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MPO Policy Committee

Scott Gryder
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors Executive
Committee Chair

MPO Policy Committee

Matthew Broley
CMAP Board

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Thomas B. Rickerf
Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

Transportation Policy Committee January 23, 2020 Meeting Minutes

Members in attendance

Rahat Bari
Brad Sanderson
Dale Berman
Scott Marquardt

Mike Millette
Brian Schriber
Tony Speciale, Chairman
Ken Jay

Steve Coffinbargar

Ron Rudd
Robert Greene
Colleen Jaltuch
Tom Rickert
Fran Klaas
Tom Horak

City Engineer
Village Engineer
President
Group Manager

Director of Public Works
City Engineer
Director of Public Works
Public Works Manager -
Engineering
Assistant Director of
Transportation
City Engineer
City Traffic Engineer
Village Engineer
Executive Director
County Engineer
City Engineer

City of Batavia
United City of Yorkville/EEI
Village of North Aurora
HR Green/Village of
Campton Hills
Village of South Elgin
City of Geneva
Village of Sugar Grove
City of St. Charles

KDOT

City of Elgin
City of Aurora
Village of Montgomery/EEI
KKCOM
Kendall County DOT
City of Sandwich

Others in attendance

Jackie Forbes
Ryan Peterson
Troy Simpson
Chris Lirot
Moe Kawash
Jim Bibby
Jason Roitburd
Akram Chaudhry
Jason Fluhr
Tim Siogren
Greg Chismark
John Laskowski
Marilyn Solomon
Mike Sullivan

Council Director
Planning Liaison
Planning Liaison
Construction Engineer
Field Engineer
Professional Engineer
Professional Engineer
Vice President
Project Manager
Associate
President
Public Works Director
Field Engineer
Field Engineer

KKCOM
KKCOM
KKCOM
HR Green
IDOT
Rempe Sharpe
HR Green
HR Green
Baxter & Woodman
Kimley-Horn
WBK Engineering
Village of North Aurora
IDOT
IDOT

I. Opening of Meeting

Chairman Tony Speciale called the meeting to order at 1:00 p.m. All attendees introduced themselves.

II. Approval of October 17th, 2019 Meeting Minutes

A motion was made to approve the October 17th, 2019 meeting minutes. The motion was made by Brian Schriber, seconded by Fran Klaas and passed unanimously.

III. Approval of a Match Ratio Increase – City of Aurora

IV. Public Comment on Agenda Items

There were no public comments on agenda items.

V. KKCOM STP-L Call for Projects FFY21-FFY25

A. Resources Overview

The KKCOM STP-L Call for Projects for FFY2021-FFY2025 opened on January 15th, 2020. We would like to thank those who attended our workshops and have information to share with potential applicants:

Schedule (Tentative)

[2020 Deadlines and Actions](#)

This schedule is most applicable to municipal budgeting/planning. It details approval/award determination and the earliest possible lettings in 2021.

Council Marks (Draft- assumed)

[\[DRAFT\] FFY21-FFY25 Council STP-L Marks](#)

These marks are only estimates and are provided to demonstrate exact limitations on Council STP funds in each year. Project sponsors should review their total project STP request against these numbers in each fiscal year and keep in mind that if a phase cannot fit, it cannot obligate in that year. Projects may have gap years, ex. Phase 2 2022, ROW 2023, CON CE 2025 (skipping a program year).

Scoring

[KKCOM STP Methodology](#)

[KKCOM STP Programming Policies and Procedures](#)

These documents provide the scoring methodology and programming rules for the KKCOM STP program. The Methodology applies more to scoring, where the Policies and Procedures apply more to administrative provisions.

Application Supplement

[KKCOM STP-L Application Supplement](#)

This document is required solely to provide KKCOM staff information on projects that is not easily or not at all presented in the eTIP. The document is essentially the KKCOM methodology in spreadsheet form.

Technical Guidance

[eTIP User Guide](#)

[eTIP Sample Project](#) (with eTIP User Guide pages for reference)

All of the above documents are available on the STP Program page of the KKCOM website. Instructions on how to start the application process are on the following page.

B. Timeline/Q&A

No questions were raised regarding the Call for Projects.

VI. General Business

A. Planning Liaison Update

Troy Simpson presented the Planning Liaison Updates.

Upcoming Meetings

The next KKCOM Bike/Ped Committee will take place on **Thursday, February 20th** at the Kane County

Forest Preserve District Headquarters at 2:00 p.m.

The next KKCOM Transportation Policy Committee will take place on **Thursday, April 16th** in the Kane County Government Center Auditorium at 1:00 p.m., with lunch served at 12:30p.m.

Funding Opportunities/Announcements

Local Council STP-L Calls for Projects: With the opening of the KKCOM STP-L Call for Projects on January 15th, council staff would like to point out that several other adjacent local councils have also opened their application periods:

- DuPage COM: January 15th – March 16th, 2020
- McHenry COM: January 15th – March 15th, 2020
- Will County GL: January 6th – March 6th, 2020

FY 2021-2022 Local Rail-Highway Grade Crossing Safety Program: IDOT is soliciting applications for the Local Rail Highway Grade Crossing Safety Program, targeting crossing closures, warning devices, circuitry, surface renewal, approaches, and more. Applications are due **January 30, 2020 at 11:59 PM** electronically to IDOT. Application form and instructions can be found in the [Circular Letter](#).

IDNR Grants 2020: IDNR is accepting grant applications for-

- The Rec Trails Program (80/20) (**Due March 2, 2020**)
- The Off-Highway Vehicle Program (100/0) (**Due March 2, 2020**)
- The Illinois Bicycle Path Grant Program (50/50) (**Due March 16, 2020**)

More information on the IDNR [website](#).

CMAP FY2021 UWP Call for Projects: The FY2021 Unified Work Program Call for Projects opened on January 2, 2020. The funding is awarded to planning projects within the region focused on a few ON TO 2050 key priorities set by the UWP Committee at CMAP:

- Planning Work toward Implementation of ON TO 2050 Regionally Significant Projects, Including Supportive Land Use
- Local Technical Assistance and the Formation of Collaborative Planning Efforts
- Modernization of the Public Transit System
- Harnessing Technology to Improve Travel and Anticipating Future Impacts
- Leveraging the Transportation System to Promote Inclusive Growth

Proposals are due **January 30, 2020**. Further information and application forms can be found on CMAP's [website](#).

IDOT Bridge Preservation Guide

IDOT's Bureau of Bridges and Structures has released the first IDOT Bridge Preservation Guide. The guide is intended to provide goals, measures, and strategies for the preservation of bridges within the State. The guide is a component of IDOT's Transportation Asset Management Plan, providing a template for works types and conditions. The guide (13 pgs.) can be found [here](#).

Elimination of Class III Truck Routes

Several changes have been made to the classification system of truck routes in the State of Illinois, effective as of January 1, 2020. Changes include:

- Elimination of State and Local Class III Truck Route designations
- Elimination of Local Preferred Truck Route designations
- Combination of State and Local Class II Truck Routes
- Combination of State and Local non-designated routes

Only the Class II truck routes shall remain. Local agencies are advised to report class II truck routes via IDOT BLRS Form 03210. More information in the [Circular Letter](#).

IDNR Grant Recipients

Several projects in Kane and Kendall Counties, as well as adjacent local agencies have been awarded funding as a part of 2019 grant programs administered through the Illinois Department of Natural Resources. The remaining IDNR deadlines for State FY20 can be found [here](#).

Land and Water Conservation Fund

- Acquisition of Rutland Bog and Surrounding Natural Areas (Kane County Forest Preserve) - \$750,000
- Wolf Property Acquisition (South Elgin) - \$99,200

Open Space Lands Acquisition and Development

- Elburn Station Unit 1 Park (Elburn) - \$390,300
- Hickory Hills Park (Dundee Twp) - \$363,800
- Andover Park Development (Oswegoland Park District) - \$376,300
- Stoneybrook Park Development Project (Algonquin) - \$400,000

County-Wide Bike Share Initiative

The Master Service Agreement with Koloni, serving as a base document for municipal/local system sponsor use, is currently undergoing attorney review through Kane County. Updates to the status of the agreement are expected in the near term so that sponsors may begin their own negotiations.

KKCOM Staff Activities:

Jackie presented at the Metropolitan Planning Council's (MPC) "Toward Universal Mobility" event, speaking on the sponsorship model of the Ride in Kane Paratransit service. The event was part of the release of MPC's Universal Mobility Report, which contains 32 policy recommendations designed to unlock opportunities for older adults and people living with disabilities through transportation system access. Several issues were covered at the event, including the fragmentation of the service areas with specific limitations on services provided, which can create accessibility issues and confusion for users. These points were made in support of a Regional Mobility Coordinator for the Chicago region, which could potentially provide the capacity needed to coordinate between agencies. A full video can be found [here](#). The full report can be found [here](#).

KKCOM Staff will be attending the National Shared Mobility Summit from March 17th to March 19th, 2020. It will be located in McCormick Place in the South Loop. Program details are still under development.

CMAP News:

Kane and Kendall County LTA Project(s)

In December, the Village of Oswego began a zoning code update in partnership with CMAP's [Local Technical Assistance](#) Program. The updated code is intended to help facilitate a downtown that is vibrant and pedestrian-oriented. The project is anticipated to be completed in a three-year timeline.

Shared Fund 2021 Call for Projects

On November 21, 2019, the CMAP STP Project Selection Committee elected to eliminate the rolling focus provision for funding calls moving forward, applicable to the 2021 STP Shared Fund Call. The rolling focus would have limited eligible projects to focus groups by program year. As such, all eligible project types will be allowed to apply for the competitive funding until further notice.

Transportation Data Resources on the Horizon

CMAP has issued a Request for Proposals ([RFP No. 218](#)) for assistance with developing a model capable of generating commercial services vehicles tours for the CMAP region. CMAP's existing models include commercial vehicles; however, they are limited to trucks moving freight between buyers and sellers. The intent of this resource will be to capture the large and growing share of commercial vehicles that travel between businesses and residences to provide a variety of services.

CMAP has issued an Invitation for Bids ([IFB No. 231](#)) for the purchasing of datasets for (Transportation

Network Company) TNC vehicle movements within the Chicago region. The City of Chicago currently negotiates data provision with three TNC providers, Uber, Lyft and Via that is maintained on the city's [Data Portal](#). The purchasing of this data would make such trip information more accessible for the region.

CMAP Exec. Director Erin Aleman Addresses House Committee on Transportation and Infrastructure

On December 5, 2019, CMAP Executive Director Erin Aleman testified before the House Committee on Transportation and Infrastructure in support of CMAP's ON TO 2050 goal to [maintain the region's status as North America's Freight Hub](#) and on behalf of the [Coalition for America's Gateways and Trade Corridors](#). Several freight issues were addressed, including the need to include a robust freight program in the FY20 re-authorization of the FAST Act, the multi-jurisdictional nature of freight traffic, funding flexibility, and performance based programming. You can find the full transcript [here](#).

2016-2020 CMAP Region Highway Safety Rolling Targets

On November 15th, CMAP's Transportation Committee moved to support IDOT safety targets for 2016-2020 five year averages, denoting a 2% reduction in the previous 5 year averages for Total Fatalities, the Fatality Rate per 100 Million VMT, Total Serious Injuries, Serious Injury Rate per 100 Million VMT, and Non-Motorized Serious Injuries and Fatalities.

Other News:

National Freight Strategic Plan Public Comment

By requirement of the FAST Act, The US Department of Transportation has issued a request for information on the National Freight Strategic Plan. They are seeking input from the public, including state and local agencies, private owners and operators, industry trade groups, shippers, and beneficial cargo owners on how to carry out the statutory requirements laid forth for the plan. Comments must be received on or before **Monday, February 10, 2020**. More information can be found on the [Federal Register](#).

IDOT Forms/Documents:

- IDOT has updated the Letting and Submittals Schedule through FY2022. The updated letting schedule can be found on the KKCOM STP Program [page](#).
- On November 20, 2019, IDOT updated the Project Program Information (PPI) Form. The updated form can be found on IDOT's [forms page](#) under "D1", or on the Council Website in the [STP program page](#).

B. CMAP Report

No CMAP staff attended the meeting. Ryan Peterson presented the CMAP Report.

Program Status Updates

Congestion Mitigation and Air Quality (CMAQ)

Projects requiring cost, schedule or scope changes refer to the deadline for the upcoming year:

CMAQ & TAP project change requests due	CMAQ & TAP Project Selection Committee	Transportation Committee	IDOT construction lettings
01/16/20	01/30/20	02/21/20	April & June
04/16/20	04/30/20	05/22/20	July & September
07/02/20	07/16/20	08/07/20	November
08/20/20	09/03/20	09/18/20	January 2021
10/15/20	10/29/20	12/11/20	March 2021

Surface Transportation Program – Local STP-L

Coordination efforts between the PLs, IDOT, and CMAP remain critical. Project sponsors/consultants need to immediately notify the Planning Liaison of any changes to the status of an STP-L funded project, particularly if there is a funding or target letting change.

Call for Projects

US DOT Announces INFRA Grants

The US DOT released a NOFO for the latest round of the Infrastructure for Rebuilding America (INFRA) discretionary grant program. INFRA utilizes selection criteria that promote projects with national and regional economic vitality goals while leveraging non-federal funding and incentivizes sponsors to pursue innovative strategies including public-private partnerships. The Department will make awards to both large (\$25M or greater) and small projects (\$5M or greater), with 10% of the program reserved annually for small projects. Additionally, at least 25 percent of INFRA grant funding will be awarded to rural projects. INFRA grants may be used to fund a variety of components of an infrastructure project, however, the Department is specifically focused on projects in which the local sponsor is significantly invested and is positioned to proceed rapidly to construction. Eligible INFRA project costs may include: reconstruction, rehabilitation, acquisition of property (including land related to the project and improvements to the land), environmental mitigation, construction contingencies, equipment acquisition, and operational improvements directly related to system performance. Applications will be accepted through February 25, 2020. Visit www.transportation.gov/INFRA for more.

Public Comment

2020 RTA Community Planning Projects

The Regional Transportation Authority (RTA) invites public comment on the 2020 Community Planning program through Saturday, February 8, 2020. The nine projects were chosen from among 14 applications submitted September 17 to October 17, 2019. Eligible activities include transit-oriented development (TOD) plans, transit corridor plans, TOD zoning code updates, TOD developer discussion panels, transit neighborhood mobility improvement plans, plans to develop special funding districts in transit areas, and other innovative implementation approaches. Send comments to applications@rtachicago.org. The final 2020 Community Planning projects will be announced Thursday, February 20, at the RTA Board of Directors meeting.

FRA Launches Web Portal for Public to Report Rail Crossings

The FRA announced it has established a new, dedicated webpage for the public and law enforcement to report blocked highway-rail grade crossings: www.fra.dot.gov/blockedcrossings. The site requests specific information from users — including date, time, location and duration and expects it will take an average of 3 minutes for users to complete the report. FRA will use the information collected to gain a more complete picture of where, when, and for how long such obstructions occur at the nation's approximately 130,000 public grade crossings, and what impacts result from this. FRA will share the information with stakeholders, using it to help facilitate local solutions to blocked crossing issues.

CMAP Products and Data

Regional Flood Susceptibility Index

CMAP has developed urban and riverine flood susceptibility indexes (FSI) to identify priority areas across the region for flood mitigation activities. Locations highlighted in the FSI may be more susceptible to riverine or urban flooding than other parts of the region. Streets and buildings within these areas could be more susceptible to overbank flooding, surface ponding, overland flow, water seepage, and basement backups due to the presence of flood-related physical conditions that are correlated with reported flood damages. The FSIs are spatially-depicted through raster grids and are available for the seven counties of northeastern Illinois. More information about the FSI methodology, as well as the FSI index rasters and flood-related factor data, are available for download on the CMAP Data Hub. CMAP is currently using the index to integrate stormwater management strategies into CMAP Local Technical Assistance (LTA) projects. See the Guide to Flood Susceptibility and Stormwater Planning for information on how to use the FSI in planning activities. CMAP developed the FSI with critical support from John D. and Catherine T. MacArthur Foundation.

Staff contact: Nora Beck (312-386-8677)

ON TO 2050

Climate Change Playbook

The American Planning Association (APA) has published a new guidebook that will help planners in the Great Lakes region use local plans to prepare for the effects of climate change. The guide, *Using Climate Information in Local Planning*, was developed with support of the National Oceanic and Atmospheric Administration (NOAA). It provides a framework for incorporating climate projections, data on natural hazards, and local knowledge to boost resilience through plans. The guidebook is based in part on CMAP's work with four communities in the Local Technical Assistance (LTA) program to pilot an approach to assessing climate vulnerability. To download the guidebook and learn more about the project, visit APA's website.

Regional Climate Action Planning

Please join the Metropolitan Mayors Caucus Environment Committee and the CMAP for an interactive session on Tuesday, January 21, at the Montgomery Village Hall Board Room (200 N. River St., Montgomery) to develop a regional climate action plan. The plan will connect the Chicago area's Greenest Region Compact to the Global Covenant of Mayors for Climate and Energy, which encompasses 10,000 cities in 135 countries. Attendees will provide input on prioritizing strategies and will build on foundational work completed by CMAP to inventory greenhouse gas emissions in the region.

C. KKCOM Sidewalk Prioritization Tool

Troy Simpson presented on the functionality of the newly created Sidewalk Prioritization Tool. The tool allows users to visualize, through a computer-based app, overlays of CMAP's population estimates from ON TO 2050 with the sidewalk gaps in the KKCOM region. This tool is meant to assist city officials in determining where the greatest need for filling in sidewalk gaps based on population projections. To use the tool, visit [this link](#).

VII. Surface Transportation Program (STP)

A. IDOT STP Report

Marilyn Solomon presented on the updates for IDOT District 1. She announced that Moe Kawash, also in attendance, was recently promoted to the position of Field Engineer for District 1. She also reminded project sponsors to contact the KKCOM PL's when any changes are made to a project or updates require submittal to IDOT.

Mike Sullivan, from IDOT, did not have any updates but reminded attendees to look at the status update sheets included within the agenda packet.

B. FFY20 Program

Troy Simpson gave updates on the Council's FFY20 program. The KKCOM program was recently updated to include the projected amount for FFY21 and included the projects being grandfathered into the program. A motion to approve the program was made by Mike Millette and seconded by Brian Schriber. The motion passed unanimously.

VIII. Other Business

A. Project Updates

Rahat Bari asked if IDOT or the Council were aware when projects targeting an April or May letting date would receive federal authorization.

Tony Speciale noted that the I-88 Interchange project had recently been completed and was open to traffic as of December 2019. He thanked all of the agencies that helped complete the project; from planning to completion, the project spanned almost 15 years.

B. Next Meeting

The next KKCOM Transportation Policy Committee Meeting will be held on **April 16, 2020**. *Quarterly STP Project Updates are due April 2, 2020.*

2020 Schedule:

July 16th, 2020

October 15th, 2020

All meetings begin with lunch at 12:30 p.m., business at 1:00 p.m.

C. Adjournment

A motion to adjourn was made by Dale Berman and seconded by Brian Schriber. The motion passed unanimously and the meeting was adjourned at 2:05 p.m.