

# Review: Agreement Provisions

- **“The Council and City agree to use a uniform active program management system for the shared fund and local distributions to ensure projects are obligated in a timely manner...”**
- **“The active program management system will be developed in coordination with CMAP staff and agreed upon by the Shared Fund Project Selection Committee... and will contain, at a minimum:**
  - a. deadlines for projects to be initiated;
  - b. deadlines for project phases to be obligated;
  - c. grace periods for local reprogramming of funds;
  - d. policies for project and phase eligibility; and
  - e. policies for re-distribution of unobligated funds.”

# Review: Issues & Options

## ISSUES

- Projects don't start on time
- Lagging projects or phases
- Agreement delays
- Funds are “reserved” for projects that are delayed
- ROW delays can be significant and are not controlled by sponsor
- Changing local priorities/politics
- Lack of awareness of project status by decision/policy makers
- Early phases using local funds make construction “come out of nowhere”
- Balance keeping funding local vs. replenishing the shared fund

## OPTIONS

- Realistic programming
- Project sunsets
- Frequent status updates
- Active reprogramming
- Regular and uniform calls for projects
- Standardized implementation procedures

# Proposal: Program Development Calls for Projects

- **Uniform schedule, every 2 years**
  - Consistency
  - Transparency
  - Ability to “plan ahead”
- **Calls open in January and close in March**
- **2 - 3 months for staff review and ranking**
- **2 – 3 months for committee debate & public comment**
- **Final programs submitted as TIP amendment for MPO approval in October**

# Proposal: Active Programs

- **Fiscally constrained, five-year program**
  - Year 1 = “Current Year”
  - Years 2 – 5 = “Out Years”
- **Included in TIP**
- **Current Year – Subject to Obligation Deadlines**
- **Out Years – No Deadlines**
- **Out Years - Projects expire only due to inactivity, as long as sponsor commitment continues via:**
  - Project(s) included in an adopted Capital Improvements Program (CIP)
  - Resolution of Village Board/City Council
  - Letter from highest official (mayor/manager/commissioner)

# Proposal: Project Management

- Training
- Designated Project Managers
- Status Updates

# Proposal: Project Management Training

- Suggested by stakeholders
- CMAP in partnership with FHWA, IDOT, and Councils
- Requirements at discretion of each Council, CDOT, and STP PSC

# **Proposal: Project Management**

## **Designated Project Managers**

- **Technical Project Manager**
- **Financial Project Manager**
- **Consultant Project Manager (if applicable)**

# Proposal: Project Management Status Updates

- **Milestone based (estimated/actual dates)**
- **Central, online reporting**
  - Convenient
  - Accessible to implementation stakeholders
  - Identify regional patterns to address or adjust expectations
- **Quarterly, at a minimum**



# Proposal: Program Management

## Obligation Deadlines

- **Project phases in the current FFY must obligate funds (start the phase) by 9/30**
- **Milestones to meet in order to reach obligation**
  - agreements and pre-final plans
- **Use status updates to identify delay risk in early spring**
- **Sponsor chooses a course of action, based on risk**
  - Request an extension
  - Move from active to contingency program
  - Proceed at their own risk

# Proposal: Obligation Deadlines

## Extensions

- **Phase 1 or Phase 2 Engineering or Right of Way: 3 months (to Dec 31)**
- **Construction: 6 months (to the date associated with the April state letting)**
- **Must request by TBD date in April**
- **Selecting body staff decides, based on ability to meet extended deadline**
- **If request denied, can appeal or select other options**
- **If approved, programmed funds will be carried over (subject to limits)**
- **If not obligated by deadline:**
  - Project moved to contingency program
  - Programmed funds are withdrawn from balance

# Proposal: Program Management

## Active Reprogramming

- **Can occur at any time, with publication of revised active and contingency programs**
- **Can occur as part of a call for projects**
- **Current year funds can be actively reprogrammed for:**
  - Cost changes for programmed or already obligated phases
  - Accelerating phases programmed in out years of the active program that are ready to obligate
  - Accelerating phases included in the contingency program that are ready to obligate
- **Out year reprogramming subject only to maintaining fiscal constraint**

# Proposal: Program Management

## Carryover Limitations & Redistribution of Unobligated Funding

- No more than the annual allotment can be carried over at the end of each FFY
  - Carryover can be from:
    - Obligation Remainders
    - Funds programmed for a project(s) granted an extension
  - Carryover cannot be from:
    - Unprogrammed funds
    - Projects that proceeded at their own risk
- Unobligated funds not carried over will be redistributed to the shared fund for immediate use

# Assistance for Disadvantaged Communities

## Proposal: Use of TDCs (Toll Credits) for local match

- **Municipal capacity measures determine eligibility (like LTA, CMAQ, TAP-L)**
  - Median income
  - Tax base per capita
  - Total tax base
  - Population
- **Cannot be used for ROW phase**
- **Must be requested on application and included in approved program**
  - Credits result in obligation of additional federal funds that must be included in program
- **At discretion of councils (local program) and STP PSC (shared fund)**
- **Requires changes to IDOT policies**

# Methodology Considerations

- **Consider points for project readiness/current status as an incentive for making progress**
- **Consider Pavement Management System provisions**
- **Consider minimum scoring to receive funding**

# Active Program Management System development timeline

- **Selection Committee discussion**

- Jan 2018: issues & options
- Mar 2018: initial proposal
- May 2018: revised proposal
- Summer 2018: council and partner feedback
- Sep 2018: Approval

- **Discussion of shared fund methodology continues in April and June**

- **Programming cycle begins with call for shared fund projects in Jan 2019 and local program projects in Jan 2020**