

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Corinne Pierog
Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors
Executive Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board
MPO Policy Committee

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steeple Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes Executive Director
Heidi E. Lichtenberger Council Director

Kaci N. Crowley
Planning Liaison

Kane Kendall Council of Mayors

Transportation Policy Committee January 19, 2023 Meeting Minutes

Members in Attendance

Mike Millette, Chairman
Tim Weidner
Jeffery Schielke
Scott Marquardt
Mike Pubentz
Jennifer Hughes
Geoff Penman
Ken Jay
Tony Speciale
Steve Grabowski
Mike Zakosek
Fran Klaas

Public Works Director
Road and Bridge Coordinator
Mayor
Project Manager
Public Works Director
Public Works Director
City Administrator
Public Works Manager
Public Works Director
Traffic Engineer
Assistant County Engineer
County Engineer

Village of South Elgin
City of Aurora
City of Batavia
Village of Campton Hills
City of Elgin
Village of Oswego
City of Sandwich
City of St. Charles
Village of Sugar Grove
City of Yorkville
Kane County
Kendall County

Others in Attendance

Jackie Forbes
Kaci Crowley
Heidi Lichtenberger
Kama Dobbs
Jake Seid
Alex Nugent
Rahat Bari
Ron Rudd
Kerry Behr
Jennifer Konen
Brad Merkel
Steve Coffinbargar
P. J. Fitzpatrick
Chris Lirot

Council Director
Bicycle/Pedestrian Coordinator
Planning Liaison
Senior Program Analyst
Senior Planner
Engineer
City Engineer
City Engineer
Project Engineer
Village President
Deputy Public Works Director
Assistant Director
Business Development Lead
Civil Engineer III

KKCOM
KKCOM
KKCOM
CMAP
CMAP
City of Aurora
City of Batavia
City of Elgin
Village of Oswego
Village of Sugar Grove
Village of Sugar Grove
Kane County
HR Green
HR Green

Opening of Meeting

I. Chairman Mike Millette called the meeting to order at 1:00 p.m.

II. Approval of October 20, 2022 Meeting Minutes

A motion was made to approve the October 20, 2022 meeting minutes. The motion was made by Mayor Jeffery Schielke and was seconded by Tony Speciale. The motion carried unanimously.

III. Public Comment on Agenda Items

There were no public comments on agenda items.

IV. Presentation on CMAP' new ADA Program

Jake Seid provided an update and information about CMAP's new ADA Training Program. CMAP provides free trainings to educate municipalities about ADA compliance and how to create ADA Transition Plans. In creating a more accessible region, more opportunities for mobility may be given to those impacted by non-compliant infrastructure.

V. General Business

A. Planning Liaison Update

Heidi Lichtenberger gave the Planning Liaison Update on behalf of KKCOM:

Staff Announcements

Jackie Forbes, Chief of Planning and Programming and former Director of the Kane Kendall Council of Mayors (KKCOM), has been promoted to the position of Executive Director. Heidi Lichtenberger of the Council of Mayors staff has been promoted to Director of KKCOM.

Upcoming Meetings

The next KKCOM Bike Ped Committee meeting is **February TBD 2023**.

The next KKCOM Full Council meeting will take place **TBD in April**.

The next KKCOM Transportation Policy Committee meeting is **April 20th, 2023**.

Funding Opportunities

RAISE 2023 Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) for \$1.5 billion in grant funding through the [Rebuilding American Infrastructure with Sustainability and Equity \(RAISE\)](#) discretionary grant program for 2023. Previously known as BUILD and TIGER Discretionary Grants, the RAISE program is for investments in surface transportation infrastructure that will have a significant local or regional impact. RAISE grants are for capital projects as well as planning, with awards ranging between \$1 million to \$25 million. The deadline for applications is **11:59 PM EST on February 28, 2023** and selections will be announced by June 28, 2023.

FFY 2024 Highway Safety Program

IDOT's Bureau of Safety Programs and Engineering is seeking grant applications for **six** Highway Safety Programs. These are: the Sustained Traffic Enforcement Program (STEP), Non-Enforcement Program, Pedestrian and Bicycle Program, Racial Profiling Program, Traffic Records Program, and Motorcycle Awareness Program. Applications for all programs are due **February 17, 2023**, via AmpliFund. NOFOs and application materials can be found on the IDOT website [here](#).

CMAQ, TAP-L, and STP-SF Call for Projects

This month, CMAP will issue a [call for funding applications](#) for surface transportation projects that improve transit, bicycle facilities, freight and traffic movement and safety, fix bridges, reconstruct roads, and invest in alternative fuel vehicles and equipment. Funding for these projects will be distributed through federal sources that CMAP programs, including: [Surface Transportation Program](#) (STP) Shared Fund, [Congestion Mitigation and Air Quality Improvement Program](#) (CMAQ), locally programmed [Transportation Alternatives Program](#) (TAP-L), and Carbon Reduction program (CRP). Final application materials will be posted on **January 17, 2023**.

Project Selection Process Timeline

- January 17: Call for projects opens
- January 20: Information Webinar: Register [here](#).
- January 25: Drop-in Q&A Session. Register [here](#).
- February 24: Deadline for local agency sponsors to submit applications to Planning Liaisons for review
- March 10: All applications and attachments due by 5:00 p.m.

Lastly, there will be an eTIP CFP Training session which will be recorded.

State and Legislative Updates

Municipal Annexation/Disconnection Notice Requirements to IDOT

[Public Act 102-969](#) revises, and makes it mandatory, to report any annexation disconnection and annexation, or disconnection to the Illinois Department of Transportation within 30 days of the action. While this best practice has been followed by many municipalities, the Public Act is now a statutory and legal requirement designed to ensure the Department is informed of these changes. This information, and the revised boundaries are used for many purposes including, but not limited to, calculation of Motor Fuel Tax distributions, jurisdiction of roads and bridges, and oversize and overweight permits. Public Act 102-969 took effect on **January 1, 2023**.

Inflation Reduction Act Guidebook

Available Communities in Illinois can check out a newly released [federal guidebook](#) for the [Inflation Reduction Act](#) that provides guidance on how communities can pursue the law's clean energy and climate programs. State, local, territorial, and tribal leaders, as well as the private sector, nonprofits, and communities, are encouraged to use it to better understand how to benefit from these investments and unlock the full potential of the law.

Northern Long Ear Bat (NLEB) Endangered Species

[Circular Letter 2022-28](#) explains new regulations for projects involving tree clearing, bridge, or culvert work. If a LPA has a project that cannot start construction until after April 1st, they must take the necessary and proactive steps to ensure that all trees have been removed prior to the April 1st deadline. This applies to all projects using State or Federal funds, requires a Federal permit, and/or if the project requires IDOT review. While the final Proposed Rulemaking remains forthcoming very soon, and with the understanding that no transition period is currently being proposed; it is highly suggested that the LPA apply the requirements described within this Circular Letter so as to not cause delay or work stoppage, as the BDE NRU will be adopting the effect of the proposed ruling effective immediately.

BABA (Build America Buy American) Requirements

As part of the IIJA, signed into Public Law 117-58 on November 15, 2021, the [Build America, Buy America \(BABA\) Act](#) was expanded beyond what was previously required only for steel/iron products, to now include a list of construction materials also required to be manufactured in the United States. Henceforth and commencing with the January 20, 2023 letting, all federal-aid contracts will be subject to the new BABA requirements as written in the “Source of Supply and Quality Requirements (BDE)” special provision. A “List of Construction Materials Subject to Build America, Buy America (BABA)” has been created (provided “for information only”), and is now available on the Department’s website.

Kane County Updates

Kane County Bike Plan Update

Staff continues to work with Epstein and WSP on the Kane County Bicycle and Pedestrian Plan Update. With results from the initial survey, yielding over 1,000 respondents, and data provided by KDOT and partners, the consultant team is preparing an Existing Conditions Report that will be available in early spring. A brief discussion of findings from the initial survey will occur at the next KKCOM Bike/Ped Committee Meeting.

Currently, staff and the consultant team are hosting municipal and stakeholder meetings to conclude at the end of January. These meetings clarify municipalities’ bike and pedestrian infrastructure priorities and where there are gaps in the Kane County system. Information gathered at these meetings is helpful to the consultant team and KDOT staff in forming draft recommendations. Draft recommendations will be available in late spring/early summer

Fox Valley Bike Share Program

On November 22nd, staff met with current Bike Share sponsors to discuss plans for the 2023 riding season. Current sponsors identified a need for better customer service, a more robust dashboard, and sponsorship opportunities when choosing a vendor. Staff has begun conversations with local healthcare entities to sponsor the Bike Share. In January or early February, staff will work with sponsors through the agreement process with the selected vendor. For more information or to join the Fox Valley Bike Share, please contact; Kaci Crowley (crowleykaci@co.kane.il.us).

B. CMAP Report

Kama Dobbs gave the CMAP Report. Kama discussed CMAP’s Community Alliance for Regional Equity; the inaugural cohort includes the Batavia Community Diversity Initiative and Elgin Community Bikes. The Call for Projects for CMAP’s STP-Shared Fund, CMAQ, Carbon Reduction Program, and TAP-L opened this week. Applications are due March 10th, 2023. Proposed revisions to

the Active Program Management Policies are being considered by the STP Project Selection Committee at their next meeting in February. Revisions to obligation of funds, as well as, the shift in timeline for the STP-Local Call for Projects from January to October will be considered.

C. Nominations for Transportation Policy Committee Chairperson

Kaci Crowley read a memo stating that KKCOM Staff is looking for nominees for to fill the position of Transportation Policy Committee Chairperson. Contact KKCOM Staff by April 19th with nominations. The Chairperson's term is up in odd-numbered years and may be subject to appointment from the Council Chairman

VI. Surface Transportation Program (STP)

A. IDOT STP Report

No IDOT representative present to give a report.

B. FY23-27 STP-L Active and Contingency Program

A motion to adopt the FY23-27 STP-L Active and Contingency Program was made by Tony Speciale and seconded by Scott Marquardt. The motion carried unanimously.

VII. Other Business

Tony Speciale was honored for 40+ years of service in Public Works and his time as Chair of the Transportation Policy Committee.

VIII. Public Comments

There were no public comments.

IX. Next Meeting

April 20th, 2023 – STP, CMAQ, & TAP Quarterly Status Updates due March 31st, 2023

X. Adjournment

A motion for adjournment was made by Mayor Jeffery Schielke and seconded by Tony Speciale. The meeting was adjourned at 1:45 pm.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

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Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
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Jeffery Schielke
Council of Mayors
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Matthew Brolley
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Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kaci N. Crowley
Planning Liaison

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

April 20, 2023 1:00 pm
Hybrid – Kane County Government Center & online via Zoom
Meeting Minutes

Voting members in attendance

| | | |
|-------------------|---------------------------------|-------------------------------|
| Mike Millette | Chairman, Public Works Director | KKCOM, Village of South Elgin |
| Mike Zakosek | Assistant County Engineer | Kane County |
| Fran Klaas | County Engineer | Kendall County |
| Tim Weidner | Engineering Coordinator | City of Aurora |
| Rahat Bari | City Engineer | City of Batavia |
| Scott Marquardt | Project Manager | Village of Campton Hills |
| Mike Pubentz | Public Works Director | City of Elgin |
| Rich Babica | Public Works Director | City of Geneva |
| Chris Ott | Project Manager | Village of Montgomery |
| Brandon Tonarelli | Village Engineer | Village of North Aurora |
| Jennifer Hughes | Public Works Director | Village of Oswego |
| Todd Latham | Mayor | City of Sandwich |
| Chris Gottlieb | PW Engineer Manager | City of St. Charles |
| Brad Merkel | Public Works Director | Village of Sugar Grove |

Others in attendance

| | | |
|---------------------|--------------------------------------|-----------------------------|
| Jackie Forbes | Executive Director | KKCOM |
| Heidi Lichtenberger | Council Director | KKCOM |
| Kaci Crowley | Planning Liaison | KKCOM |
| Steve Coffinbargar | Assist. Director of Transportation | Kane County |
| Kama Dobbs | Senior Program Manager | CMAP |
| Jon Haadsma | Assistant Analyst | CMAP |
| Marilyn Solomon | Field Engineer | IDOT |
| Chris Lirot | Construction Engineer | HR Green |
| Alex Nugent | PE | City of Aurora |
| Kelsey Passi | Community Relations Corridor Manager | Illinois State Toll Highway |
| Brian Schiber | Village Engineer | Village of Sugar Grove |
| Ron Rudd | City Engineer | City of Elgin |
| Jason Fluhr | Engineer | Baxter & Woodman |
| Jake Seger | Project Engineer | EEL |
| Tom Gill | President | Thomas Engineering Group |
| Katie Herdus | IDOT Area Programmer | IDOT |
| Amy McSwane | Engineer | HLR |
| Ryan Sikes | PE, PTOE | WBK |
| Jill Hayes | Project Manager | Alfred Benesch & Company |
| Jon Trent | Project Manager | Baxter & Woodman |

Final Minutes – approved July 20, 2023

- I. **Opening of Meeting**
Chairman Mike Millette called the meeting to order at 1:02 pm, Kaci Crowley called the role.
- II. **Approval of January 19, 2023 Meeting Minutes**
Jen Hughes made a motion to approve the meeting minutes, Tim Weidner seconded, and the motion passed unanimously.
- III. **Public Comments on Agenda Items**
No public comments were received.
- IV. **General Business**
 - A. Planning Liaison Update – Heidi Lichtenberger delivered the PL Update:

Upcoming Meetings

KKCOM Full Council: **April 27, 2023**

KKCOM Bike Ped Committee: **May 11, 2023**

KKCOM Transportation Policy: **July 20, 2023, location TBD**

Funding Opportunities

2023-2024 Federal Charging and Fueling Infrastructure Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) as part of the Bipartisan Infrastructure Law to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities. The Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) investments will make modern and sustainable infrastructure accessible to all drivers of electric, hydrogen, propane, and natural gas vehicles. This program provides two funding categories of grants: (1) Community Charging and Fueling Grants (Community Program); and (2) Alternative Fuel Corridor Grants (Corridor Program). [Additional resources](#) and an [informational webinar](#) are available. Applications are due **May 30**.

Safe Streets and Roads for All (SS4A) Discretionary Grant Program

Under the [Bipartisan Infrastructure Law \(BIL\)](#), the USDOT announced that the [\(SS4A\) Program](#) will appropriate \$5 billion over five years to assist with ensuring safe streets and roads for all, and to address the national roadway safety crisis. This program provides two funding categories of grants: (1) Planning and Demonstration Grants; and (2) Implementation Grants. Last year Illinois was awarded six planning grants. There will be [three webinars](#) available on three different topics. Applications are due **July 10**.

IDOT Invites Applications for \$2.5 Million in Transit Grants

IDOT is now accepting applications for a competitive grant program that aims to expand safe, equitable access to public transportation throughout the state. Selected projects will feature transit opportunities while furthering the goals of [IDOT's Illinois Long-Range Transportation Plan](#). The grants will fund studies on planning and preliminary engineering issues regarding public multimodal, intermodal and non-motorized transportation. Governmental entities such as counties, metropolitan planning agencies, municipalities, state agencies, public transit agencies and state universities are urged to apply. An informational webinar to explain the grant program and provide assistance to prospective applicants will be held on April 18 at 10 a.m. via [WebEx](#). For additional details, visit [2023 IDOT Transit Planning NOFO.pdf \(illinois.gov\)](#). Applications are due by 5 pm on **May 24**.

Final Minutes – approved July 20, 2023

Surface Transportation Program

Revised Active Program Management Policies

On February 9, 2023, the CMAP STP Project Selection Committee adopted [revised Active Program Management Policies](#) for projects funded with the STP Shared Fund and/or STP-Local funds, effective immediately. Appendix A (page 38) is a summary of the major policy changes including policies for obligation deadline extensions and policies clarifying requirements and actions for cost changes.

IDOT Updates

Fiscal Year 2024 Federal Funding Allotments

[Circular Letter 2023-02](#) announced the Fiscal Year 2024 funding allotments for the following programs; STP-Rural, STP-Urban, Local Bridge Formula Program (LBFP-formally STP-Br), and State Matching Assistance. Allotment amounts are listed in the Circular Letter.

Electronic Signatures – BLR Forms

On January 23rd, IDOT published [Circular Letter 2023-03](#), stating that all BLR Forms have the capability for electronic signatures. Electronic signatures are optional, not a requirement. As always, it is important to utilize IDOT's website, within the Local Roads "tab" to access the latest version of forms each time a new form is needed. A full list of revised forms can be found within the Circular Letter.

Salary Cap Increase for Engineering Agreements

The salary cap for Engineering Agreements has increased from \$78/hour to \$86/ hour, according to [Circular Letter 2023-06](#); effective February 7, 2023, with updates to the BLR 05513 and BLR 05514, both used in conjunction with the BLR 05530. For agreements not fully executed by the February 7, 2023 effective date, the new salary cap of \$86/hour will be in effect.

Streamlined Environmental Survey Screening Process

The purpose of this [Circular Letter](#) is to announce and inform our Local Public Agency (LPA) and industry partners of significant improvements and changes that are now established to streamline the process of environmental surveys to improve review time. Importantly, this process is structured so the Department remains in full compliance with all Federal and State of Illinois regulations related to natural and cultural resource requirements. Recent Bureau of Design and Environment (BDE) policy changes allow local projects to now be screened for natural and cultural resources by certain qualified and trained Central Office Bureau of Local Roads and Streets (CBLRS) Staff. The intent of the screening process is to also determine which projects must be submitted for more detailed surveys via the BDE Environmental Survey Request (ESR) process efficiently.

2023 Special Programs Assistance Conference (SPAC) Announcement

IDOT and the Special Programs Unit in the Bureau of Programming will be holding informational conferences in each IDOT District this Spring to present 3 (three) grant programs; Economic Development Program (EDP), Illinois Transportation Enhancement Program (ITEP), and Safe Routes to School Program (SRTS). IDOT staff will be available each day to offer general information about each program and answer your specific questions one-on-one to help you take advantage of the funding opportunities available from these programs. Additional information, registrations, and appointments are available on the [ITEP](#) and [SRTS](#) websites.

Kane County Updates

ITEP Awards

Governor JB Pritzker and the Illinois Department of Transportation (IDOT) announced that \$127.9 million has been awarded through the Illinois Transportation Enhancement Program (ITEP) to expand travel options and enhance quality of life in communities throughout the state. This year's program is the largest

[Final Minutes – approved July 20, 2023](#)

ever due to Gov. Pritzker’s historic, bipartisan Rebuild Illinois and dedicates resources to communities that exhibit the greatest need. Congratulations to the following municipalities:

- City of Batavia – Illinois 31 Road Diet: \$1,003,770
- Village of Montgomery – U.S. 30 Ped Bridge Shared-Use Path: \$2,540,528

Kane County Bicycle and Pedestrian Plan Update

The Draft Plan is currently under review by staff and the consultant. Staff encourages residents, municipal leaders, and advocates to submit public comments on the plan. The submitted public comments will help inform the project team of its recommendations before the draft is finalized and brought before the Kane County Board for approval. The public comment period opens on April 27, 2023, and will remain open until May 15, 2023. To submit a public comment, visit the project website (kanecountybikeplan.com) or email planningstaff@co.kane.il.us. Public comments can also be mailed to KDOT offices (41W011 Burlington Rd, Campton Hills, IL 60175).

Fox Valley Bike Share

The Bike Share launched for the 2023 season the week of April 17th. Please visit the Koloni app for locations and to start a rental.

B. CMAP Report

Jon Haadsma delivered the CMAP Report starting with an update on the recent STP-SF, CMAQ, and TAP CFP. CMAP received a total of 129 applications; 80 for CMAQ, 59 for STP Shared Fund, and 26 for TAP. The recommended program will be presented on July 13 followed by a public comment period. Jon briefly discussed CMAP’s PART program and the upcoming end of the Governor’s Disaster Declaration.

C. City of Aurora Functional Classification Change Requests

The City of Aurora requested two roads to be reclassified; Eola Road from US 30 to Keating Drive and Bilter Road. Tim Weidner made a motion to approve, Rich Babica seconded, and the motion passed unanimously.

V. **Surface Transportation Program (STP)**

A. Sub-Regional Priority Points – CMAP STP-SF 2023 Applications

Heidi Lichtenberger explained how KKKCOM staff scored the projects using a combination of KKKCOM’s and CMAP’s methodology.

Projects receiving Priority Points:

| | <u>Points</u> |
|---|---------------|
| • East New York Street – City of Aurora | 5 |
| • Wolf’s Crossing – Village of Oswego | 4 |
| • Sullivan Road – City of Aurora | 3 |
| • Randall at Hopps – Kane County | 2 |
| • Ridge Road – Kendall County | 1 |

Tim Weidner made a motion to approve, Jen Hughes seconded, and the motion passed unanimously.

B. Nominations for Transportation Policy Committee Chairman

Mike Millette was nominated to remain as Chair. Mayor Schielke will officially appoint him as KKKCOM’s Transportation Policy Committee Chair at the Full Council meeting on April 27, 2023.

C. IDOT STP Report

Marilyn Solomon gave the IDOT STP Report and pointed out two issues to be resolved with an Aurora project and a South Elgin project.

D. Current FFY2023-2027 STP-L Active and Contingency Programs

Heidi Lichtenberger presented the programs and explained how a project in Sandwich moved

from Contingency to Active. Oswego received HSIP funding for their Minkler Road project, which put them in a position to give back STP-L funds to be reprogrammed and allocated to Sandwich's North Main St. project. Fran Klaas made a motion to adopt the programs, seconded by Scott Marquardt, and the motion passed to adopt the programs.

E. Active Program Management: Extensions

Heidi Lichtenberger reviewed the recent changes to CMAP's Active Program Management Policies regarding obligation extensions.

VI. Other Business

A. Project Updates

No updates were given.

VII. Public Comments

None received.

VIII. Next meeting – July 20, 2023. Location TBD.

IX. Adjournment

Tim Weidner made a motion to adjourn, seconded by Todd Latham, and the meeting was adjourned at 1:39 pm.