp  
Peter Suhr  
Roopa Anjanappa  
Terry Witt  
Tom Armstrong  
Wendy Leonard

Executive Director  
Member  
Planner  
Board Member  
Senior Planner  
Assistant Street Superintendent  
City Engineer  
Senior Park Planner  
GIS/Planning Coordinator  
Senior Planner  
City Traffic Engineer  
Director of Parks  
Streets Supervisor  
Director of Planning & Design  
Transportation Planning Liaison  
Planner  
Owner  
Superintendent of Recreation  
Senior Planner  
Director of Planning & Dev.  
Director of Capital Projects  
Bike Commissioner  
Senior Planner  
Asst. Dir. Public Works/Eng.  
Assistant Planner  
GIS Tech  
Superintendent of Parks  
Senior Planner  
Director of Community Dev.  
Planner  
Director of Planning  
Landscape Architect  
Bike/Ped Coordinator  
Public Works Director  
Engineer  
Director of Advocacy  
Elgin BPAC  
Planner

Forest Preserve District of Kane County  
Batavia Bike Commission  
Village of Bartlett  
Kane County  
Village of Algonquin  
City of Batavia  
City of Geneva  
Oswegoland Park District  
Forest Preserve District of Will County  
City of Elgin  
City of Aurora  
Bartlett Park District  
Village of Sugar Grove  
Oswegoland Park District  
Kane Kendall Council of Mayors  
Village of Plainfield  
Village Pedaler  
St. Charles Park District  
Village of Montgomery  
Forest Preserve District of Kane County  
Batavia Park District  
Batavia Bike Commission  
Village of Algonquin  
City of St. Charles  
Village of Bartlett  
Geneva Park District  
St. Charles Park District  
Chicago Metropolitan Agency for Planning  
Village of South Elgin  
Forest Preserve District of Kane County  
City of Joliet  
Fox Valley Park District  
Kane Kendall Council of Mayors  
City of St. Charles  
City of Aurora  
Spin Doctor Cyclewerks  
City of Elgin  
Forest Preserve District of Will County

## I. Opening of Meeting

Monica Meyers called the meeting to order at 2:30 p.m.

### A. Introductions

Everyone introduced themselves

### B. Approval of August 21, 2014 Minutes

Motion made by Tom Armstrong to approve the meeting minutes from the August 21, 2014 meeting, seconded by Jim Eby and passed unanimously.

## II. General Business

### A. Kane & Kendall County 2017 Bicycle Planning Map

Patrick Knapp, KKCOM/KDOT Bike Ped Coordinator, presented the Committee with the 2017 Bicycle Planning Map. The map tracks all Existing, Planned, Programmed, and Future Trails. The map is available as a pdf and also as an interactive map.

#### 1. Status of Bicycle Facilities in Kane and Kendall Counties

Patrick Knapp gave updated the Committee on the progress of all of the bike facilities in the KKCOM area.

### B. 2017/2018 Kane/Northern Kendall County Public Bike Map

Patrick Knapp is in the process of updating the 2017/18 Bike Map. Everyone is encouraged to use the interactive map within the next 2 weeks to make sure the bike facilities are correct within their jurisdiction.

## III. Other Business

### A. CMAP Non-Motorized Transportation Snapshot Report

Lindsay Bailey, CMAP Sr Planner, presented the CMAP Non-Motorized Transportation Snapshot Report to the Committee. This report was not part of the GO TO 2040 plan, but will be included in the ON TO 2050 plan as they now look at non-motorized transportation as a regional issue and not just a local issue. Phase 1 consists of data gathering and is in the process of wrapping up. Phase 2 will begin shortly.

### B. Zagster/Bike Share Commission Presentation

Eric Galt, City of Aurora Traffic Engineer, presented on their new bike share. The City of Aurora chose to go with Zagster and would like to form a commission once other Local Agencies also begin to include bike share. The commission would divvy out profits to each community and also ensure that all Fox Valley communities are using one bike share company. Eric reported that the return on investment was roughly 20% and that they were looking for sponsorship to get a higher return. St. Charles reported that their initial efforts have indicated that people have their own bikes and may not use system. Eric replied that they see bike share as a way to encourage visitors to stay longer. Monica Meyers suggested that the KKCOM Bike/Ped Committee not be the platform for the bike share commission, but that the Committee should receive updates.

### C. Fox River Trail Signage Program Update

Patrick Knapp gave the committee an update of the Fox River Trail Signage Program Update. The text of the plan is finished and the recommendations are wrapping up. The recommendations focus on branding the trail with more logos and more wayfinding. KDOT will pay 1/2 of the cost of the signs and has already received 6-7 LOUs to date. Local agencies will be in charge of installation.

## IV. Announcements/Updates

### A. Coordinator Updates

#### CMAQ and TAP-L call for projects:

We are in the thick of call for projects for the Congestion Mitigation Air Quality (CMAQ) and locally programmed Transportation Alternatives Program (TAP) projects. All projects must be submitted online by February 17<sup>th</sup> for KKCOM review with final submittal to CMAP on March 3, 2017. If you have not already reached out to COM Staff about your project, we recommend doing so immediately as there are specific requirements for the projects to remain eligible.

#### LTA Call for Projects:

CMAP has announced its Local Technical Assistance (LTA) program will be back in 2017 and a call for

projects will take place in May 2017. Although specific details have not been released yet, CMAP staff has indicated the projects should follow the implementation efforts of GO TO 2040 and emerging priorities for ON TO 2050. To learn more about the LTA program, visit CMAP's LTA page or talk to KKCOM Staff. Just a reminder, that the South Elgin Bike/Ped plan was funded through the LTA program.

**Fox River Corridor Open House:**

For those of you in the northern part of Kane County, The Village of Cary will host a public open house to kick off the [Corridor Plan for the Fox River in the Counties of Lake and McHenry](#) Counties on Thursday, March 2, from 4:30 to 7:00 p.m., at Cary Village Hall. The planning effort is supported by the CMAP Local Technical Assistance ([LTA](#)) program. Please reach out to CMAP or me if you want any additional information about this meeting.

**New Census workshops:**

CMAP will present a U.S. Census workshop featuring geographic data and maps on February 15. The session will run from 10:00 to 11:30 a.m. at CMAP. The workshop is free, but pre-registration is required and a limited number of CMAP laptops will be available. Contact Jon Hallas to RSVP or for more information.

**KDOT Long Range Transportation Survey:**

KDOT would like to thank everyone who took the time to take their Long Range Transportation Survey. The survey allowed users to rank their priorities and to also place comments on an interactive map. After two months of being open KDOT had over 2,400 participants take the survey and nearly 4,200 map comments!

**I-90 Market Expansion Program:**

With the widening of the I-90 Jane Addams Memorial Tollway, Pace and the Illinois Tollway have introduced new transit service and supportive infrastructure between Randall Road and the Rosemont Transit Center, Randall Road and the NW Transportation Center in Schaumburg, and Downtown Elgin and the Rosemont Transit Center. Future Park-n-Rides will also be built at IL-25 and I-90 and Barrington Road and I-90. These new Park-n-Rides will add 511 new parking spaces as well as transit-only Flex Lanes on the inside shoulder and overhead gantries that display real-time roadway information.

According to Pace, a trip from Randall Road to Chicago and back would only cost you \$4.50/person in transportation costs by utilizing the new express bus, free parking, and transferring to the Blue Line at the Rosemont Transit Center. Learn more at [www.pacebus.com](http://www.pacebus.com).

**2016 Regional Greenways Update:**

In 2016, CMAP updated the map portion of the regional greenways and trails plan. The map had not been updated since 2009 and there had been many changes to the regional trail priorities throughout the region. CMAP met with KKCOM, the Forest Preserve Districts in both Kane and Kendall Counties, the Kendall County Planning Dept., as well as a few select interested parties. Having the map up-to-date is very important because the map is used for funding decisions by CMAP through various grants.

A copy of the updated Kane and Kendall County maps have been provided

**1. Bike to Work Week 2017**

Looks for future updates on Bike to Work Week.

**B. Director Updates**

Michele Spring, Planner, gave the update for the Forest Preserve District of Kane County.

- I-90 Bike Bridge is now open
- Stearns at IL 25 is now complete and open
- The purchase of the ROW of the FRT north of State Street in S Elgin is in progress. Also looking for alternative funding sources
- A Riverboat Grant is being pursued for a new FRT bridge in Fabyan FP
- FRT Raymond St tunnel is progressing under a TAP Grant
- FPDKC applying for CMAQ/TAP Grant for Great Western Trail Extension
- FPDKC working on linking Brunner FP and Raceway Woods
- The FRT is being resurfaced in the northern part of Kane County in 2017
- FPDKC working on linking Brundidge FP with Randall Rd along Tyler Creek
- Virgil Gilman Trail will be resurfaced in 2017

**C. Public/Local Agency Updates**

**Jim Eby, Batavia Park District:**

- FRT resurfacing from south of Union St to old dam

**Kristy Stone, Village of Bartlett:**

- Working on a Bike and Bar Activity
- Updating Complete Streets Policy
- Formal Update of Bike/Ped Plan

**Marc McLaughlin, Village of South Elgin:**

- State Street Bridge ITEP project will close FRT during summer 2017. Detour signs
- McDonald Rd Bridge will include trail under bridge

**Ben Mason, Village of Algonquin:**

- Streetscape Plan for downtown Main Street. More pedestrian friendly
- Just completed LTA Fox River Corridor Study
- Interested in Zagster
- CMAP beginning Fox River Corridor Study for McHenry County

**Jerad Chipman, Village of Montgomery:**

- New bike path in village
- Working on bike path maintenance plan

**Nathan Troia, Fox Valley Park District:**

- Asphalt improvement project along Virgil Gilman Trail
- 2017 budget for signage and will follow signage plan. Start intersections, then bridges

**Grant Casleton, Oswergoland Park District:**

- Collins/Minkler extension will include bike path. Eventually link to FRT
- Started to update their signs

**Terry Witt, Spin Doctor Bike Shop**

- Ride of Silence memorial ride for 3<sup>rd</sup> Wed of May, 7 pm

**Amy Moore, Batavia Bike Commission**

- Turned in application for Bike Friendly Community
- 200 bikes donated

**Cori Crawford, Forest Preserve District of Will County**

- New Bikeway Plan with adopted corridors. Worked with Transportation Department

**V. Next Meeting**

TBA, Targeting May 2017

The City of Aurora will host and a walking tour of downtown Aurora Bike/Ped improvements will follow. A save the date will be emailed in advance of the meeting.

**VI. Adjournment**

Motion made by Marc McLaughlin to adjourn the meeting, seconded by Jerry Culp and passed unanimously.

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## ITEP Call for projects

Key points to be understood and addressed before you apply for funding. The key points of the Illinois Transportation Enhancement Program (ITEP) include:

- Projects must enhance the transportation system by serving a transportation need or providing a transportation use or benefit.
- Projects must have an eligible project sponsor such as a local government or state agency sponsor.
- This is a reimbursable grant program, which requires an interagency/joint funding agreement that details the project scope of work and cost participation.
- The ITEP program should be considered as a means to supplement funding for a project. In some cases projects will only be partially funded. Local project sponsors may have to seek alternative funding sources or be able to provide additional local funds to complete a project.
- Project sponsors must provide the matching funds, follow the appropriate federal and state guidelines, manage the project and maintain the project after completion.
- Federally funded projects must follow all federal right-of-way and easement requirements regardless of whether enhancement funding is involved in the acquisition.
- Projects must be implemented in a timely manner in accordance with the Sunset Clause (Section I).
- Project funds must be for public benefit and public use and cannot be used to solely benefit private or commercial businesses or individuals.
- Operation and maintenance costs, along with contingency fees, are ineligible for ITEP funds.
- Any unused ITEP funds remaining after project completion will be returned to the program. They may not be used for additional work or for another project.
- If more than one application is submitted by a project sponsor, each application will be reviewed and scored based on its own merit, regardless of category or relationship to any other application submissions.
- Before any work qualifies for federal reimbursement: 1) all costs must be approved for funding; 2) authorization must be received from the Federal Highway Administration (FHWA); and 3) any required agreements must be in place.
- The maximum ITEP award per project is capped at \$2 million.

## Funding

Pursuant to federal requirements as established by MAP-21 and subsequently by the FAST Act, a proposed project must meet the following criteria in order to qualify for STBG funds:

- The project must fit within one of the eligible categories and must comply with any additional IDOT policies as outlined in these guidelines.
- The project must relate to surface transportation.
- The project must have an eligible project sponsor.
- The project must be selected through a competitive process.

As with any federal transportation program, federal budgetary constraints will control the total amount of federal funds that are available for the ITEP. Additionally, state budget constraints could impact the level of the program in any year.

Federal funds will provide reimbursement up to 50 percent for right-of-way and easement acquisition costs, and up to 80 percent for preliminary engineering, utility relocations, construction engineering and construction costs. Street lighting can qualify for either 80% funding or 50% funding, depending on whether the location is within a designated historic district or not. The required 20 percent or 50 percent local match is the responsibility of the project sponsor. There are a variety of other funding sources available to communities (see Matching Funds under Section D). Other federal transportation funds cannot be used as local match. 6 The ITEP should not be thought of as a sole funding source to complete your project from beginning to end. Rather, the ITEP should be considered an assistance program to help communities achieve their vision. Some projects may only receive partial funding. In this case, project sponsors need to consider phasing larger, more expensive projects while building flexibility into their designs. Sponsors should seek alternative funding sources or be able to make up funding shortfalls with local funds.

Applications are due by **December 1, 2017**. More information can be found on IDOT's website here:

<http://idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/ITEP>

KKCOM Staff are always available to assist with ITEP applications. If you have any questions please do not hesitate to call Ryan Bigbie at (630) 444-3143.

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## Kane County 2040 Long Range Transportation Plan

Last year, Kane County DOT constructed and released a survey to the public to get feedback on the construction of the Long Range Transportation Plan Update. Over 4,000 comments were received amongst the five topics of focus during the timeframe. If you did not get a chance to provide feedback, now is your chance. We have created a smartphone polling exercise which will be facilitated during this, and other meetings. This will allow for audience to vote on the most important topics, and the results will be shown on screen in real time. This will also be a time to see what the majority of the room feels are the most important topics for KDOT to focus on. All answers are anonymous, and the information we are gathering from this exercise is imperative for us to move forward.

This exercise will also be facilitated at the following upcoming meetings:

- **KKCOM Full Council Meeting**
  - Batavia City Hall Council Chambers
  - November 28, 2017 – 9:30 A.M. (Breakfast served)
- **KCPCC Ride in Kane Paratransit Committee**
  - Kane County Government Center Auditorium (1<sup>st</sup> floor)
  - December 5, 2017 – 9:00 A.M. (Breakfast served)
- **LRPT Advisory Committee**
  - February TBD

This polling exercise is **not** the same as the MetroQuest survey done last year. We are asking our standing committees to weigh in on prioritizing transportation needs.

All of the feedback will be carefully examined and taken into account. If you have any other questions please do not hesitate to contact KKCOM Staff. We thank you for your feedback and comments from the Survey and from this polling exercise.