

KKCOM

KANE/KENDALL

COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS
41W011 Burlington Road ▪ St. Charles, Illinois 60175
(630) 584-1170



Chicago Metropolitan
Agency for Planning

MAYOR JEFFERY SCHIELKE, Council Chairman
PRESIDENT LARRY KELLER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director
STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison

Kane/Kendall Council of Mayors

November 10, 2011 9:30 a.m.,
Batavia City Hall, Council Chambers
Meeting Minutes

Members in attendance:

Anderson, Dave
Berman, Dale
Bernahl, Jim
Devick, Daryl
Dinges, Dan
Golinski, Gary
Keller, Larry
Keller, Ray
Klaas, Fran
Lawry, Dave
Schielke, Jeffery
Schoedel, Carl
Smith, Patsy
Speciale, Tony
Weaver, Jerry

Village President
Village President
Engineering Manager
Ass. Director of Public Works
Director of Public Works
Mayor
Village President
Village Administrator
County Engineer
Public Services Director
Mayor
County Engineer
Village President
Director of Public Works
Director of Public Works

Village of Elburn
Village of North Aurora
City of St. Charles
City of Aurora
City of Geneva
City of Yorkville
Village of West Dundee
Village of Gilberts
Kendall County
City of Elgin
City of Batavia
Kane County
Village of Campton Hills
Village of Sugar Grove
Village of Oswego

Others in attendance:

Anderson, Bunny
Basquin, Noel
Berry, Patricia
Evers, Joe
Fairwood, Brian
Files, Heidi
Hooghkirk, Marnie
Keck, George
Kornowske, Wes
Plummer, Andy
Robb, Mary
McSwane, Amy
Shoemaker, John
Skoufis, Demetri
Solomon, Marilin
Sullivan, Mike
Waden, Dave
Ward, Jan
Watson, D.A.
Young, Karen

Liaison for Engineering Projects
City Engineer
Principal
City Engineer
Senior Associate
Transportation Planner
Area Programmer
Assistant Village Engineer
Village Administrator
Consultant
Community Relations Representative
Associate
Highway Commission
Senior Community Affairs Representative
Field Engineer
Planning Liaison
Senior Planner
Deputy Director
Principal
Assistant City Engineer

Illinois State Toll Highway Authority
City of Batavia
Chicago Metropolitan Agency for Planning
City of Elgin
TranSystems
KDOT
IDOT
Village of Oswego
Village of North Aurora
RTA
Pace
HLR Engineering
Aurora Township
Metra
IDOT
Kane/Kendall Council of Mayors
City of Elgin
Kane/Kendall Council of Mayors
Rempe-Sharpe Associates
City of Batavia

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:35 a.m. All attendees introduced themselves.

II. Approval of June 14, 2011 Meeting Minutes

A motion was made by President Anderson to approve the June 14, 2011 meeting minutes. The motion was seconded by President Smith and passed unanimously.

III. Action Items

A. Approval of FFY12-FFY16 STP Program

Transportation Policy Committee Chairman Tony Speciale made a motion to approve the FFY12-FFY16 STP Program. The motion was seconded by Carl Schoedel and passed unanimously.

B. Approval of Resolution for Federal Aid System Re-Classification

Jan Ward, Deputy Director of the Kane/Kendall Council of Mayors, recommended the Council authorize Chairman Schielke to execute a resolution requesting the re-classification of Cross Street and Chelsea Avenue in Sugar Grove as federally eligible roads. President Anderson made a motion to authorize the execution of the resolution. The motion was seconded by Mr. Schoedel and passed unanimously.

IV. General Business

A. Director / Planning Liaison Update

Jan Ward provided the following update:

Surface Transportation Program: Northeastern Illinois' allocation of new 2012 STP funds is \$130,626,245. Of this amount, the suburban councils will receive \$68,252,213. These new funds are added to the remaining balance from past years resulting in a total 2012 "programming mark" of \$99,471,365 for the suburban councils. Kane Kendall Council of Mayors' 2012 mark is \$11,727,135.

CMAQ Program: The FFY2012-2016 CMAQ program has been finalized. Eleven projects within the Kane/Kendall Council of Mayors planning area received \$13,411,300 in funding. Four additional projects (totaling \$8.4 million) have been placed on the Multi-Year B List and have the opportunity to move into the Program as work progresses.

FY 2013 Truck Access Route Program (TARP): IDOT has announced a call for projects for the Truck Access Route Program (TARP) to be funded in FY 2013. Proposed projects should be submitted to the district office no later than **November 18, 2011**. Any questions regarding the Program should be directed to Steve Dwyer at (217) 782-3401. More information can be found at <http://www.dot.state.il.us/tarp.html>.

Grant Programs

Kane County Grants: Kane County has announced the 2012 application cycle for the "Community Investment Programs": The Riverboat Fund, Community Development Fund, and Small-Cities Economic Development Program. Application materials can be obtained at www.countyofkane.org or by contacting the program coordinators:

- Riverboat Fund Coordinator Barbara Garza at 630-208-3834
- Community Development Coordinator Scott Berger at 630-208-5351
- Small Cities Program Coordinator Mark VanKerkhoff at 630-232-3451

Applications are due on **Friday, December 16, 2011** at 4:30 pm. The County Board is expected to make final funding decisions in the spring 2012.

RTA Grants: The RTA Board approved the final Program of Projects for their Community Planning, Subregional Planning, and Job Access Reverse Commute (JARC)/New Freedom (NF) Programs. The Ride in Kane Program-Phases 7 & 8 Project and Pace's Call Center, Phase 4 Project are among the selected projects. In December, the RTA Board will approve program funding.

Kane County Planning Initiatives

Quality of Kane Public Open Houses: Kane County is holding a new round of Public Open Houses this month to help publicize the Quality of Kane campaign. Attendees will have the opportunity to provide input on a variety of studies and reports, including the 2040 Transportation Plan, Bicycle and Pedestrian Plan Update and the Randall/Orchard Corridor Bus Rapid Transit Study. Open Houses will be held:

- Thursday, November 10th, Batavia Public Library, Noon-7PM
- Tuesday, November 15th, The Centre of Elgin, Noon-7PM.

Kane/Kendall Bicycle and Pedestrian Plan Update: The update to the Kane/Kendall Bicycle and Pedestrian Plan is in its final stages. The Working Group held three meetings to refine the goals and objectives of the plan and to identify best practices, latest designs, policies and

standards, and regional bike/ped projects. The draft Bicycle and Pedestrian Plan can be viewed on the Kane County website at <http://www.co.kane.il.us/dot/planning.aspx>.

Kane County 2040 Transportation Plan: The Plan is being developed to determine major transportation projects, guide transportation decisions and identify resources to implement transportation projects. The draft Plan now can be viewed on the Kane County website at <http://www.co.kane.il.us/DOT/planning.aspx>. The Plan is expected to be finalized early 2012.

Randall Road/Orchard Road Corridor BRT Feasibility Study: The BRT study will identify the conditions required for a successful BRT operation and evaluate potential benefits from BRT in the Randall/Orchard corridor. Based on the conceptual station areas, developed from input at a workshop last Fall, the County and consultant ran the transportation model to determine the benefits of conceptual land use changes and transit service improvements along the corridor. Further modeling efforts are underway to examine the benefits of intersection and segment improvements such as queue jumps and signal priority. A draft of the plan is expected early 2012.

Randall Road Route 529 Improvements: Construction of transit supportive infrastructure improvements, resulting from the Randall Road Route 529 Plan study, is being initiated. The improvements include waiting pads at bus stop locations, passenger shelters, connecting walkways, crosswalks, and access ramps. Construction of improvements is anticipated to start in spring 2012.

Kane County Transit Plan Implementation Project: The County's Transit Plan Implementation Project has been included in CMAP's Local Technical Assistance Program initiative. The project is expected to begin in March 2012 and will focus on the development of a model transit overlay district ordinance for primary transit corridors and intersections. This ordinance will be available to local governments that are interested in coordinating transit service with land use planning and development.

Electric Vehicle Infrastructure Initiative: An Electric Vehicle Infrastructure Working Group, comprised of County staff, board members and industry experts, met on September 20th and October 17th to continue the review and development of an EVI ordinance for the County. The Task Force anticipates the completion of a draft ordinance for County Board consideration within the next 4-6 months.

STAR Line Municipal Task Force: The Alternatives Analysis for the proposed STAR Line is expected to be complete in March 2012. There will be a final Technical Advisory Council meeting on December 5th to present the final draft document and public hearings will be held in January 2012. Metra then will initiate a strategic planning process in an effort to secure Federal Transit Administration approval of their financial plan.

Upcoming Events:

A list of meetings and events taking place from October 2011 to March 2012 was provided in the agenda packet.

B. Executive Council of Mayors Committee Report

Chairman Schielke reported on the August 23, 2011 Council of Mayors Executive Committee meeting and provided the following summary.

STP Program expenditures were discussed as well as projects expected to be accomplished early next year. Through September 2011, sixty four percent of the suburban STP mark has been expended. While there are several STP projects on the November letting that will be counted toward 2011 accomplishments, the Councils will not have expended 100% of the funds available to them.

Federal fiscal year 2012 STP programming marks including unexpended funds from prior years, were approved and advanced funding requests for Central and McHenry Councils of Mayors projects were approved.

The October CMAQ status reports had a 100% reporting rate. CMAQ projects are not being accomplished at an acceptable rate and the unobligated balance continues to grow. Reasons for project delays were discussed and the Mayors committed to working with their peers to improve the local accomplishment rate for both STP and CMAQ.

The status of federal reauthorization of transportation programs was discussed. An overview of current House and Senate proposals for Surface Transportation was provided including several upcoming Congressional deadlines related to transportation funding. The Committee requested talking points from CMAP staff for their use when they meet with the Illinois Congressional delegation.

CMAP's draft Legislative Framework was discussed and the Mayors and planning liaisons were requested to provide comments by the end of November.

An update on the Local Technical Assistance Program was given.

The next meeting will be February 7, 2012.

C. Transportation Policy Committee Report

There were no projects let since the last Full Council meeting, the Council is on track to have a balance remaining for 2011 but are expecting a busy 2012 schedule.

The next meeting of the Transportation Policy Committee is scheduled for January 12, 2011 at 1 pm at the Kane County Government Center, Auditorium. In preparation for the meeting, Sponsor STP updates will be due on January 3rd.

D. Surface Transportation Program Update

Marilin Solomon distributed and reviewed changes to the Local Roads & Streets Status Sheet for Federal Aid Projects.

E. CMAP Board Report

There was no CMAP Board report provided.

F. CMAP Staff Report

Patricia Berry reported that there is now a Go To 2040 Case Study Library on the CMAP website where municipalities can view best practices in implementing Go To 2040 recommendations throughout the region. CMAP staff is looking for additional case studies that they can highlight on the website.

Other issues that were reported:

- IEPA is holding a call for projects for the Illinois Green Infrastructure Grant Program for Stormwater Management.
- CMAP GIS Workshops are being held from 11/30 to 12/1.
- The CMAP TIP is now on Google Maps. Project details are provided on each federal transportation project including contact information.

STP Expenditure reports were provided to the Council.

G. Transportation Improvement Program Update

IDOT Program Report: Marnie Hooghkirk, IDOT Area Programmer, distributed and summarized the Management Monitoring Schedule, FY2011-2016 Highway Improvement Program report. The report is relatively the same as the last report with four projects scheduled for upcoming lettings.

Illinois State Toll Highway Authority Report: Bunny Anderson reported that the Tollway approved a new capital plan in July of 2011. The Tollway has an aggressive construction season scheduled for 2012 including widening work on I-88 from IL 56 to Deerpath Road and the IL 47 and I-90 interchange.

Ms. Anderson reported on the recent approved toll increase that included 15 public hearings and 2 in Kane County. The new rates will be effective 1/1/2012.

RTA Report: Andy Plummer provided updates on the senior's ride free program. Seniors are still eligible for reduced fares and those individuals qualifying for the Circuit Breaker Program will be allowed to ride for free.

Mr. Plummer provided the group with a legislative update on bills of interest to the RTA.

Metra Report: Demetri Skoufis provided an update on the Metra budget for 2012. Metra has continued to look for ways to trim costs but will no longer be able to continue to borrow capital funds for operating costs. The new proposed budget includes a 25% increase for fares to cover the total operating cost for Metra service.

Pace Report: Mary Robb reported that Pace has a balanced budget for 2012 and will not be proposing any fare increases or service cuts.

Kendall County Report: No Kendall County report was provided.

Kane County Report: Carl Schoedel reported on construction projects in Kane County. The widening of Orchard Road from Jericho Road to US 30 is underway and will continue in 2012. Elements of the Stearns Road Corridor continue with landscaping and the Umbdenstock Bridge realignment starting soon. Finally, the Anderson Road Grade Separation is ongoing with a targeted letting of mid-2012.

Municipal Reports: No reports were provided.

V. **Other Business/Announcements**

Wes Kornowske from the Village of North Aurora provided the Council with a letter regarding funding for the Randall Road LAPP Project. Mr. Schoedel recommended this issue be approached at the Transportation Policy Committee at a future meeting.

Presentation: Draft Kane County Bicycle and Pedestrian Plan: Mike Sullivan provided the Council with a presentation on the Kane County Bicycle and Pedestrian Plan Update.

Presentation: Kane County Recommended Roadway Plan: Heidi Files provided the Council with a presentation on the Kane County Recommended Roadway Plan. Comments are being sought on both the Bicycle and Pedestrian Plan and Recommended Roadway Plan, interested individuals can also attend one of the Quality of Kane public meetings being held to comment on the plans.

Ms. Ward reviewed the 2012 KKKCOM Meeting Schedule with the Council.

John Shoemaker, Aurora Township Highway Commissioner, reported that Aurora Township is currently pursuing a bridge project using federal funding and requested that the townships be able to provide an update at future Council meetings.

VI. **Next Meeting**

The next meeting of the Full Council of the KKKCOM is on-call for April/May 2012.

VII. **Adjournment**

A motion was made by Tony Speciale to adjourn. The motion was seconded by President Keller and passed unanimously. The meeting was adjourned at 10:45 a.m.

KKCOM

KANE/KENDALL

COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS
41W011 Burlington Road ▪ St. Charles, Illinois 60175
(630) 584-1170

MAYOR JEFFERY SCHIELKE, Council Chairman
PRESIDENT LARRY KELLER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director
STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison



Kane/Kendall Council of Mayors

June 14, 2011, 9:30 a.m., Batavia City Hall, Council Chambers
Meeting Minutes

Members in attendance:

Anderson, Dave	Village President	Village of Elburn
Broviak, Pam	City Engineer	City of Geneva
Coffinbargar, Steve	Chief of Planning & Programming	Kane County Division of Transportation
Keller, Larry	Village President	Village of West Dundee
Klaas, Fran	County Engineer	Kendall County
Koenen, Mark	Director of Public Works	City of St. Charles
Schielke, Jeffrey	Mayor	City of Batavia
Speciale, Tony	Director of Public Works	Village of Sugar Grove

Others in attendance:

Anderson, Bunny	Liaison for Engineering Projects	Illinois State Toll Highway Authority
Basquin, Noel	City Engineer	City of Batavia
Bucholc, Jeff	Senior Manager	URS Corporation
Burroughs, David	Senior Vice President	Engineering Enterprises Inc.
Chismark, Greg	Vice President	WBK Associates
Dobbs, Kama	Program Analyst	Chicago Metropolitan Agency for Planning
Fairwood, Brian	Senior Associate	TranSystems
Hatcher, Kay	State Representative	50 th District
Hooghkirk, Marnie	Area Programmer	IDOT
Jensen, Randy	Superintendent of Public Improvements	Village of Plainfield
Plummer, Andy	Consultant	RTA
Robb, Mary	Community Relations Representative	Pace
Sanderson, Brad	Vice President	Engineering Enterprises Inc.
Solomon, Marilin	Field Engineer	IDOT
Sullivan, Mike	Planning Liaison	Kane/Kendall Council of Mayors
Szydlowski, Ed	Capital Program Manager	Village of Carpentersville
Talsma, Tom	Vice President	Engineering Enterprises Inc.
Ward, Jan	Deputy Director	Kane/Kendall Council of Mayors
Willrett, Erin	Village Manager	Village of Elburn
Young, Karen	Assistant City Engineer	City of Batavia

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:35 a.m. All attendees introduced themselves. Representative Kay Hatcher provided information about her Fox Valley Summer Reading Club. Representative Hatcher also informed members that the local distribution fund was recently included in the state budget and indicated she was in favor of calling a special session to ensure there was funding to keep IDOT projects moving forward.

II. Approval of March 17, 2011 Meeting Minutes

A motion was made by Tony Speciale to approve the May 17, 2011 meeting minutes. The motion was seconded by President Anderson and passed unanimously.

III. Action Items

A. Approval of STP Program New Project List

Transportation Policy Committee Chairman Tony Speciale made a motion to approve the new project list for the STP Program. The motion was seconded by President Keller and passed unanimously.

B. Approval of FFY11-FFY15 STP Program

Transportation Policy Committee Chairman Tony Speciale made a motion to approve the FFY11-FFY15 STP Program. The motion was seconded by President Keller and passed unanimously.

C. Approval of Resolution for FY09 Regional Planning Liaison Services

Jan Ward, Deputy Director of the Kane/Kendall Council of Mayors, reported on the Council's federal transportation planning funds for FFY 2012. Ms. Ward recommended the Council authorize Chairman Schielke to execute a resolution allocating the funds to the Kane County Division of Transportation to provide staff assistance to the Council. President Keller made a motion to authorize the execution of the resolution. The motion was seconded by President Anderson and passed unanimously.

IV. General Business

A. Director / Planning Liaison Update

Jan Ward provided the following update:

Surface Transportation Program:

Planning Liaisons and CMAP staff met to discuss advanced funding policies. Considering the transportation needs in the region and the importance of expending the STP balance, placing limits on advance funding may not be beneficial to the region at this time. However, some standard practices are needed to expedite the expenditure of funds and the completion of projects. The following policy is being proposed to guide the approval of advance funding requests.

- Before seeking advance funding, a requesting Council is to move other STP funded projects (that aren't moving as quickly) out of the current program year and utilize those funds for the project that is moving forward and requires additional funding.
- Advanced funding for any Engineering or ROW acquisition phase cannot be requested until the local agency agreement is sent to Springfield for execution.
- Advanced funding for a Construction phase will expire (be withdrawn) at the end of the Federal fiscal year in which the request was approved. Therefore, the project must be scheduled for a letting within the same FFY of the advanced funding request.

CMAQ Program:

The four focus groups (Regional Transportation Operations Coalition, Transit Focus Group, Direct Emissions Reduction Focus Group, Bicycle/Pedestrian Task Force) each have been meeting to review and discuss CMAQ project applications. Each group is preparing a recommended package of 2012 CMAQ projects that will be submitted to the CMAQ Project Selection Committee (PSC) by July 7th. The recommendations will be based on GO TO 2040 goals/objectives and project readiness and will be submitted to the CMAQ PSC by July 7th. At that time, the CMAQ PSC will receive the air quality rankings for use in their review.

Five years (FFY2012-2016) of CMAQ funding will be programmed by the CMAQ PSC. The proposed program will be adopted by the MPO Policy Committee in October with final eligibility determination by FHWA in late October/early November 2011.

Grant Programs:

RTA Grants: The RTA announced a call for projects for their Community Planning, Subregional Planning, and Job Access Reverse Commute (JARC)/New Freedom (NF) Programs on April 6, 2011. The application deadline was June 9th. The RIK Sponsor Committee submitted an application for JARC/NF funding for the Ride in Kane Program, Phases 7 & 8 and Pace submitted an application for the Call Center, Phase 4. A preliminary Program of Projects will be presented to the RTA Board of Directors in August, followed by a public comment period. In October, the final Program will be presented to the RTA Board for approval. In December, the Board will approve Program funding.

Kane County Planning Initiatives:

Kane County Bicycle and Pedestrian Plan Update: A working group of the KKCOM Bicycle and Pedestrian Committee met on June 3rd to 1) discuss the goals and objectives of the new plan, 2) define performance measures, and 3) review/comment on the new draft Kane & Northern Kendall Counties Bicycle Map. The working group will now focus on: 1) best practices for

walkable/bikeable community design; pedestrian and bicycle facility design; multimodal transportation coordination; marketing/public education; policies and ordinances; and signage/wayfinding techniques and 2) the identification of major regional priorities and projects.

Kane County Fit Kids 2020 Plan: The Fit Kids 2020 Plan was adopted by the Kane County Board in April 2011. To implement strategies described in the Plan, seventeen (17) Fit Kids 2020 grants were awarded to units of local government; farming/farmers market groups, schools, and organizations located in Kane County. Grants range between \$500 and \$10,000.

Kane County 2040 Transportation Plan: The proposed *2040 Recommended Roadway Improvement Plan* was published and distributed for public comment. The document is being revised, based on the comments received, and can be accessed at www.co.kane.il.us/dot/planning/Fig10-01_RecRoadPlan.pdf. A draft of the full *2040 Transportation Plan* is anticipated this summer.

Bus Rapid Transit Plan: The *Conceptual Station Areas Technical Memorandum* was distributed to the major medical employers, the Regional Transportation Authority, transit service boards and municipalities along the corridor for comments. The document is available on the KDOT website at: www.co.kane.il.us/dot/planning/brt.aspx. Preparations are underway to model and determine the benefits of conceptual land use changes and transit service improvements along the corridor. A working group meeting to review modeling results is anticipated later this summer.

Randall Road Route 529 Improvements: In order to implement recommendations from the *Randall Road Pace Route 529 Plan - Improving Access to Bus Service Study*, Kane County DOT is working with Pace to implement infrastructure improvements at select bus stop and intersection locations. These improvements include bus shelters, waiting pads, connecting walkways, crosswalks, and access ramps. Design engineering for the improvements is currently underway. Construction will commence in summer 2011.

Upcoming Events:

A list of meetings and events taking place from June 2011 to September 2011 was provided in the agenda packet.

B. Executive Council of Mayors Committee Report

Chairman Schielke reported on the May 24, 2011 Council of Mayors Executive Committee meeting and provided the following summary.

The Committee discussed the fact that only \$20 million of the \$63 million STP funds available in 2011 have been expended, with just 3 lettings remaining in the fiscal year. Various issues that delay projects were discussed, as was the importance of spending the STP funds on time. It was reported that 2010 census will now be used to determine the distribution of STP funds among the suburban councils. The Committee was reminded that in 2008, the city of Chicago and the suburban Council of Mayors agreed that Chicago would be allotted 5% of the regional STP allocation for projects that benefit both city and suburban areas. The two upcoming projects that will utilize these funds were discussed: the Madison Street Viaduct replacement near Ogilvie commuter station and the Wells Street Bridge over the Chicago River.

The Committee was advised that there was a potential lapse of \$140 million of CMAQ funds in 2013 if projects do not get awarded in a timely manner. Committee members discussed what could be done to avert the potential loss of the funds and it was agreed that CMAP would supply a list of all the CMAQ projects to the mayors so that they could encourage their members to move quickly. Also the committee was briefed on the *GO TO 2040* Focused Programming process for the 2012-2016 CMAQ Program.

Updates on the CMAP's Local Technical Assistance and Community Planning Programs were presented. Status of state legislation of interest to communities was given and strategies and materials that would be helpful in working with legislators to convey regional needs and concerns were also discussed.

CMAP staff reported on the reauthorization of SAFETEA –LU including the need for action by September 30th and the possibilities that 1.) The next Act will be at funding levels 30% lower than the recent past; 2.) There will be continued extensions of SAFETEA-LU; or 3.) A 2 or 3 year bill will be passed. While the Administration had proposed a much larger bill, increased revenues to pay for it have not been identified. It is hoped that in the case of a short term bill, the US economy will improve sufficiently to allow for a more robust transportation authorization in the future.

The next meeting will be August 23, 2011.

C. Transportation Policy Committee Report

One project was let using STP funds since the last Full Council meeting. There are two remaining projects scheduled to be let this fiscal year.

The next meeting of the Transportation Policy Committee is scheduled for Thursday, July 14, 2011 at 1 pm at the Kane County Government Center, Auditorium. In preparation for the meeting, Sponsor STP updates will be due on July 1st.

D. Surface Transportation Program Update

Marilin Solomon distributed the Local Roads & Streets Status Sheet for Federal Aid Projects. Aurora's Sullivan Road and East Dundee's Van Buren Street projects are scheduled for the March 2011 letting. Carpentersville's Maple Avenue and Elgin's Dundee at Summit projects are scheduled for the November 2011 letting. No changes were identified on the remaining projects on the list. Any project changes are to be submitted to IDOT on a current PPIF form.

E. CMAP Board Report

There was no CMAP Board report provided.

F. CMAP Staff Report

Kama Dobbs reported that there is a potential lapse of \$140 million in CMAQ funding if projects are not moved forward. There will be a special CMAQ Project Selection Committee meeting on June 28th to review large projects that are eligible for CMAQ funding and would be able to move into the program to spend down the large unobligated balance.

Other issues that were reported:

- CMAP is holding a joint workshop with ICLIE on Sustainability Plans
- \$4 million funding for disaster recovery planning grants is available to local governments
- 2011-12 Future Leaders in Planning applications are currently being accepted

STP Expenditure reports were provided to the Council.

G. Transportation Improvement Program Update

IDOT Program Report: Marnie Hooghkirk, IDOT Area Programmer, distributed and summarized the Management Monitoring Schedule, FY2011-2016 Highway Improvement Program report. The report is relatively the same as the last report with two projects being let and two projects scheduled for upcoming lettings. .

Illinois State Toll Highway Authority Report: Bunny Anderson reported that resurfacing and repair work on the I-90 Corridor will continue until the end of the year.

The Tollway is developing an I-90 Corridor Planning Group to examine options for the major reconstruction of the corridor. The group will be examining BRT and other transit options along the corridor.

Handouts were provided on the Tollway's Interchange Funding Policy.

RTA Report: Andy Plummer stated that the free rides for seniors program will be ending on September 1st. Seniors still will be eligible for reduced fares and those individuals qualifying for the Circuit Breaker Program will be allowed to ride for free.

Mr. Plummer provided the group with a legislative update on bills of interest to the RTA.

Metra Report: No Metra report was provided.

Pace Report: Mary Robb reported that Pace has unveiled a new tagline – ‘Connecting Communities’. Route 544 has been combined with portions of Route 554 to provide service from Elgin to Woodfield. Saturday service also will be added to the schedule and the frequency of service will be increased.

Kendall County Report: No Kendall County report was provided.

Kane County Report: Steve Coffinbargar reported that the next phase in the Stearns Road Bridge Corridor, the Umbdenstock Bridge realignment, would be let in June and landscaping work throughout the corridor will be starting soon. The Orchard Road widening project was recently let and the contract is expected to be awarded soon. Design engineering for the Anderson Road extension is ongoing with a targeted letting of mid-2012.

Municipal Reports: No reports were provided.

V. Other Business/Announcements

There was no other business or announcement.

VI. Next Meeting

The next meeting of the Full Council of the KKKCOM is on-call for October/November 2011.

VII. Adjournment

A motion was made by Tony Speciale to adjourn. The motion was seconded by President Keller and passed unanimously. The meeting was adjourned at 10:45 a.m.

KKCOM

KANE/KENDALL COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS
41W011 Burlington Road ▪ St. Charles, Illinois 60175
(630) 584-1170

MAYOR JEFFERY SCHIELKE, Council Chairman
PRESIDENT LARRY KELLER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director
STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison



Kane/Kendall Council of Mayors

March 17, 2011, 9:30 a.m., Batavia City Hall, Council Chambers
Draft Meeting Minutes

Members in attendance:

Berman, Dale
Dinges, Dan
Devick, Daryl
Ever, Joe
Michelini, Marilyn
Rodney, Bob
Schielke, Jeffrey
Schoedel, Carl
Smith, Patsy
Speciale, Tony

Village President
Dept. of Public Works
Assistant Director of Public Works
City Engineer
Village President
Village President
Mayor
County Engineer
Village President
Director of Public Works

Village of North Aurora
City of Geneva
City of Aurora
City of Elgin
Village of Montgomery
Village of Kaneville
City of Batavia
Kane County Division of Transportation
Village of Campton Hills
Village of Sugar Grove

Others in attendance:

Anderson, Bunny
Bernahl, James
Bibby, Jim
Broviak, Pam
Breunlin, Doug
Chaudhry, Akram
Coffinbargar, Steve
Dobbs, Kama
Hooghkirk, Marnie
Lee, Sung
McSwane, Amy
Naylor, Ron
Plummer, Andy
Robb, Mary
Rushing, Sue
Skofis, Demetri
Smith, Gordon
Solomon, Marilyn
Sullivan, Mike
Talsma, Thomas
Ward, Jan
Willrett, Erin

Liaison for Engineering Projects
Engineering Division Manager
Principal
City Engineer
St. Program Manager
Principal
Council Director
Program Analyst
Area Programmer
Vice President
Associate
Senior Project Manager
Consultant
Community Relations Representative
Community Relations Representative
Community Affairs Representative
Director
Field Engineer
Planning Liaison
Vice President
Deputy Director
Village Manager

Illinois State Toll Highway Authority
City of St. Charles
Rempe-Sharpe
Geneva Department of Public Works
WBK Engineering
HR Green
Kane/Kendall Council of Mayors
Chicago Metropolitan Agency for Planning
IDOT
McDonough Associates
HLR Engineering
Engineering Enterprises Inc.
RTA
Pace
Pace
Metra
Chicago Metropolitan Agency for Planning
IDOT
Kane/Kendall Council of Mayors
Engineering Enterprises Inc.
Kane/Kendall Council of Mayors
Village of Elburn

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:35 a.m. All attendees introduced themselves.

II. Approval of November 4, 2010 Meeting Minutes

A motion was made by President Berman to approve the November 4, 2010 meeting minutes. The motion was seconded by Tony Speciale and passed unanimously.

III. Action Items

A. Approval of FFY11-FFY15 STP Program

Transportation Policy Committee Chairman Tony Speciale made a motion to approve the FFY11-FFY15 STP Program. The motion was seconded by Carl Schoedel and passed unanimously.

B. Kane County Impact Fee Advisory Committee Membership Vacancy

Steve Coffinbargar provided background information on the Kane County Impact Fee Advisory Committee and informed the Council that there was a vacancy on the Committee. Mayor Schielke informed the Council that the previous members were nominated based on geographic

representation. Mr. Schoedel made a motion to nominate President Berman to the Impact Fee Advisory Committee. The motion was seconded by Mr. Speciale and passed unanimously.

IV. General Business

A. Director / Planning Liaison Update

Jan Ward provided the following update:

Transportation Funding

Surface Transportation Program: Advanced funding requests for STP projects can be sought when the majority of a Council's allocated STP funding mark has been utilized and the Council is unable to accommodate that year's funding requests. Once an advance funding request is approved by the COM Executive Committee, the Council seeking advance funding becomes a "borrower" and the other Councils become "lenders". The total payback of STP funds to the lending Councils can take several years, but a lending Council will receive ALL their funds at a future date.

The Kane/Kendall Council of Mayors recently has been a "lending" Council since our annual STP allocations are not being entirely expended. By providing funds to other Councils, KKCOM's STP fund carry-over into the following program year may be decreased and potentially an adjustment to our local program of projects required.

To manage the requests for advance funding, CMAP has implemented the following policy:

- Before seeking advance funding, a requesting Council is to move other STP funded projects (that aren't moving as quickly) out of the current program year(s) and utilize those funds for the project that is moving forward and requires additional funding.
- The project receiving advance funding must be scheduled for a letting within the same fiscal year of the request (preferably in the near future). If a project is delayed, the advance funding will be withdrawn.

CMAQ Program: The Congestion Mitigation and Air Quality Improvement (CMAQ) Program Call for Projects' deadline is March 18th. All applications are to be submitted to Jan Ward by this date. After review by KKCOM staff, complete applications will be submitted to CMAP by the April 1st deadline. A new GO TO 2040 Support Form must be attached to the application to describe how the project is consistent with GO TO 2040 and with sub-regional/local plans/programs. To be eligible for CMAQ funds, transportation projects are to reduce congestion and related air pollution. Examples of projects that may be funded are transit service improvements, traffic signal interconnections, bicycle/pedestrian paths or encouragement, and diesel engine retrofits.

A five-year program (FFY2012-2016) will be developed by the CMAQ Project Selection Committee (PSC) during this Call for Projects. The proposed program will be adopted by the MPO Policy Committee in October with final eligibility determination by FHWA in late October/early November 2011.

A new programming approach is being undertaken:

- All CMAQ related correspondence will be distributed through the Planning Liaisons.
- CMAQ funds will be programmed for five years (FFY2012-2016) instead of the current one - two year timeframe. Projects on the A and B Lists will continue to move into the current year of the TIP on a "first ready, first funded" basis.
- Four "program focus groups" have been formed to help review and prioritize proposals based on GO TO 2040 goals and objectives and project readiness. The focus groups may identify additional significant CMAQ eligible projects for consideration by the CMAQ PSC.

Grant Programs

Safe Routes to School (SRTS) Grants: The SRTS program supports schools serving grades K-8th grade. IDOT received 250 project applications, totaling almost \$20 million, for the 2010 funding cycle. School Travel Plans and applications were submitted by 6 schools within Kane County and 2 schools within Kendall County.

Approximately \$11 million in federal funding will be awarded to selected projects that encourage walking and bicycling to and from school. An announcement of selected projects is anticipated in mid to late 2011. The next Call for SRTS Projects will be held in 2012.

RTA Grant Program: The RTA awarded JARC/NF funding to the Ride in Kane Program, Phases 5 & 6 in the amount of \$1,313,107. The Pace Call Center, Phase 3 also received funding in the amount of \$2,122,733.

Kane County Initiatives

Kane County Bicycle and Pedestrian Plan: A working group is being assembled to assist with the update to Kane County Bicycle and Pedestrian Plan. This group will help determine the mission and goals of the new plan, assist with the identification of major projects and priorities, and provide their expertise in developing various Plan components.

Kane County Fit Kids 2020 Plan: Kane County's *Fit Kids 2020 Plan* has been completed and can be accessed at: http://www.makingkanefitforkids.org/site/data/FFK_2020_Plan.pdf.

To implement strategies in the *Fit Kids 2020 Plan*, grants ranging between \$250 and \$10,000 will be awarded to units of local government and for-profit/non-profit organizations within Kane County. The application deadline was March 15th and project selection begins in April.

Kane County Transportation Planning Updates: Heidi Files will provide a presentation on the transportation planning initiatives being conducted by Kane County.

Randall Road Route 529 Improvements: Kane County DOT is working with Pace to begin implementing infrastructure improvements at select bus stop locations as recommended by the *Randall Road Pace Route 529 Plan - Improving Access to Bus Service Study*. Improvements include bus shelters, waiting pads, connecting walkways, crosswalks, and access ramps. Design engineering is currently underway. Construction will commence in Summer 2011.

Upcoming Events: A list of meetings and events taking place from March 2011 to May 2011 is provided in the agenda packet.

B. Executive Council of Mayors Committee Report

Chairman Schielke reported on the February 22 Executive Council of Mayors Committee meeting. Items of discussion included an update on the Local Technical Assistance program. The Local Technical Assistance program is a grant that CMAP received to provide staff assistance to local agencies to complete planning efforts. Staff is currently reviewing the over 230 proposals received in January and will begin staff assistance in March for selected projects.

The Planning Liaison's Scope of Services and Unified Work Program proposal requesting an 8% increase and second position at 50% match for the Lake Council of Mayors was discussed and approved by the committee.

Revised STP marks for 2011 to 2015 were approved.

CMAP staff explained that advanced funding allows the councils to borrow and lend STP funds to avoid the region losing those funds. However there have been some issues where advanced funding was approved and never used thereby tying up funds from year to year. Therefore, CMAP staff clarified that all advanced funding would expire after the end of the federal fiscal year in

which it was requested. Staff also clarified that any projects in the Council's program that could be moved into later years to accommodate the project moving forward should be moved. Two advanced funding requests were then approved for a total of \$6,570,704 for the North Shore and McHenry Councils.

An overview of the CMAQ GO TO 2040 Focused Programming approach was provided. All applications must explain how the project assists in implementing the goals and action areas of GO TO 2040. The applications will be reviewed by four program focus groups. The focus groups will also have the ability to directly identify projects. More information is available on the CMAP website. A discussion occurred on the unobligated balance of CMAQ funds and the possibility of losing funds because they are unspent. CMAP staff had confirmed that losing CMAQ funds is a possibility but the CMAQ Project Selection Committee and MPO Policy Committee have implemented strict active program management strategies in an attempt to spend down the unobligated balance. All CMAQ projects should be implemented as soon as possible to protect the projects from funding recessions.

Planning Commissioner workshops were announced at the meeting and more information is available on the CMAP website.

The COM Executive Committee received CMAP's 2011 state legislative agenda. A discussion occurred regarding the 55/45 split that is used by IDOT when developing the statewide program for transportation improvements. Currently the region receives 45% of IDOT funding. CMAP is advocating the use of performance based measures to distribute funding, not an arbitrary split.

C. Transportation Policy Committee Report

Three STP funded projects were let for construction since the last KKCOM meeting. The KKCOM held a call for STP projects November 4, 2010 - December 10, 2010. Forty (40) applications were received and Council staff conducted condition rating surveys in early January 2011. A full list of projects and preliminary rankings were presented at the January Transportation Policy Committee meeting. Members were asked to review and comment on the rankings. Staff will present funding recommendations at the Transportation Policy Committee meeting on April 21st. In preparation for the meeting, STP project updates will be due on April 8th.

D. Surface Transportation Program Update

Marilin Solomon distributed the Local Roads & Streets Status Sheet for Federal Aid Projects. Aurora's Sullivan Road and Carpentersville's Golfview, Hazard, Monroe projects were let in January 2011.

E. CMAP Board Report

President Michelini reported that the CMAP Board is in favor of changing the current 55/45 split that has been used by IDOT when developing the statewide program for transportation improvements. Currently the region receives 45% of IDOT funding in their program.

CMAP will hold a series of Planning Commission workshops throughout the region and more information on dates and locations can be found on the CMAP website.

The CMAP Citizen Advisory Committee is being reorganized and new members are being recruited for Kane and Kendall Counties.

F. CMAP Staff Report

Kama Dobbs distributed an FFY2010 Suburban STP Expenditure Report. STP projects are moving forward and funds are being expended.

CMAP is offering the services of Field Data Collection interns to local governments for vehicle traffic counts at intersections and railroad crossings; visual inventory of pavement, roadway and traffic signalization features; and commuter parking lot occupancy counts. Please send project requests to Jan Ward, who will compile and forward all Kane County requests to CMAP.

Gordon Smith provided the Council with an overview of the CMAP Legislative Agenda and emphasized the importance of working with state legislators on the 55/45 split.

G. Transportation Improvement Program Update

IDOT Program Report: Marnie Hooghkirk distributed and summarized the Management Monitoring Schedule, FY2011-2016 Highway Improvement Program report.

Illinois State Toll Highway Authority Report: Bunny Anderson provided the Council with handouts and reported: (1) I-90 will be undergoing roadway resurfacing and bridge repair work in early April through the end of 2011, (2) 7-Eleven will replace ExxonMobil at all Illinois Tollway Oases, and (3) the Tollway has relocated its license plate image review services to new facilities in Rockford and Galesberg.

RTA Report: Andy Plummer reported that the RTA approved a new \$2.3 billion budget in December. Free Rides for Seniors has been repealed by Governor Quinn. Eligible seniors will be able to qualify for free rides through the Circuit Breaker Program.

Mr. Plummer provided information on the April 6th Call for Projects for the Subregional and Community Planning Programs. Funds typically provided for the Innovation, Coordination and Enhancements Program will be used for Paratransit programs this year. CMAP will be partnering with the RTA to provide funding for transportation related planning projects. Handouts were provided on the RTA's Bus Rapid Transit Market Research Project.

Metra Report: Demetri Skoufis reported on the on-time performance and ridership levels for Metra service to Kane County. Metra is working with the City of Geneva to add another level to the commuter parking deck at the Geneva station. The agency also is making triple-track and crossover improvements on the UP West Line to reduce freight/commuter train conflicts (public private partnership). Mr. Skoufis played a video on Metra's safety program to eliminate train/person conflicts.

Pace Report: Sue Rushing introduced Mary Robb as the new Community Relations Representative for Kane County. Pace ridership in Kane County has been stable for 2010. Ms. Rushing reported on the community vehicle and vanpool programs. Municipalities are encouraged to consider waiving parking fees at Metra stations for station-based vans.

Kendall County Report: No Kendall County report was provided.

Kane County Report: Carl Schoedel reported that the Stearns Road Corridor is completed and open for use. KDOT has kept the Illinois Prairie Path open during construction, creating temporary access points and ramps to get the trail users across the open pavement.

Phase II Engineering is ongoing on Orchard Road from Jericho Rd to US 30. Targeted construction letting date is April 2011.

A new Wal-mart is under construction at Randall Road and Bowes Road. The project includes \$9 million of roadway improvements.

Municipal Reports: No reports were provided.

V. Other Business/Announcements

A. Kane County 2040 Transportation Planning Initiatives

Heidi Files and Steve Coffinbargar provided an update on Kane County's 2040 Transportation Planning Initiatives. The draft 2040 Recommended Roadway Plan was distributed to the Council and comments were requested. The plan includes most projects from the 2030 Plan and plus twelve (12) new projects. Revenue projections suggest that roadway maintenance needs will be underfunded and capital improvement projects will be limited. Therefore, future funding will primarily address public safety, maintenance of the existing roadway system, and traffic operation improvements.

IL 47 Corridor Planning Study is available on KDOT's website. The study encourages a healthy population and economy through the promotion of sustainable land uses, complete streets and smart growth principles.

The Randall Road Pace Route 529 Study has been completed and is available on KDOT's website. This study identifies infrastructure improvements (sidewalk locations, signage, shelters, bus turnouts) that improve access to transit service on Route 529 and provides land use design guidelines that support public transportation services. Implementation of the infrastructure improvements is currently underway and is being funded with an \$800,000 grant from the Federal Transit Administration.

The County's 2040 Transit Plan is nearing completion and identifies three major strategic elements: 1) Land Use Policies, 2) Service Strategies, and 3) Transit Supportive Strategies. The plan recognizes that transit funding is limited and promotes municipal/employer sponsored services in the short-term. Additionally, the plan identifies KKCOM Transit Committee as the forum to discuss and facilitate ongoing coordination of transit service and policy development within Kane County.

The 2040 Bus Rapid Transit Study is underway and identifies conditions for successful BRT service within the Randall / Orchard Corridor. The study also will evaluate the potential benefits of a BRT system on roadway operations. To date, a BRT Primer, an existing conditions report, and a corridor visioning workshop have been completed. Currently, modeling activities are being performed to determine the types of land uses and densities that support BRT and high frequency transit service. Final documents will include marketing, operating, and capital plans.

B. MetroPulse Video Presentation

At the request of CMAP, a video was played to demonstrate the MetroPulse Indicators website. A feedback survey was distributed to each of the members.

VI. Next Meeting

The next meeting of the Full Council of the KKCOM is on-call for June/July 2011.

VII. Adjournment

The meeting was adjourned at 11:05 a.m.