

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Corinne Pierog
Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors
Executive Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board
MPO Policy Committee

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steeple Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kaci N. Crowley
Planning Liaison

Kane Kendall Council of Mayors

Transportation Policy Committee January 19, 2023 Meeting Minutes

Members in Attendance

Mike Millette, Chairman
Tim Weidner
Jeffery Schielke
Scott Marquardt
Mike Pubentz
Jennifer Hughes
Geoff Penman
Ken Jay
Tony Speciale
Steve Grabowski
Mike Zakosek
Fran Klaas

Public Works Director
Road and Bridge Coordinator
Mayor
Project Manager
Public Works Director
Public Works Director
City Administrator
Public Works Manager
Public Works Director
Traffic Engineer
Assistant County Engineer
County Engineer

Village of South Elgin
City of Aurora
City of Batavia
Village of Campton Hills
City of Elgin
Village of Oswego
City of Sandwich
City of St. Charles
Village of Sugar Grove
City of Yorkville
Kane County
Kendall County

Others in Attendance

Jackie Forbes
Kaci Crowley
Heidi Lichtenberger
Kama Dobbs
Jake Seid
Alex Nugent
Rahat Bari
Ron Rudd
Kerry Behr
Jennifer Konen
Brad Merkel
Steve Coffinbargar
P. J. Fitzpatrick
Chris Lirot

Council Director
Bicycle/Pedestrian Coordinator
Planning Liaison
Senior Program Analyst
Senior Planner
Engineer
City Engineer
City Engineer
Project Engineer
Village President
Deputy Public Works Director
Assistant Director
Business Development Lead
Civil Engineer III

KKCOM
KKCOM
KKCOM
CMAP
CMAP
City of Aurora
City of Batavia
City of Elgin
Village of Oswego
Village of Sugar Grove
Village of Sugar Grove
Kane County
HR Green
HR Green

Opening of Meeting

- I. Chairman Mike Millette called the meeting to order at 1:00 p.m.
- II. **Approval of October 20, 2022 Meeting Minutes**
A motion was made to approve the October 20, 2022 meeting minutes. The motion was made by Mayor Jeffery Schielke and was seconded by Tony Speciale. The motion carried unanimously.
- III. **Public Comment on Agenda Items**
There were no public comments on agenda items.
- IV. **Presentation on CMAP' new ADA Program**
Jake Seid provided an update and information about CMAP's new ADA Training Program. CMAP provides free trainings to educate municipalities about ADA compliance and how to create ADA Transition Plans. In creating a more accessible region, more opportunities for mobility may be given to those impacted by non-compliant infrastructure.
- V. **General Business**
 - A. **Planning Liaison Update**
Heidi Lichtenberger gave the Planning Liaison Update on behalf of KKCOM:

Staff Announcements

Jackie Forbes, Chief of Planning and Programming and former Director of the Kane Kendall Council of Mayors (KKCOM), has been promoted to the position of Executive Director. Heidi Lichtenberger of the Council of Mayors staff has been promoted to Director of KKCOM.

Upcoming Meetings

The next KKCOM Bike Ped Committee meeting is **February TBD 2023**.

The next KKCOM Full Council meeting will take place **TBD in April**.

The next KKCOM Transportation Policy Committee meeting is **April 20th, 2023**.

Funding Opportunities

RAISE 2023 Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) for \$1.5 billion in grant funding through the [Rebuilding American Infrastructure with Sustainability and Equity \(RAISE\)](#) discretionary grant program for 2023. Previously known as BUILD and TIGER Discretionary Grants, the RAISE program is for investments in surface transportation infrastructure that will have a significant local or regional impact. RAISE grants are for capital projects as well as planning, with awards ranging between \$1 million to \$25 million. The deadline for applications is **11:59 PM EST on February 28, 2023** and selections will be announced by June 28, 2023.

FFY 2024 Highway Safety Program

IDOT's Bureau of Safety Programs and Engineering is seeking grant applications for **six** Highway Safety Programs. These are: the Sustained Traffic Enforcement Program (STEP), Non-Enforcement Program, Pedestrian and Bicycle Program, Racial Profiling Program, Traffic Records Program, and Motorcycle Awareness Program. Applications for all programs are due **February 17, 2023**, via AmpliFund. NOFOs and application materials can be found on the IDOT website [here](#).

CMAQ, TAP-L, and STP-SF Call for Projects

This month, CMAP will issue a [call for funding applications](#) for surface transportation projects that improve transit, bicycle facilities, freight and traffic movement and safety, fix bridges, reconstruct roads, and invest in alternative fuel vehicles and equipment. Funding for these projects will be distributed through federal sources that CMAP programs, including: [Surface Transportation Program](#) (STP) Shared Fund, [Congestion Mitigation and Air Quality Improvement Program](#) (CMAQ), locally programmed [Transportation Alternatives Program](#) (TAP-L), and Carbon Reduction program (CRP). Final application materials will be posted on **January 17, 2023**.

Project Selection Process Timeline

- January 17: Call for projects opens
- January 20: Information Webinar: Register [here](#).
- January 25: Drop-in Q&A Session. Register [here](#).
- February 24: Deadline for local agency sponsors to submit applications to Planning Liaisons for review
- March 10: All applications and attachments due by 5:00 p.m.

Lastly, there will be an eTIP CFP Training session which will be recorded.

State and Legislative Updates

Municipal Annexation/Disconnection Notice Requirements to IDOT

[Public Act 102-969](#) revises, and makes it mandatory, to report any annexation disconnection and annexation, or disconnection to the Illinois Department of Transportation within 30 days of the action. While this best practice has been followed by many municipalities, the Public Act is now a statutory and legal requirement designed to ensure the Department is informed of these changes. This information, and the revised boundaries are used for many purposes including, but not limited to, calculation of Motor Fuel Tax distributions, jurisdiction of roads and bridges, and oversize and overweight permits. Public Act 102-969 took effect on **January 1, 2023**.

Inflation Reduction Act Guidebook

Available Communities in Illinois can check out a newly released [federal guidebook](#) for the [Inflation Reduction Act](#) that provides guidance on how communities can pursue the law's clean energy and climate programs. State, local, territorial, and tribal leaders, as well as the private sector, nonprofits, and communities, are encouraged to use it to better understand how to benefit from these investments and unlock the full potential of the law.

Northern Long Ear Bat (NLEB) Endangered Species

[Circular Letter 2022-28](#) explains new regulations for projects involving tree clearing, bridge, or culvert work. If a LPA has a project that cannot start construction until after April 1st, they must take the necessary and proactive steps to ensure that all trees have been removed prior to the April 1st deadline. This applies to all projects using State or Federal funds, requires a Federal permit, and/or if the project requires IDOT review. While the final Proposed Rulemaking remains forthcoming very soon, and with the understanding that no transition period is currently being proposed; it is highly suggested that the LPA apply the requirements described within this Circular Letter so as to not cause delay or work stoppage, as the BDE NRU will be adopting the effect of the proposed ruling effective immediately.

BABA (Build America Buy American) Requirements

As part of the IIJA, signed into Public Law 117-58 on November 15, 2021, the [Build America, Buy America \(BABA\) Act](#) was expanded beyond what was previously required only for steel/iron products, to now include a list of construction materials also required to be manufactured in the United States. Henceforth and commencing with the January 20, 2023 letting, all federal-aid contracts will be subject to the new BABA requirements as written in the “Source of Supply and Quality Requirements (BDE)” special provision. A “List of Construction Materials Subject to Build America, Buy America (BABA)” has been created (provided “for information only”), and is now available on the Department’s website.

Kane County Updates

Kane County Bike Plan Update

Staff continues to work with Epstein and WSP on the Kane County Bicycle and Pedestrian Plan Update. With results from the initial survey, yielding over 1,000 respondents, and data provided by KDOT and partners, the consultant team is preparing an Existing Conditions Report that will be available in early spring. A brief discussion of findings from the initial survey will occur at the next KKCOM Bike/Ped Committee Meeting.

Currently, staff and the consultant team are hosting municipal and stakeholder meetings to conclude at the end of January. These meetings clarify municipalities’ bike and pedestrian infrastructure priorities and where there are gaps in the Kane County system. Information gathered at these meetings is helpful to the consultant team and KDOT staff in forming draft recommendations. Draft recommendations will be available in late spring/early summer

Fox Valley Bike Share Program

On November 22nd, staff met with current Bike Share sponsors to discuss plans for the 2023 riding season. Current sponsors identified a need for better customer service, a more robust dashboard, and sponsorship opportunities when choosing a vendor. Staff has begun conversations with local healthcare entities to sponsor the Bike Share. In January or early February, staff will work with sponsors through the agreement process with the selected vendor. For more information or to join the Fox Valley Bike Share, please contact; Kaci Crowley (crowleykaci@co.kane.il.us).

B. CMAP Report

Kama Dobbs gave the CMAP Report. Kama discussed CMAP’s Community Alliance for Regional Equity; the inaugural cohort includes the Batavia Community Diversity Initiative and Elgin Community Bikes. The Call for Projects for CMAP’s STP-Shared Fund, CMAQ, Carbon Reduction Program, and TAP-L opened this week. Applications are due March 10th, 2023. Proposed revisions to

the Active Program Management Policies are being considered by the STP Project Selection Committee at their next meeting in February. Revisions to obligation of funds, as well as, the shift in timeline for the STP-Local Call for Projects from January to October will be considered.

C. Nominations for Transportation Policy Committee Chairperson

Kaci Crowley read a memo stating that KKCOM Staff is looking for nominees for to fill the position of Transportation Policy Committee Chairperson. Contact KKCOM Staff by April 19th with nominations. The Chairperson's term is up in odd-numbered years and may be subject to appointment from the Council Chairman

VI. Surface Transportation Program (STP)

A. IDOT STP Report

No IDOT representative present to give a report.

B. FY23-27 STP-L Active and Contingency Program

A motion to adopt the FY23-27 STP-L Active and Contingency Program was made by Tony Speciale and seconded by Scott Marquardt. The motion carried unanimously.

VII. Other Business

Tony Speciale was honored for 40+ years of service in Public Works and his time as Chair of the Transportation Policy Committee.

VIII. Public Comments

There were no public comments.

IX. Next Meeting

April 20th, 2023 – STP, CMAQ, & TAP Quarterly Status Updates due March 31st, 2023

X. Adjournment

A motion for adjournment was made by Mayor Jeffery Schielke and seconded by Tony Speciale. The meeting was adjourned at 1:45 pm.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Corinne Pierog
Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors
Executive Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board
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Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Kaci N. Crowley
Planning Liaison

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

April 20, 2023 1:00 pm
Hybrid – Kane County Government Center & online via Zoom
Meeting Minutes

Voting members in attendance

Mike Millette	Chairman, Public Works Director	KKCOM, Village of South Elgin
Mike Zakosek	Assistant County Engineer	Kane County
Fran Klaas	County Engineer	Kendall County
Tim Weidner	Engineering Coordinator	City of Aurora
Rahat Bari	City Engineer	City of Batavia
Scott Marquardt	Project Manager	Village of Campton Hills
Mike Pubentz	Public Works Director	City of Elgin
Rich Babica	Public Works Director	City of Geneva
Chris Ott	Project Manager	Village of Montgomery
Brandon Tonarelli	Village Engineer	Village of North Aurora
Jennifer Hughes	Public Works Director	Village of Oswego
Todd Latham	Mayor	City of Sandwich
Chris Gottlieb	PW Engineer Manager	City of St. Charles
Brad Merkel	Public Works Director	Village of Sugar Grove

Others in attendance

Jackie Forbes	Executive Director	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
Kaci Crowley	Planning Liaison	KKCOM
Steve Coffinbargar	Assist. Director of Transportation	Kane County
Kama Dobbs	Senior Program Manager	CMAP
Jon Haadsma	Assistant Analyst	CMAP
Marilyn Solomon	Field Engineer	IDOT
Chris Lirot	Construction Engineer	HR Green
Alex Nugent	PE	City of Aurora
Kelsey Passi	Community Relations Corridor Manager	Illinois State Toll Highway
Brian Schiber	Village Engineer	Village of Sugar Grove
Ron Rudd	City Engineer	City of Elgin
Jason Fluhr	Engineer	Baxter & Woodman
Jake Seger	Project Engineer	EEL
Tom Gill	President	Thomas Engineering Group
Katie Herdus	IDOT Area Programmer	IDOT
Amy McSwane	Engineer	HLR
Ryan Sikes	PE, PTOE	WBK
Jill Hayes	Project Manager	Alfred Benesch & Company
Jon Trent	Project Manager	Baxter & Woodman

Final Minutes – approved July 20, 2023

- I. **Opening of Meeting**
Chairman Mike Millette called the meeting to order at 1:02 pm, Kaci Crowley called the role.
- II. **Approval of January 19, 2023 Meeting Minutes**
Jen Hughes made a motion to approve the meeting minutes, Tim Weidner seconded, and the motion passed unanimously.
- III. **Public Comments on Agenda Items**
No public comments were received.
- IV. **General Business**
 - A. Planning Liaison Update – Heidi Lichtenberger delivered the PL Update:

Upcoming Meetings

KKCOM Full Council: **April 27, 2023**

KKCOM Bike Ped Committee: **May 11, 2023**

KKCOM Transportation Policy: **July 20, 2023, location TBD**

Funding Opportunities

2023-2024 Federal Charging and Fueling Infrastructure Discretionary Grant

The U.S. DOT published a [Notice of Funding Opportunity \(NOFO\)](#) as part of the Bipartisan Infrastructure Law to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities. The Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) investments will make modern and sustainable infrastructure accessible to all drivers of electric, hydrogen, propane, and natural gas vehicles. This program provides two funding categories of grants: (1) Community Charging and Fueling Grants (Community Program); and (2) Alternative Fuel Corridor Grants (Corridor Program). [Additional resources](#) and an [informational webinar](#) are available. Applications are due **May 30**.

Safe Streets and Roads for All (SS4A) Discretionary Grant Program

Under the [Bipartisan Infrastructure Law \(BIL\)](#), the USDOT announced that the [\(SS4A\) Program](#) will appropriate \$5 billion over five years to assist with ensuring safe streets and roads for all, and to address the national roadway safety crisis. This program provides two funding categories of grants: (1) Planning and Demonstration Grants; and (2) Implementation Grants. Last year Illinois was awarded six planning grants. There will be [three webinars](#) available on three different topics. Applications are due **July 10**.

IDOT Invites Applications for \$2.5 Million in Transit Grants

IDOT is now accepting applications for a competitive grant program that aims to expand safe, equitable access to public transportation throughout the state. Selected projects will feature transit opportunities while furthering the goals of [IDOT's Illinois Long-Range Transportation Plan](#). The grants will fund studies on planning and preliminary engineering issues regarding public multimodal, intermodal and non-motorized transportation. Governmental entities such as counties, metropolitan planning agencies, municipalities, state agencies, public transit agencies and state universities are urged to apply. An informational webinar to explain the grant program and provide assistance to prospective applicants will be held on April 18 at 10 a.m. via [WebEx](#). For additional details, visit [2023 IDOT Transit Planning NOFO.pdf \(illinois.gov\)](#). Applications are due by 5 pm on **May 24**.

Final Minutes – approved July 20, 2023

Surface Transportation Program

Revised Active Program Management Policies

On February 9, 2023, the CMAP STP Project Selection Committee adopted [revised Active Program Management Policies](#) for projects funded with the STP Shared Fund and/or STP-Local funds, effective immediately. Appendix A (page 38) is a summary of the major policy changes including policies for obligation deadline extensions and policies clarifying requirements and actions for cost changes.

IDOT Updates

Fiscal Year 2024 Federal Funding Allotments

[Circular Letter 2023-02](#) announced the Fiscal Year 2024 funding allotments for the following programs; STP-Rural, STP-Urban, Local Bridge Formula Program (LBFP-formally STP-Br), and State Matching Assistance. Allotment amounts are listed in the Circular Letter.

Electronic Signatures – BLR Forms

On January 23rd, IDOT published [Circular Letter 2023-03](#), stating that all BLR Forms have the capability for electronic signatures. Electronic signatures are optional, not a requirement. As always, it is important to utilize IDOT's website, within the Local Roads "tab" to access the latest version of forms each time a new form is needed. A full list of revised forms can be found within the Circular Letter.

Salary Cap Increase for Engineering Agreements

The salary cap for Engineering Agreements has increased from \$78/hour to \$86/ hour, according to [Circular Letter 2023-06](#); effective February 7, 2023, with updates to the BLR 05513 and BLR 05514, both used in conjunction with the BLR 05530. For agreements not fully executed by the February 7, 2023 effective date, the new salary cap of \$86/hour will be in effect.

Streamlined Environmental Survey Screening Process

The purpose of this [Circular Letter](#) is to announce and inform our Local Public Agency (LPA) and industry partners of significant improvements and changes that are now established to streamline the process of environmental surveys to improve review time. Importantly, this process is structured so the Department remains in full compliance with all Federal and State of Illinois regulations related to natural and cultural resource requirements. Recent Bureau of Design and Environment (BDE) policy changes allow local projects to now be screened for natural and cultural resources by certain qualified and trained Central Office Bureau of Local Roads and Streets (CBLRS) Staff. The intent of the screening process is to also determine which projects must be submitted for more detailed surveys via the BDE Environmental Survey Request (ESR) process efficiently.

2023 Special Programs Assistance Conference (SPAC) Announcement

IDOT and the Special Programs Unit in the Bureau of Programming will be holding informational conferences in each IDOT District this Spring to present 3 (three) grant programs; Economic Development Program (EDP), Illinois Transportation Enhancement Program (ITEP), and Safe Routes to School Program (SRTS). IDOT staff will be available each day to offer general information about each program and answer your specific questions one-on-one to help you take advantage of the funding opportunities available from these programs. Additional information, registrations, and appointments are available on the [ITEP](#) and [SRTS](#) websites.

Kane County Updates

ITEP Awards

Governor JB Pritzker and the Illinois Department of Transportation (IDOT) announced that \$127.9 million has been awarded through the Illinois Transportation Enhancement Program (ITEP) to expand travel options and enhance quality of life in communities throughout the state. This year's program is the largest

[Final Minutes – approved July 20, 2023](#)

ever due to Gov. Pritzker’s historic, bipartisan Rebuild Illinois and dedicates resources to communities that exhibit the greatest need. Congratulations to the following municipalities:

- City of Batavia – Illinois 31 Road Diet: \$1,003,770
- Village of Montgomery – U.S. 30 Ped Bridge Shared-Use Path: \$2,540,528

Kane County Bicycle and Pedestrian Plan Update

The Draft Plan is currently under review by staff and the consultant. Staff encourages residents, municipal leaders, and advocates to submit public comments on the plan. The submitted public comments will help inform the project team of its recommendations before the draft is finalized and brought before the Kane County Board for approval. The public comment period opens on April 27, 2023, and will remain open until May 15, 2023. To submit a public comment, visit the project website (kanecountybikeplan.com) or email planningstaff@co.kane.il.us. Public comments can also be mailed to KDOT offices (41W011 Burlington Rd, Campton Hills, IL 60175).

Fox Valley Bike Share

The Bike Share launched for the 2023 season the week of April 17th. Please visit the Koloni app for locations and to start a rental.

B. CMAP Report

Jon Haadsma delivered the CMAP Report starting with an update on the recent STP-SF, CMAQ, and TAP CFP. CMAP received a total of 129 applications; 80 for CMAQ, 59 for STP Shared Fund, and 26 for TAP. The recommended program will be presented on July 13 followed by a public comment period. Jon briefly discussed CMAP’s PART program and the upcoming end of the Governor’s Disaster Declaration.

C. City of Aurora Functional Classification Change Requests

The City of Aurora requested two roads to be reclassified; Eola Road from US 30 to Keating Drive and Bilter Road. Tim Weidner made a motion to approve, Rich Babica seconded, and the motion passed unanimously.

V. **Surface Transportation Program (STP)**

A. Sub-Regional Priority Points – CMAP STP-SF 2023 Applications

Heidi Lichtenberger explained how KKKCOM staff scored the projects using a combination of KKKCOM’s and CMAP’s methodology.

Projects receiving Priority Points:

	<u>Points</u>
• East New York Street – City of Aurora	5
• Wolf’s Crossing – Village of Oswego	4
• Sullivan Road – City of Aurora	3
• Randall at Hopps – Kane County	2
• Ridge Road – Kendall County	1

Tim Weidner made a motion to approve, Jen Hughes seconded, and the motion passed unanimously.

B. Nominations for Transportation Policy Committee Chairman

Mike Millette was nominated to remain as Chair. Mayor Schielke will officially appoint him as KKKCOM’s Transportation Policy Committee Chair at the Full Council meeting on April 27, 2023.

C. IDOT STP Report

Marilyn Solomon gave the IDOT STP Report and pointed out two issues to be resolved with an Aurora project and a South Elgin project.

D. Current FFY2023-2027 STP-L Active and Contingency Programs

Heidi Lichtenberger presented the programs and explained how a project in Sandwich moved

from Contingency to Active. Oswego received HSIP funding for their Minkler Road project, which put them in a position to give back STP-L funds to be reprogrammed and allocated to Sandwich's North Main St. project. Fran Klaas made a motion to adopt the programs, seconded by Scott Marquardt, and the motion passed to adopt the programs.

E. Active Program Management: Extensions

Heidi Lichtenberger reviewed the recent changes to CMAP's Active Program Management Policies regarding obligation extensions.

VI. Other Business

A. Project Updates

No updates were given.

VII. Public Comments

None received.

VIII. Next meeting – July 20, 2023. Location TBD.

IX. Adjournment

Tim Weidner made a motion to adjourn, seconded by Todd Latham, and the meeting was adjourned at 1:39 pm.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

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Kane County Board Chair
MPO Policy Committee

Matt Kellogg
Kendall County Chairman
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County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Jacqueline L. Forbes
Executive Director

Heidi E. Lichtenberger
Council Director

Jessica A. Abdelnour
Planning Liaison

Kane Kendall Council of Mayors (KKCOM) Transportation Policy Committee

July 20th, 2023 1:00 pm
Hybrid – Batavia City Hall & online via Zoom
Meeting Minutes

Voting members in attendance

Mike Millette	Chairman, Public Works Director	KKCOM, Village of South Elgin
Carl Schoedel	County Engineer	Kane County
Fran Klaas	County Engineer	Kendall County
Alex Nugent	PE	City of Aurora
Jeffery Schielke	Mayor	City of Batavia
Scott Marquardt	Project Manager	Village of Campton Hills
Mike Pubentz	Public Works Director	City of Elgin
Rich Babica (online)	Public Works Director	City of Geneva
Chris Ott	Village Engineer	Village of Montgomery
Brandon Tonarelli	Village Engineer	Village of North Aurora
Jennifer Hughes	Public Works Director	Village of Oswego
Brad Sandersen	City Engineer	City of Yorkville
Chris Gottlieb	PW Engineer Manager	City of St. Charles
Brad Merkel	Public Works Director	Village of Sugar Grove

Others in attendance

Jackie Forbes	Executive Director	KKCOM
Heidi Lichtenberger	Council Director	KKCOM
Jessica Abdelnour	Planning Liaison	KKCOM
Hugo Coronado	Associate	Metropolitan Planning Council
Maggie Czerwinski	Advocacy Manager	Active Transportation Alliance
Marilyn Solomon	Field Engineer	IDOT
Steve Coffinbargar	Assist. Director of Transportation	Kane County
Kurt Nika	Assist. Director of Transportation	Kane County
Kama Dobbs	Senior Program Manager	CMAP
Tim Weidner	Engineering Coordinator	City of Aurora
Ken Anderson	Environmental Project Manager	ERA, Inc.
Chris Lirot	Construction Engineer	HR Green
Akram Chaudhry	Vice President	HR Green
Andrea Podraza	Assistant City Engineer	City of Batavia
Brian Schiber	Village Engineer	Village of Sugar Grove
Chris Rose	Community Relations Representative	Pace Bus
Jason Fluhr	Engineer	Baxter & Woodman
Amy McSwane	Engineer	HLR

Minutes – July 20, 2023

I. Opening of Meeting and Roll Call

Chairman Mike Millette called the meeting to order at 1:00 pm, Jessica Abdelnour called the role.

II. Approval of April 20th, 2023 Meeting Minutes

Jen Hughes made a motion to approve the meeting minutes, Scott Marquardt seconded, and the motion passed unanimously.

III. Public Comment on Agenda Items

No public comment.

IV. Special Presentation by the Metropolitan Planning Council on their *Taking Climate Action by Prioritizing Walking, Biking, and Transit Project*

To support Chicago area communities in planning and implementing transit and mobility improvements, Metropolitan Mayors Caucus, Metropolitan Planning Council, and Active Transportation Alliance came together to craft an implementation-focused event series and share relevant resources. Hugo Coronado from the Metropolitan Planning Council presented the [Taking Climate Action by Prioritizing Walking, Biking, and Transit](#) project website that hosts many links to valuable resources and webinars regarding how to build a bicycle and pedestrian plan, transit oriented development, ADA transition plans, and more. As part of the project, they also created a [Bike Ped Database](#), an open source, user friendly GIS database that offers a wealth of information, including three interactive maps that allow you to check policy implementation, infrastructure development, and grants awarded. Their aim is to empower municipalities looking to enhance their bike and pedestrian infrastructure by providing a comprehensive tool to guide their efforts. Maggie Czerwinski from the Active Transportation Alliance went on to present upcoming grant opportunities that can be used to fund walking and biking projects in the county. She then touched on the IDOT *Walk Roll Illinois Active Transportation Plan* that is currently gathering public feedback and encouraged municipalities to share the [survey](#) on their social media sites and on their newsletters. The plan is set to be completed by mid to late 2024. Mayor Schielke noted that E-Bike Safety is a hot topic.

V. General Business

A. Planning Liaison Update - Heidi Lichtenberger delivered the PL Update:

Upcoming Meetings

KKCOM Full Council: Fall 2023 TBD

KKCOM Bike/Ped: Fall 2023 TBD

KKCOM Transportation Policy: October 19, 2023

Council Staff Announcements

Please welcome Jessica Abdelnour as our new Regional Planning Liaison and Bike / Ped Coordinator!

Funding Opportunities

MEGA, INFRA and RURAL

The USDOT announced they are soliciting project applications for three separate funding opportunities under the banner/title of the [Multimodal Project Discretionary Grants opportunity \(MPDG\)](#). The solicitation includes funding for both Federal Fiscal Year 2023 and 2024. The three programs are:

1. National Infrastructure Project Assistance Grant Program ([Mega](#))
2. Nationally Significant Multimodal Freight and Highways Program ([INFRA](#))
3. Rural Surface Transportation Grant Program ([Rural](#))

The funding opportunities are awarded on a competitive basis for surface transportation infrastructure projects—including highway and bridge, intercity passenger rail, railway-highway grade crossing or separation, wildlife crossing, public transportation, marine highway, and freight projects, or groups of such projects—with significant national or regional impact, or to improve and expand the surface transportation infrastructure in rural areas. Applications due **August 21**.

Reconnecting Communities and Neighborhoods (RCN) Program

The USDOT released the FY 2023 [NOFO](#) for the [Reconnecting Communities and Neighborhoods \(RCN\) Program](#), with up to \$3.16 billion available for planning and construction projects. This RCN NOFO is a combination of two major discretionary grant opportunities: The [Reconnecting Communities Pilot \(RCP\) and Neighborhood Access and Equity \(NAE\) Programs](#). Under the combined RCN Program, USDOT is offering three grant types: Community Planning Grants, Capital Construction Grants, and Regional Partnerships Challenge Grants. Applications due **September 28**.

FFY 2022 and 2023 Wildlife Crossing Pilot Program (WCPP)

The USDOT released a [NOFO](#) for the [Wildlife Crossing Discretionary Grant Pilot Program \(WCPP\)](#), which aims to protect wildlife, reduce the number of Wildlife Vehicle Collisions (WVC), and improve habitat connectivity for terrestrial and aquatic species. WCPP grants are available for all project activities, including research, planning, design, and construction. It is anticipated that 60% or more will be awarded to applicants in rural areas. Applications are due by **August 1, 2023** through <https://www.grants.gov>. For questions and additional information please email: wildlifecrossings@dot.gov.

PROTECT Program

The USDOT released a [NOFO](#) for [Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation \(PROTECT\)](#) created by the IJJA. There are four categories: one for Planning Grants and three for Resilience Grants. The Resilience Grants categories are for Resilience Improvement, Community Resilience and Evacuation Routes, and At-Risk Coastal Infrastructure projects. Applications are due by August 18, 2023 through www.grants.gov.

Partner Updates

IDOT 2022 Statewide Crash Data

On June 20, 2023 IDOT released [Circular Letter 2023-18](#) regarding the 2022 statewide crash data and safety portal. The information can be accessed by logging into [IDOT's Safety Portal](#), which provides access to search and retrieve individual crash reports, view the location of a crash on a map, access the full 10-year retention period for historical and trend analysis purposes of sites and crashes, and generate standardized summary reports of crash data based on various input parameters. Additional crash data may be requested by contacting the Bureau of Data Collection at <mailto:DOT.DTS.DataRequests@illinois.gov>. Additionally, the 2021 Illinois [Crash Facts and Statistics Publications](#) are also available on the IDOT website.

IDOT Bicycle Facility Inventory System

IDOT has launched the [Bicycle Facility Inventory System](#) providing access to add new facilities, update existing facilities, and mark facilities as decommissioned. A recording of the April 5th [webinar](#) is available, which demonstrates how to use the system. For questions and additional information, please email: <mailto:DOT.BikePed@Illinois.gov>

FHWA Bicycle and Pedestrian Planning, Program, and Project Development Guidance

FHWA has issued updated Bicycle and Pedestrian Planning, Program, and Project Development Guidance. It is posted on FHWA's [BIL webpage](#) and the [Bicycle and Pedestrian Guidance webpage](#). For questions, please contact Todd Schmidt: todd.schmidt@dot.gov or 312-353-3868.

FHWA's Transportation Planning Video Learning Series

Two videos now available on [FHWA's Transportation Planning Capacity Building Website](#) under [Connect & Learn](#). This video learning series is designed to exchange information on planning tools, share common experiences and noteworthy practices across the planning discipline, and establish a common knowledge base for all planners.

- [Federal Transportation Planning Process](#): This video explains the typical transportation planning process and provides an introduction to the transportation planning process conducted by public agencies.

- [Federal Transportation Planning Funds](#): This video explains the process to ensure that federal funding is being used to plan a safe and efficient transportation system according to laws and

regulations and help State DOTs and sub-recipients manage the funding efficiently and effectively and in compliance with federal requirements.

Metra Seeks Public Feedback on Proposed Simplified Fare Structure

Metra is asking for its customers and the public to comment on the biggest proposed change to its fare structure in its history, a plan for 2024 that would reduce the number of fare zones to four from ten and change some of the fare options available. The intent of the proposal is to create a fare structure that customers can easily understand, that will encourage ridership, that will simplify onboard fare collection, and that meets Metra's financial and technical constraints. The effort conforms to goals in Metra's newly adopted strategic plan, including enhancing service to grow ridership, ensuring the riding experience is safe, easy and enjoyable, and innovating to become more efficient and effective. To review the proposed fare structure and offer feedback, please visit the [Metra's Proposed 2024 Fare Structure Modifications webpage](#).

IDOT Phase 1 Course

IDOT's Illinois Technology Transfer Center is hosting an IDOT Phase I training course. The course will cover developing a transportation project's purpose and need, roles and responsibilities of local, state, and federal agencies, environmental studies conducted through the Environmental Survey Request process, and more. Register [here](#).

Thursday, August 10th

8:30am-4:30pm

201 Schaumburg Court, Schaumburg, IL 60193 in the Lecture Hall

Road District Bidding Threshold – Increase to \$30,000

On June 30, 2023, Governor Pritzker signed HB 1465, creating [Public Act 103-0125](#). This Public Act raised the threshold at which road districts are required to bid from \$20,000 to \$30,000, except for professional services. The Public Act is effective immediately, but please note that procurements prior to June 30, 2023, remain under the previous bidding threshold of \$20,000. The threshold bidding limits for municipalities and counties remain unchanged, and in summary are as follows per the Illinois Compiled Statutes:

- \$30,000 for Counties
- \$30,000 for Townships
- \$25,000 for Municipalities with populations less than 500,000
- \$10,000 for Municipalities with populations greater than 500,000

Kane and Kendall County Updates

Fabulous Fox! Water Trail Designated as a National Water Trail

The Fabulous Fox! Water Trail joins a distinctive network of recreational water trails throughout the U.S. with a national designation. The 158-mile trail runs from southeast Wisconsin to northeastern Illinois, through McHenry, Lake, Kane, and Kendall counties. Maps, itineraries and information on access can be found at <https://fabulousfoxwatertrail.org>.

Kane County Bicycle & Pedestrian Plan

KDOT and KKCOM's Bike Ped Plan has received final approval from the County Board! Please view the plan [here](#).

B. CMAP report

Kama Dobbs delivered the CMAP Report starting with an announcement that the recommended programs of projects to be funded with the shared fund, CMAQ, carbon reduction, and TAP-L are currently available for public comment through August 11th. These four programs combined have over \$593 million in federal funding for 66 projects throughout the region. More than half of those recommended projects are locally sponsored by suburban municipalities. 17 of the 19 shared fund projects and 23 of 47 projects that are recommended for CMAQ, Carbon, and TAP are within the suburban municipalities. Projects from Elgin, Aurora, and Kane County DOT are being recommended for funding within KKCOM. More info can be found on [CMAP's Call for Projects webpage](#). Once public comment period closes after August 11th, comments go back to CMAP Project Selection Committee for final discussion and program approval which will happen on August 31st. After that, CMAP staff will process TIP amendments to incorporate the programs

into the TIP and will then be taken to CMAP's Transportation Committee and MPO Policy Committee for final approval, happening on October 11th. She then announced that the updated 2023 [CMAP Community Data Snapshots](#) are now available. New information in the snapshots this year include updated demographics, socioeconomic and unemployment data from the American Community Datasets as well as land use summaries that have been updated using data from the Land Use Inventory. Estimated vehicle miles traveled per household was also updated which notes the many communities within our region have seen a decrease in vehicle miles traveled. There is a [toolkit](#) that can be used to share the data within your communities, which includes language for social media and newsletters as well as some graphics to plug into those outlets. Mike Millette commented that CMAP staff has done an excellent job of providing resources on their website.

C. Kane County Bicycle and Pedestrian Plan

Jackie Forbes announced that the Bike Ped plan has been finalized and officially adopted by the Kane County Board. Federal UWP funds were used pay for the plan and two consulting firms were hired to help complete it, Epstein INC and WSP. Additionally, IDOT provided the local match which resulted in no out of pocket pay for the county. One of the goals they had for this update to the plan was envisioned by one of the former PLs, Troy, which was to include an equity analysis and to make it a resource for all of our communities to use when they apply for funding. She went through a few screenshots from the bike plan which included a stakeholder engagement overview, survey & interview key takeaways, an equity assessment, bicycle and pedestrian facticity selection guidance, examples from the plan, estimated cost tables for projects, and funding sources.

VI. Surface Transportation Program(STP)

A. City of Elgin request for FFY 2023 STP-L Unprogrammed Balance

Heidi Lichtenberger presented first the request approval from the council for an exception to #12 in KKCOM's policies and procedures, giving the project in Elgin at US 20 & Reinking Road Roundabout an additional \$748,750 of eligible STP funding. Due to lack of IDOT participation on the project, the city of Elgin requests FFY 2023 Unprogrammed Balance of \$288,203 for the US 20 and Reinking Road Roundabout. Rich Babica from City of Geneva made the motion to approve both the exception and unprogrammed balance to Elgin and the motion was seconded by Fran. Roll call was called by Jessica Abdelnour and the motion was passed unanimously.

B. Upcoming STP-L Call for Projects Tentative Schedule

Heidi Lichtenberger presented the tentative schedule for the upcoming STP-L Call for Projects and asked council members for any comments or concerns. No comments or questions were made so the schedule will be finalized as presented. Schedule is posted on the KKCOM [website](#).

C. STP-L Methodology Review

Heidi Lichtenberger announced that minor revisions were made to the methodology in the last 24 hours and that it would be best to put together a working group to discuss these changes before voting on it. The changes to methodology in section A are found in traffic volumes in the (#4) with updated data and in multimodal infrastructure components (#6) with language about exceptions. Inclusive growth (#9) is being changed from being weighted to a new point structure. The condition summary report from IDOT will be used to make changes to methodology in section B #1. Furthermore, space will be made below ADA Transition Plans (#4) for links to be placed and #6 has been renamed to Project Readiness and will be given point score 1-10. A working group was put together and Scott Marquardt, Jennifer Hughes, Chris Ott, and Mike Millette have volunteered to participate.

D. IDOT STP Report

Marilyn Solomon gave the IDOT STP Report that most projects received design approval expect for projects on pages 2 & 3. She noted that you can email her if your project is not seen on the list.

E. Current FFY23-27 STP-L Active and Contingency Programs

Heidi Lichtenberger noted that everything in green is considered roadways and intersections and everything in white are assets management projects. She also noted that she added back in the

STP max percentage columns. This was sent out with the agenda packet. Contingency programs has not changed since the last meeting. Carl Schoedel made the motion to approve and Fran Klaas seconded. The motion passed unanimously.

VII. Other Business

A. Project Updates

Rich Babica announced that Geneva has closed on two of its first parcels for East State St.

VIII. Public Comments

No public comments were made.

IX. Next Meeting: October 19th 2023. STP, CMAQ, & TAP Quarterly Status Updates due September 30th, 2023

X. Adjournment

Carl Schoedel made a motion to adjourn, all in favor stated "aye" and there were no "nays". The meeting was adjourned at 2:07 pm.