

# KKCOM

## KANE/KENDALL

### COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS  
41W011 Burlington Road ▪ St. Charles, Illinois 60175  
(630) 584-1170

MAYOR JEFFERY SCHIELKE, Council Chairman  
PRESIDENT LARRY KELLER, Council Vice-Chairman



THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison

### Kane/Kendall Council of Mayors

December 4, 2012 9:30 a.m.,  
Batavia City Hall, Council Chambers  
Meeting Minutes

#### Members in attendance:

Anderson, Dave  
Berman, Dale  
Bernahl, Jim  
Broviak, Pam  
Coffinbargar, Steve  
Evers, Joe  
Keller, Larry  
Klaas, Fran  
Michelini, Marilyn  
Ritter, Ed  
Schielke, Jeffery  
Speciale, Tony  
Weisner, Tom

Village President  
Village President  
Engineering Manager  
City Engineer  
Asst. Director of Transportation  
City Engineer  
Village President  
County Engineer  
Mayor  
Village President  
Village President  
Director of Public Works  
Mayor

Village of Elburn  
Village of North Aurora  
City of St. Charles  
City of Geneva  
Kane County  
City of Elgin  
Village of West Dundee  
Kendall County  
Village of Montgomery  
Village of Carpentersville  
City of Batavia  
Village of Sugar Grove  
City of Aurora

#### Others in attendance:

Anderson, Bunny  
Basquin, Noel  
Bibby, Jim  
Becker, Jennifer  
Bright, Mitch  
Burroughs, David  
Devick, Daryl  
Fairwood, Brian  
Files, Heidi  
Fitzpatrick, P.J.  
Hooghkirk, Marnie  
Lawry, Dave  
Maieritsch, Heather  
Marquardt, Scott  
Mylott, Marc  
Plummer, Andy  
Rickert, Tom  
Robb, Mary  
Skoufis, Demetri  
Smith, Gordon  
Solomon, Marilin  
Szabo, Tom  
Szydowski, Ed  
Sullivan, Mike  
Wade, Joe  
Waden, Dave

Liaison for Engineering Projects  
City Engineer  
Principal  
Planning Liaison  
Sales  
Senior Vice President  
Asst. Director of Public Works  
Senior Associate  
Deputy Chief of Staff  
Vice President  
Area Programmer  
Director of Marketing  
Deputy Village Administrator  
Project Manager  
Director of Community Development  
Consultant  
Executive Director  
Community Relations Representative  
Community Affairs Representative  
Director of Government Affairs  
Field Engineer  
Traffic Section Manager  
Engineering Manager  
Council Director  
Assistant Village Manager  
Planner

Illinois State Toll Highway Authority  
City of Batavia  
Rempe-Sharpe  
Kane/Kendall Council of Mayors  
Traffic Control Corporation  
EEI  
City of Aurora  
TranSystems  
KDOT  
WBK Associates  
IDOT  
Chastain  
Village of East Dundee  
HR Green  
City of Elgin  
RTA  
Kane/Kendall Council of Mayors  
Pace  
Metra  
CMAP  
IDOT  
KDOT  
Village of Carpentersville  
Kane/Kendall Council of Mayors  
Village of Carpentersville  
City of Elgin

**I. Opening of Meeting**

Chairman Jeffery Schielke called the meeting to order at 9:40 a.m. All attendees introduced themselves.

**II. Approval of March 1, 2012 Meeting Minutes**

A motion was made by President Berman to approve the March 1, 2012 meeting minutes. The motion was seconded by Tony Speciale and passed unanimously.

**III. Action Items**

**A. Approval of FFY12-FFY16 STP Program**

Transportation Policy Committee Chairman Speciale made a motion to approve the FFY12-FFY17 STP Program. The motion was seconded by President Berman and passed unanimously.

**B. Approval of STP Program Priority Methodology Updates**

Mike Sullivan, Council Director, outlined the proposed changes to the STP methodology as reviewed and approved by the Transportation Policy Committee. The changes include federal funding caps on LAFO projects, clarifying the responsibility for project cost increases, and that Phase I engineering will be the responsibility of the project sponsor and must be approved prior to STP funding. Mr. Coffinbargar made a motion to approve the updates to the STP Program Priority Methodology. The motion was seconded by Mr. Speciale and passed unanimously.

**C. Approval to Establish the Traffic Safety and Operations Committee**

Mr. Sullivan stated that it is staff's recommendation that a Traffic Safety and Operations Committee be formed as a standing committee under the Transportation Policy Committee. This committee would function as a means to gather local public works and engineering operations officials, emergency responders and law enforcement together to increase communications about traffic safety issues which may affect their operations. He anticipates the meetings will be held quarterly. Upon a motion by President Anderson, seconded by Mayor Weisner the motion passed unanimously.

**D. Approval of a Resolution for Functional Classification Revision**

Mr. Sullivan explained the Village of South Elgin is currently working on an extension of Bowes Road from McLean Boulevard to Rt. 31 and this segment needs to be reclassified in order for the project to continue o move forward. Based upon a motion by President Anderson, seconded by President Keller the motion passed unanimously.

**E. Approval of a Resolution Supporting the Kane County Fit Kids 2020 Plan**

Mr. Sullivan offered information about the Fit Kids 2020 plan and the importance of the program throughout the County. President Berman stated that the program has been very successful in his community. Mayor Schielke added that he has also had positive experiences with the program in his community, and encouraged all communities in attendance to participate. Full information on the program can be found at [www.makingkanefitforkids.org](http://www.makingkanefitforkids.org). Upon a motion by Mayor Weisner, seconded by President Michelini, the motion passed unanimously.

**F. Approval of a Nominating Committee for Chairman/Vice Chairman**

Mr. Sullivan reminded the Council that the Bylaws require the selection of a Chair/Vice Chair every two years, and that it is time to form a nominating committee for this task. Staff recommended a Committee comprised of Carl Schoedel, Larry Keller and Marilyn Michelini.

**IV. General Business**

**A. Director's Report**

Mr. Sullivan introduced the new staff Planning Liaison, Jennifer Becker, and provided the following updates:

**2010 Census Update – Urban Boundary Changes:** 2010 Census population increases in the communities of Sandwich and Plano have resulted in a proposed change to the Urban Boundary within the CMAP Metropolitan Planning boundary. These two communities will be part of the Kane/Kendall planning area.

**Greentown Conference:** The Kane County Health Department will be holding a Greentown Conference on April 23, 2013. Information will be distributed to all Mayors in the near future.

**CMAQ Call for Projects:** CMAQ call for projects will begin on December 10, 2012. Informational workshops are scheduled on December 17 and 18, community staff members are encouraged to attend. The workshops will outline changes to the program, including the new requirement that Phase I be completed before CMAQ funding is awarded to a project.

**Randall Road Route 529 Improvements:** Work continues on bus route improvements along Route 529 n on Randall Road. Improvements include sidewalk enhancements and the addition of bus shelters.

**Bike Path Map:** An update of the Kane County Bike Path map will be released in spring, 2013.

**Riverboat/CDBG Funding:** The current funding cycle for Kane County Riverboat Fund/Community Development Grant is started. Applications are available at [www.countyofkane.org/Pages/ocr.aspx](http://www.countyofkane.org/Pages/ocr.aspx).

**B. Executive Council of Mayors Committee Report**

Chairman Schielke reported on the May 1, 2012 Council of Mayors Executive Committee meeting and provided the following summary:

The Council of Mayors Executive Committee received information on RTA transit service delivery, IDOT's Pavement Preservation Program, and ADA ROW accessibility. The mayors also received an update on the federal surface transportation program (STP) funds. Advance funding requests were approved. The next meeting of the Council of Mayors Executive Committee is on call.

A discussion was held on the changes to the CMAQ program which includes the removal of the phase one engineering eligibility for CMAQ funding, requiring removal of project phases if project accomplishment milestones are not met within a date certain; and establishing an annual obligation goal for the CMAQ program regionally. Mayor Schielke also mentioned the upcoming CMAP call for projects for various programs.

Mayor Schielke also spoke about the upcoming "fiscal cliff" and the possible effects on the region. He attended the Metropolitan Mayors Caucus where the discussion centered on the frustration over the current state and federal funding levels. His take on the discussion was that "nobody knows" how the funding crisis will pan out.

Staff added that from a federal transportation standpoint, the \$1million decrease in the mark for FY 2013 combined with reduction or elimination of programs linked to bike/pedestrian programming and Safe Routes to Schools, has effectively reduced the Council's funding levels.

Mayor Schielke concluded by praising CMAP for the professional manner in which they have tracked changes in funding.

**C. Transportation Policy Committee Report**

Three (3) significant regional projects were let using STP funds since the last Full Council meeting and four (4) are ready for the January letting. Based on the remaining letting dates we are on schedule to spend down the majority of the \$12.2 million mark the Council received for 2013.

The next meeting of the Transportation Policy Committee is scheduled for Thursday, January 17, 2013. In preparation for the meeting, Sponsor STP updates will be due on January 2<sup>nd</sup>.

**D. Surface Transportation Program Update**

Marilyn Solomon distributed and reviewed changes to the Local Roads & Streets Status Sheet for Federal Aid Projects. Only two updates were reviewed. Ms. Solomon reminded all to get changes to her in a timely fashion so she can update her status sheets accordingly.

**E. CMAP Staff Report**

Gordon Smith had no new information to provide at this meeting.

**F. Transportation Improvement Program Update**

*IDOT Program Report:* Marnie Hooghkirk, IDOT Area Programmer, distributed and summarized the Management Monitoring Schedule, FY2015-2018 Highway Improvement Program report. A discussion followed about the possibility of new regulations relating to stormwater management in federally funded projects, and how the regulations could affect local project management.

*Illinois State Toll Highway Authority Report:* Bunny Anderson reported that the Tollway will begin extensive work on the I-90 corridor beginning in 2013, with work scheduled to last through 2016. A discussion followed about congestion pricing on this corridor, with Chairman Schielke requesting CMAP provide an overview of the program at the next meeting.

*RTA Report:* Andy Plummer provided the group with a legislative update on bills and issues of interest to the Regional Transportation Authority.

*Metra Report:* Demetri Skoufis provided information on ridership in Kane County. Metra's consultants will begin work shortly on assessments into the expansion of service into the Montgomery/Oswego/Yorkville area.

*Pace Report:* Mary Robb provided information on ridership in Kane County and reported that work continues on a universal fare system.

*Kendall County Report:* Fran Klaas provided an update on projects in Kendall County. He reported on the new KCTAP program which provides funding for linear paths along County Highways. This project was funded via a \$50,000 allotment from the County's transportation sales tax funds.

*Kane County Report:* Steve Coffinbargar reported on construction projects in Kane County. Land acquisition continues on the Anderson Road project, and design has been submitted to IDOT for the Longmeadow Parkway project for their review and approval.

**V. Next Meeting**

The next meeting of the Full Council of the KKCOM is on-call for spring 2013.

**VI. Adjournment**

A motion was made by Tony Speciale to adjourn. The motion was seconded by President Berman and passed unanimously. The meeting was adjourned at 10:55 a.m.

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THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison

### Kane/Kendall Council of Mayors

March 1, 2012 9:30 a.m.,  
Batavia City Hall, Council Chambers  
Meeting Minutes

#### Members in attendance:

Berman, Dale  
Bernahl, Jim  
Broviak, Pam  
Coffinbargar, Steve  
Devick, Daryl  
Evers, Joe  
Klaas, Fran  
Pubentz, Mike  
Schielke, Jeffery  
Smith, Patsy  
Speciale, Tony  
Super, Steve  
Weaver, Jerry  
Willrett, Eric

Village President  
Engineering Manager  
City Engineer  
Asst. Director of Transportation  
Asst. Director of Public Works  
City Engineer  
County Engineer  
Director of Public Works  
Mayor  
Village President  
Director of Public Works  
Director of Community Development  
Director of Public Works  
Village Administrator

Village of North Aurora  
City of St. Charles  
City of Geneva  
Kane County  
City of Aurora  
City of Elgin  
Kendall County  
Village of Montgomery  
City of Batavia  
Village of Campton Hills  
Village of Sugar Grove  
Village of South Elgin  
Village of Oswego  
Village of Elburn

#### Others in attendance:

Anderson, Bunny  
Basquin, Noel  
Bibby, Jim  
Chismark, Greg  
Fairwood, Brian  
Files, Heidi  
Fitzpatrick, P.J.  
Glock, Mike  
Hooghkirk, Marnie  
Howarth, David  
Heffron, Terry  
Keck, George  
Plagman, Emily  
Plummer, Andy  
Robb, Mary  
Schiber, Brian  
Skoufis, Demetri  
Smith, Gordon  
Solomon, Marilin  
Sullivan, Mike  
Talsma, Tom  
Young, Karen

Liaison for Engineering Projects  
City Engineer  
Principal  
Vice President  
Senior Associate  
Transportation Planner  
Vice President  
Superintendent of Public Works  
Area Programmer  
Assistant Bureau Chief  
Consultant  
Assistant Village Engineer  
Project Coordinator  
Consultant  
Community Relations Representative  
Project Manager  
Senior Community Affairs Representative  
Director of Government Affairs  
Field Engineer  
Council Director  
Vice President  
Assistant City Engineer

Illinois State Toll Highway Authority  
City of Batavia  
Rempe-Sharpe  
WBK Associates  
TranSystems  
KDOT  
WBK Associates  
Village of North Aurora  
IDOT  
IDOT  
Transland  
HR Green/Village of Oswego  
CMAP  
RTA  
Pace  
HR Green  
Metra  
CMAP  
IDOT  
Kane/Kendall Council of Mayors  
EEI  
City of Batavia

#### I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:40 a.m. All attendees introduced themselves.

#### II. Approval of November 10, 2011 Meeting Minutes

A motion was made by President Berman to approve the June 14, 2011 meeting minutes. The motion was seconded by Tony Speciale and passed unanimously.

#### III. Action Items

##### A. Approval of FFY12-FFY16 STP Program

Transportation Policy Committee Chairman Speciale made a motion to approve the FFY12-FFY16 STP Program. The motion was seconded by President Berman and passed unanimously.

**B. Approval of Resolution for FY2013 Regional Planning Liaison Services**

Mike Sullivan, Council Director, reported on the Council's federal transportation planning funds for FFY 2013. Mr. Sullivan recommended the Council authorize Chairman Schielke to execute a resolution allocating the funds to the Kane County Division of Transportation to provide staff assistance to the Council. Daryl Devick made a motion to authorize the execution of the resolution. The motion was seconded by Mr. Speciale and passed unanimously.

**C. Approval of Resolution Supporting the Kane County 2040 Transportation Plan**

Heidi Files, Transportation Planner with Kane County, reported on the County's completion of the 2040 Transportation Plan which includes the Recommended Roadway Plan, Transit Plan and Bicycle and Pedestrian Plan. Ms. Files requested the Council to execute a resolution supporting the Kane County 2040 Transportation Plan. President Berman made a motion to authorize the execution of the resolution. The motion was seconded by Mr. Speciale and passed unanimously.

**IV. General Business**

**A. Director / Planning Liaison Update**

Mike Sullivan provided the following update:

**ITEP Call for Projects:** The Illinois Department of Transportation (IDOT) announced it is seeking proposals for the 2012 Illinois Transportation Enhancement Program (ITEP). Approximately \$50 million is available for projects. The application form and guidelines will be available at <http://www.dot.il.gov/opp/itep.html> with proposals accepted through May 29, 2012.

**SRTS Awards Announced:** On January 24, 2012, Governor Quinn announced the funding recipients for the 2011 Funding Cycle. 8 projects from the Kane/Kendall area were chosen to receive Safe Routes to School (SRTS) funding totaling \$734,538. The full list of awarded projects is available for viewing on the [IDOT SRTS web page](#).

**Illinois Governor's Sustainability Awards:** The [Illinois Sustainable Technology Center](#) is accepting applications for the 2012 Sustainability Awards, which are due May 25. For more information, contact Debra Jacobson (630-472-5019 or [djacobson@istc.illinois.edu](mailto:djacobson@istc.illinois.edu)).

**Kane County 2040 Transportation Plan:** Transportation Committee approval of the 2040 Transportation Plan (including approval of the Recommended Roadway Plan and Bicycle & Pedestrian Plan components) will be requested at the March 2012 meeting with County Board adoption considered in April. The Transit component of the Plan was adopted by the County Board in June 2011. Final draft Documents can be viewed on the Kane County website at <http://www.co.kane.il.us/DOT/planning.aspx>.

**Federal Surface Transportation Authorization Update:** Federal transportation programs expire on March 31, 2012. On February 3rd, the House Transportation and Infrastructure Committee approved the American Energy & Infrastructure Jobs Act that authorizes approximately \$260 billion over five years to fund federal highway, transit and safety programs, consistent with current funding levels. The House will consider Bill H.R. 7 later this month. The Senate continues to work on Moving Ahead for Progress in the 21st Century (MAP-21). MAP-21 is a two-year authorization that maintains funding at current levels plus inflation, at approximately \$109 billion. CMAP has [provided detailed policy analysis](#) on both bills.

**GO TO 2040 Implementation Report:** CMAP has released Moving Forward 2010-2011, our first annual [GO TO 2040 Implementation Report](#). In conjunction with the report, we printed a combination [poster-brochure](#) and would love to see it on walls across the region. Please grab a copy or two the next time you visit us, and we can make a box available for distribution by partner organizations.

**B. Executive Council of Mayors Committee Report**

Chairman Schielke reported on the February 7, 2012 Council of Mayors Executive Committee meeting and provided the following summary.

The Council of Mayors Executive Committee approved requests for advance funding from four sub regional councils. Advance funding is the practice that allows the sub regional councils to reallocate locally programmed federal surface transportation program (STP) funds among and between the councils. Policies for advance funding were approved. The mayors also received an update on the status of STP expenditures for FY 2012.

Staff reported that management policies for the CMAQ program would be discussed at the Regional Coordinating Committee and CMAQ Project Selection Committee meetings later in the week. An updated status report for locally sponsored CMAQ projects was discussed and it was noted that henceforth IDOT will be providing regular CMAQ project updates at council meetings.

The FY 2013 Planning Liaison scope of services and application for UWP funding was approved and the committee received updates on the CMAP Local Technical Assistance program, Energy Impact Illinois program, Performance Based Evaluation Criteria and CMAP's state legislative principles and agenda. The work of the Regional Tax Policy Task Force was also discussed.

Finally, staff thanked the committee members for providing comments to the USEPA on the region's attainment status. U.S. EPA had tentatively given the northeastern Illinois region the status of "in attainment" based on 2008 to 2010 data. The U.S. EPA had reconsidered its preliminary ruling on the region's air quality attainment status.

The next meeting of the Council of Mayors Executive Committee is on call.

**C. Transportation Policy Committee Report**

Two (2) significant regional projects were let using STP funds since the last Full Council meeting: the IL Route 47 reconstruction and the Red Gate Road Bridge Project. Both of these projects are expected to be under construction in the spring of 2012.

There is one (1) project scheduled for the March letting and an additional nine (9) projects scheduled to be let in 2012. Based on the remaining letting dates we are on schedule to spend down the majority of the \$11.3 million mark the Council received for 2012.

The next meeting of the Transportation Policy Committee is scheduled for Thursday, April 12, 2012. In preparation for the meeting, Sponsor STP updates will be due on April 2nd.

**D. Surface Transportation Program Update**

Marilyn Solomon distributed and reviewed changes to the Local Roads & Streets Status Sheet for Federal Aid Projects. Ms. Solomon introduced David Howorth, Assistant Bureau Chief. Mr. Howorth is working on getting updated on the MFT Audits to reconcile as many sections numbers as possible.

**E. CMAP Staff Report**

Gordon Smith reported on the state legislative activity that CMAP is following.

Other issues reported on include:

- Tax Policy Task Force has produced a report of findings and recommendations.
- CMAP continues to explore programming of state highway projects based on performance measures and is reaching out to IDOT.

STP Expenditure reports were provided to the Council.

**F. Transportation Improvement Program Update**

*IDOT Program Report:* Marnie Hooghkirk, IDOT Area Programmer, distributed and summarized the Management Monitoring Schedule, FY2012-2017 Highway Improvement Program report.

*Illinois State Toll Highway Authority Report:* Bunny Anderson reported that the Tollway has an aggressive construction season scheduled for 2012 including widening work on I-90, I-88 and the IL 47 and I-90 interchange.

*RTA Report:* Andy Plummer provided the group with a legislative update on bills and issues of interest to the Regional Transportation Authority.

*Metra Report:* Demetri Skoufis provided information on ridership in Kane County. Metra will begin work on a Strategic Capital Plan in the coming months and will be sending out more information soon.

*Pace Report:* Mary Robb provided information on ridership in Kane County and reported that the new Geneva/St. Charles Call N' Ride has been well received.

*Kendall County Report:* Fran Klaas provided an update on projects in Kendall County. The 2012 Kendall County Plan will soon be up on the website and Kendall County will be submitting an application for a TIGER grant for the Eldamain Road Bridge project.

*Kane County Report:* Steve Coffinbargar reported on construction projects in Kane County. The widening of Orchard Road from Jericho Road to US 30 is underway and will continue in 2012. Elements of the Stearns Road Corridor continue with landscaping and the Umbdenstock Bridge realignment now underway. Finally, the Anderson Road Grade Separation is ongoing with a targeted letting of mid-2012.

**V. Other Business/Announcements**

**Presentation: Energy Impact Illinois:** Emily Plagman provided the Council with a presentation on the Energy Impact Illinois program being administered by CMAP. Handouts were provided on residential and commercial programs available to reduce energy costs.

**VI. Next Meeting**

The next meeting of the Full Council of the KKCOM is on-call for October/November 2012.

**VII. Adjournment**

A motion was made by Tony Speciale to adjourn. The motion was seconded by President Berman and passed unanimously. The meeting was adjourned at 11:00 a.m.