

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Chris Lauzen
Kane County Chairman
MPO Policy Committee

Scott Gryder
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors Executive
Committee Chair

MPO Policy Committee

Matthew Brolley
CMAP Board

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Thomas B. Rickert
Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

March 1st, 2019 9:30 a.m.
Batavia City Hall, Council Chambers
Meeting Minutes

Members in Attendance

Bob Hausler
Dale Berman
Phil Cotter
Tony Speciale
John Skillman
Matt Brolley
Jeffery Schielke
Ken Jay
Dan Di Santo
Fran Klaas
Chris Lirot
Michael Millette
Bart Olson

Mayor
President
Director of Public Works
Director of Public Works
President
President
Mayor
Public Works Manager
Village Administrator
County Engineer
Road and Bridge Coordinator
Director of Public Works
City Administrator

City of Plano
Village of North Aurora
Village of East Dundee
Village of Sugar Grove
Village of Carpentersville
Village of Montgomery
City of Batavia
City of St Charles
Village of Oswego
Kendall County
City of Aurora
Village of South Elgin
City of Yorkville

Others in Attendance

Jackie Forbes
Troy Simpson
Ryan Peterson
Tom Rickert
Steve Coffinbargar
Tim Weidner
Andy Plummer
Kama Dobbs
Lisa Stark
Demetri Skoufis
Mallory Weber
Marilyn Solomon
Matt Hanson
Brad Sanderson
Colleen Jaltuch
Ben Brockschmidt
Rahat Bari
Akram Chaudry
Tim Sjogren
Dave Lawry

Council Director
Planning Liaison
Planning Liaison
Executive Director
Assistant Director of Transportation
Engineer
Regional/Municipal Consultant
Senior Program Analyst
Vice President of Public Affairs
Legislative Affairs Administrator
Consultant
MFT Engineer
County Board Member
Municipal Project Manager/Engineer
Project Manager
Major Account Manager
City Engineer
Vice President
Senior Engineer
Director of Municipal Services

KKCOM
KKCOM
KKCOM
KKCOM
KDOT
City of Aurora
RTA
CMAP
Union Pacific Railroad
Metra
RS&H
IDOT
Kane County Board
EEI
EEI
Illinois American Water
Batavia
HR Green
Kimley-Horn
Chastain Engineers

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:35 a.m. All Attendees introduced themselves.

II. Approval of Nov 27, 2018 Minutes

A motion was made by John Skillman to approve the Nov. 27, 2018 meeting minutes. The motion was seconded by Tony Speciale and passed unanimously.

III. Action Items

- a. A motion was made by Tony Speciale to approve the FFY19-FFY21 program. The motion was seconded by Dale Berman and passed unanimously.

- b. Demetri Skoufis gave a presentation on behalf of Metra on a proposed resolution of support for an Illinois state capital bill. The presentation mentioned the age of Metra's rolling stock and the age of system bridges, and that Metra was seeking support from regional partners in signing the resolution. Mayor Schielke signaled support for Metra's efforts, and insisted that the resolution should include language to be inclusive of other transportation providers in the region. Demetri mentioned that the resolution could be edited to accommodate those suggestions. Andy Plummer of the RTA additionally suggested the inclusion of other transportation agencies explicitly. The resolution was called to a vote for council support and received unanimous support, with the provision that the resolution include language inclusive of partner agencies.

Those in attendance that voted to support the resolution were:

Village of South Elgin
Aurora
Kendall County
Oswego
Yorkville
St. Charles
Kane County
Carpentersville
Montgomery
Sugar Grove
East Dundee
North Aurora
Plano

Those opposed:

(None)

Demetri mentioned that DuPage Mayors and Managers, West Central Council of Governments, and the Southwest Council of Mayors have all approved related resolutions or are in the process of doing so.

Mayor Schielke reaffirmed the importance of the transportation system to the region and mentioned the primacy of the state in having the capacity to handle capital issues on the matter.

- c. Steve Coffinbargar gave updates on the Longmeadow Parkway project. He mentioned that the project is 20-30 years in the making. Steve mentioned that sections B-2, C-1, and D were under construction as of last year, and that B-2 has a November 2019 completion date and D has a June 2019 completion date. He mentioned that section C-3 has a November 2019 completion date. It was mentioned that there are 4 parcels of right-of-way left on the C-2 and C-4 sections to clear for construction. C-2 and C-4 will be targeting a winter 2020 letting contingent upon the right-of-way acquisition. The construction of C-4, the toll collection facility, was reported to begin in 2021. It was reported that the corridor should reach completion in its entirety by 2021, with the facility opening to traffic in 2022 as planned.

Fran Klaas asked if the toll facility would be I-Pass compatible, to which Steve responded that it would be and would be an open-tolled facility.

Mayor Schilke recalled the Fox River Bridge Siting Committee and the hurdles faced by the project over many years. Mayor Schielke commended KDOT staff for commitment to the projects. Mayor Skillman and Fran Klaas commended staff in addition.

- d. Dan Di Santo of Oswego gave updates on the ongoing feasibility study of expansion of Metra service into Kendall County. Highlights in support of the expansion included that Kendall County is the fastest growing region in Illinois, that the county has beat MPO population projects in the past, and that a majority of Kendall County is at least 30 minutes from any major highway.

The current study was reported to differ from the 2001 study on the project in that it includes a population that is now double the previous measure, and assumes stations not only in Montgomery and Oswego, but in Yorkville, Plano, and Sandwich.

A recent history of the project was given, citing the inclusion of the service extension in the fiscally constrained, low priority list of the GOTO 2040 plan. It was mentioned that preliminary engineering and environmental assessment contracts were approved in 2012; however, were rescinded in 2015 by Metra, due to fiscal constraints. It was mentioned that in the Spring of 2016, Metra authorized a restart of the studies following letters of support from state, local, and federal officials, this time including Plano and Sandwich in addition to the formerly proposed Yorkville yard. Dan mentioned the commitments on behalf of the Village of Oswego regarding the project since, including land acquisition in 2016 and the approval of a 2017 strategic plan which supports Metra service to Kendall County as a priority project.

The current status and short-term projection of the project was reported:

- BNSF authorization has been received to proceed with the studies
- The 2012 studies have been cancelled, and Metra has rebid them.
- Metra is currently interviewing firms as part of the RFP process.
- The new preliminary engineering and environmental contracts are expected to be executed in early 2019, and the studies are expected to be complete in 2020.

Dan stated that one of the goals for the project moving forward will be to get the project on CMAP's fiscally constrained list once studies are complete and the costs are more secure.

Dan shared that the funding strategy for the project may include pursuit of the FTA "New Starts" grant program, with local funding options including potential state capital bill funding as well as bonding local sales taxes.

Dan mentioned that the City of Yorkville and the Village of Oswego have invested in a lobbying firm to help secure funding for the project in any proposed future capital bill.

It was mentioned that Kendall County is not currently a part of the RTA, and that there are multiple options to go about joining or participating, including full "annexation" by referendum in the county and "Extra-Territorial authority", whereby the RTA can sign an agreement with another local government to allow a service extension.

- e. Liisa Stark gave updates on the ongoing UP West Line Third Mainline Track project. A history of the project was given, beginning with the original agreement in 2008 between the Union Pacific Railroad and Metra. It was mentioned that phase 4 out of 4 total phases is complete. Benefits of the project were cited as increased freight/passenger fluidity, reduced gate down time, reduction in idling trains, incident recovery facilitation, and preservation of Metra's performance.

Infrastructural highlights of the project included Complete Pedestrian Gate Coverage, End of Platform Diversions, ATWS (Another Train Warning System), Inter-Track Fencing, and 2 new commuter grade separations.

Andy Plummer of the RTA commended the project as a high-performance investment, citing increased ridership on the UP-W line. Mayor Schielke expressed support as well.

Liisa Stark clarified that the project was due to increase the fluidity of vehicles along the corridor, and that the number of trains being run per day would not increase, but rather the length of trains could increase given the enhancements.

- f. Tom Rickert gave a presentation regarding a potential state capital bill, specific to projects that could occur within the Kane County area of IDOT D1. He mentioned that Kendall County has not been as closely studied, but will be in the near future. Tom iterated that he is not representing IDOT, and that the focus of the presentation will be with regards to transportation, despite the governor's interest in a capital bill that covers a larger scope. He mentioned that there will be hearings in regard to the state capital bill in the near future, the closest of which being on April 22, 2019 at 1p.m. in the Gail Borden Public Library in Elgin.

The list of potential projects was presented as follows:

US20 from Randall Road west to IL 47
US20 at Randall Road Interchange
US20 from Randall Road to east of Shales Pkwy
US30 at Dauberman Road Interchange
US30 from IL47 to IL31 – widening to 4-lanes
IL31 at Fabyan Parkway – intersection improvements
IL31 at Miller Road – intersection improvements
IL31 from N. County Line to Huntley Rd – widening to 4-lanes
IL38 from Peck Road to Randall Rd – widening to 4-lanes
IL47 at Main Street S. of Elburn – intersection improvements
IL47 at I-88 – interchange improvement
IL47 between Yorkville and Sugar Grove – widening to 4-lanes
IL47 at Empire Road and Plato Rd – (2) intersection improvements
IL47 from Big Timber Road to US20 – widening to 4-lanes
IL56 from IL25 easterly – widening to 4-lanes
IL62 from IL25 easterly to IL68 – widening to 4-lanes
IL64 from Burlington Road to Randall – widening to 4-lanes
IL72 from Randall Road to Locust Road – widening to 4-lanes
McLean Boulevard from Hopps to Stearns – widening to 4-lanes
Longmeadow Parkway Bridge Corridor

Mike Millete mentioned cooperation with Senator DeWitte through the Metro West COG with regards to a potential capital bill.

IV. General Business

a. Council Director's Report

STP Working Group

With the changes to STP funding and the new agreement between the City of Chicago and CMAP Council of Mayors, all Councils in the region must update their STP methodology to include several planning factors from CMAP's recently approved ON TO 2050 Plan. This will ensure that each Council's methodology aligns with the principles described in the ON TO 2050 Plan.

The group has met three times to discuss the drafting of the new version of STP methodology. Once finalized, Council staff will present updated methodology and bylaws to the Full Council for approval at the spring meeting.

Funding Opportunities

The Shared Fund/CMAQ/TAP call for projects opened on January 15, 2019. All projects must have Phase 1 Engineering completed by June 1, 2019 to be eligible for funds. Council projects will have a call in January 2020. Project Applications will be due by March 1, 2019 to PLs. For more information, visit the CMAP website.

The Illinois Department of Natural Resources is accepting grant applications for the Recreational Trails, Off-Highway Vehicles, and Illinois Bike Path Grant Programs between January 14, 2019 and March 14, 2019. Details on funding levels, stipulations, and application

documents for each program can be found on their website.

The Illinois APA has relaunched and is currently accepting applications for Pro Bono Planning Service. Eligible applicants include municipalities, neighborhood associations, non-profits, or community organizations that are seeking help with a planning project. Details can be found on their website.

KKCOM Staff Activities

- KKCOM staff will be attending the National Shared Mobility Summit in Chicago from March 5-7. Subjects will include the impact of shared mobility on the transportation landscape, Pilot-to-Program coordination, Public-Private Partnerships, newly emerging modes, electric and autonomous vehicles, and the impacts of shared mobility on urban form.

CMAP News

- CMAP has published recordings from webinars for the STP-Shared Fund, CMAQ, and TAP-L call for projects. Information can be found at the program site. Included in the link is the official schedule for the call for projects, as well as application resources.
- CMAP is still conducting the My Daily Travel Survey, with an incentive of \$50 per household to participate. The survey asks households in northeastern Illinois about the trips people make for work, school, shopping, errands, and socializing with family and friends. The information will help build a complete picture of local and regional transportation needs, so decision-makers can effectively recommend where to make improvements. The survey is open through May. Those interested can sign up at <https://mydailytravel.com/signup/cmap>.

Upcoming Meetings

April 18th – KKCOM Transportation Policy Committee Meeting

May 9th – KKCOM Bike & Pedestrian Committee Meeting

KKCOM Bike Report

In January, KKCOM published their first annual Bike Report. This report will provide current information on bike and pedestrian infrastructure projects within Kane and Kendall County, while highlighting several key data points that can assist municipal leaders in guiding their transportation planning for the future. This report will also provide recommendations to municipalities within Kane and Kendall County on how they can improve their pedestrian and bike infrastructure and/or programming based on best practices and relevant case studies. You can access the report through the KKCOM website.

KKCOM Seminar Series

KKCOM hosted their first seminar of 2019, which focused on bike sharing and Complete Streets policies, on January 25th at The Centre in Elgin. Staff from Kane Kendall Council of Mayors and McHenry County Council of Mayors gave presentations on the topics. They were followed by a panelist discussion by staff from the Active Transportation Alliance, Chicago Metropolitan Agency for Planning, and Kankakee County Visitors Bureau.

The next seminar will be hosted on March 18th from 10:00 am until noon at the Kane County Government Center in Geneva. Ed Barsotti, the Chief Program Officer of Ride Illinois will be presenting on bikeway design in suburban and rural areas. The seminar is free but attendees must register online.

b. CMAP Council of Mayors Executive Committee Report

January 15, 2019

The Council of Mayors Executive Committee met on January 15, 2019. Staff reported that the call for projects for the STP-Shared Fund, CMAQ and TAP-L will be open through March 15th. The Committee discussed legislative activity including a capital bill, transportation revenues, and information distributed to the Governor and members of the General Assembly. Additional discussion on legislative engagement will take place at a special committee meeting on March 5, 2019. The Planning Liaison scope of services for the FY 2020 Unified Work Program was approved. CMAP and IDOT staff gave an overview of STP-L expenditures and actions, and CMAP staff gave an overview of the Village of South Holland's Comprehensive

Plan LTA project. The next meeting is scheduled for March 5, 2019.

Mayor Schielke announced that the next Council of Mayors Executive Committee Meeting would be taking place on March 5, 2019.

c. CMAP Report

Kama Dobbs gave the CMAP Updates

FLIP (Future Leaders in Planning)

Kama announced that the application period was open for the Future Leaders in Planning program for high school students. She said that participation from Kane and Kendall Counties has traditionally been low. She said that transportation costs for participants would be covered by CMAP.

Calls for Projects

Invest in Cook

The Cook County Department of Transportation and Highways has announced a third round of Invest in Cook, an \$8.5 million program to cover the cost of planning and feasibility studies, engineering, right-of-way acquisition, and construction associated with transportation improvements sponsored by local and regional governments and private partners. The 2019 application for Invest in Cook opened on Tuesday, January 15th and closes on March 15, 2019. More information can be found at: <https://www.cookcountyil.gov/investincook>

Recreational Trails Program (RTP), Off-Highway Vehicle (OHV), and Illinois Bicycle Path Grant Programs

The Illinois Department of Natural Resources (IDNR) is now accepting applications for RTP, OHV, and Illinois Bicycle Path Program through March 14, 2019. For more information, consult the IDNR website at <http://www.dnr.illinois.gov> the IDNR Grants main line at (217) 782-7481.

The Recreational Trails Program (RTP) is a reimbursement grant program that provides 80 percent of project funding with a required 20 percent local match. The funds can be used to assist governments agencies and trail groups in the rehabilitation, development, maintenance, and acquisition of recreational trails and related facilities.

The primary purpose of the Off-Highway Vehicle Recreational Trails Program (OHV) is to provide financial aid to government agencies, not-for-profit organizations, and other eligible groups or individuals to develop, operate, maintain, and acquire land for OHV parks, trails, and trail side facilities that are open and accessible to the public in Illinois, and to restore areas damaged by unauthorized OHV use.

The Illinois Bicycle Path Grant Program (Bike Path) provides financial assistance to eligible local units of government to assist them with the acquisition, construction, and rehabilitation of public off-road, non-motorized bicycle paths and directly related support facilities.

ON TO 2050 Regional Water Demand Forecast

CMAP developed the ON TO 2050 Regional Water Demand Forecast to inform decisions about land use, transportation, and infrastructure that affect water supply and demand. The forecast is based on the ON TO 2050 Socioeconomic forecast and presents estimated water use in 5-year intervals to the year 2050 at the municipal, county, and regional scale, as well as by drinking water source and sector. The data provides individual forecasts for 245 municipalities in the region, downloadable from the CMAP Data Hub. As a long-range water demand forecast, it is intended for planning purposes and is not suited for assessing infrastructure capacity. CMAP is hoping to get this resource out to communities via a presentation that provides an overview of the regional results as well as how to use and access the municipal-scale forecasts. Please contact Nora Beck (nbeck@cmapp.illinois.gov or 312-386-8677) to schedule a presentation.

Illinois Technology Transfer Center Training

Grant Accountability and Transportation Act (GATA)

June 13, 2019, Hoffman Estates AM/PM

PURPOSE: This seminar includes a presentation by the Illinois Department of Transportation discussing GATA and its impact on highway agencies. It will also provide a Q/A session at the end of the training session. TOPICS COVERED: GATA and other federal/state laws and standards. LENGTH: ½ day PDH's: 3.0

More information can be found in the T2 FY2019 Spring Training Program.

d. RTA Report

Andy Plummer gave updates on behalf of the RTA.

Andy commended the council resolution efforts that are taking place in the region; however, stressed the need over the coming months for municipalities and COGs to go beyond those efforts. He mentioned the economic importance associated with the transportation system, and that without a capital bill, the region will see a lower LOS on the whole of the transportation system.

Andy mentioned that the RTA recently passed their calendar year budget with the operating capital component. Operating capital was reported at around 3 billion, served by fares, the RTA tax, and a match of the RTA tax by the State of Illinois. Andy mentioned that the component from Illinois has been historically stable, but that getting the match in a timely manner from the state can still be an issue. Andy mentioned that the current capital budget is around 700 million, less than half of what is needed to provide a good state of repair moving forward. He mentioned that 77% of the capital bill could potentially be federal, although that would be at the high mark. Andy gave some history behind the prior state capital bill, Illinois Jobs Now, suggesting that it was a relatively small capital bill, and that the last major capital bill was roughly 30 years old. Andy suggested that any future capital bill should be sustainable and dedicated.

Andy mentioned the transportation impacts of the Polar Vortex weather pattern, and that winters may become more difficult to deal with from a transportation perspective. He mentioned the impact of perceived reliability that is associated with those events and the potential impacts to ridership that could ensue.

V. Other Business

Mayor Schielke mentioned that the next meeting date for the Full Council is TBD, and that the topic of strategic planning will continue. He mentioned the severity of the transportation funding issue in the State of Illinois and how critical the next few months will be.

VI. Announcements

Dale Berman announced that the nominating committee for the Council will be meeting on March 26th.

Jackie Forbes mentioned that status sheets were available from IDOT, although IDOT did not give a presentation at this meeting of the full council.

VII. Next Meeting

TBD

VIII. Adjournment

A motion to adjourn was made by Mayor Skillman, seconded by Dale Berman. The meeting adjourned at 11:13 a.m.

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Vice Chairman

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County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

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Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

May 9th, 2019 9:30 a.m.
Batavia City Hall, Council Chambers
Meeting Minutes

Members in Attendance

Bob Hausler
Troy Parlier
Carl Schoedel
John Skillman
Eric Johnson
Tony Speciale
Ron Rudd
Peter Suhr
Brian Schiber
Rahat Bari
Tim Weidner
Mike Millette
Jennifer Hughes
Dale Berman

Mayor
President
County Engineer
President
Village Manager
Director of Public Works
City Engineer
Director of Public Works
Admin. of Public Works/City Engineer
City Engineer
Engineer
Director of Public Works
Public Works Director
Village President

City of Plano
Village of Oswego
Kane County
Village of Carpentersville
Village of Carpentersville
Village of Sugar Grove
City of Elgin
City of St Charles
City of Geneva
City of Batavia
City of Aurora
Village of South Elgin
Village of Oswego
Village of North Aurora

Others in Attendance

Jackie Forbes
Troy Simpson
Ryan Peterson
Tom Rickert
Tom Magolan
Andy Plummer
Demetri Skoufis
Marilyn Solomon
Ryan Lindenmier
Akram Chaudry
Joe Evers
Mick Gronewold
Ryan Sikes
Martin Sandoval

Council Director
Planning Liaison
Planning Liaison
Executive Director
Programming Engineer
Consultant
Community and Legislative Affairs
West Division Field Engineer
Cost and Estimate Engineer
Vice President
Project Manager
Principal
Project Engineer
Community and Government Relations

KKCOM
KKCOM
KKCOM
KKCOM
IDOT
RTA
Metra
IDOT
IDOT
HR Green
Chastain Engineers
Fehr-Graham
WBK
Pace

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:30 a.m. All Attendees introduced themselves.

II. Approval of March 1, 2019 Minutes

A motion was made by Tony Speciale to approve the March 1, 2019 meeting minutes. The motion was seconded by Dale Berman and passed unanimously.

III. Public Comment on Agenda Items

No public comments were received.

IV. Special Presentation – Pace Executive Director Rocky Donahue

Rocky Donahue commended the relationship between the Council and Pace in the past. He gave a report on Pace needs currently, as related to the potential state capital bill. It was noted that the last strategic plan for Pace was completed in 2002, and that Pace is the largest paratransit operator after the MTA.

President Skillman commended Pace for their service to his community in Carpentersville.

Mayor Schielke introduced Martin Sandoval from Pace. He commended Sandoval as a representative of the region. Mayor Schielke mentioned the importance of ridership to Pace routes which are fixed in nature.

Rocky Donahue commented that one of the largest problems confronting Pace for ridership is pedestrian infrastructure.

Mayor Schielke requested a status update on the Pace I-90 Service from Elgin to the Rosemont CTA station. Rocky Donahue commented that Pace is growing the service, and that it has been wildly successful. He commented that the I-90 Park n Ride lots are typically 70% full. He also mentioned the reconstruction of the Edens Expressway to accommodate future Pace service.

Mayor Schielke mentioned the importance of the governmental jurisdictions in the region that pay into the RTA zone.

V. Action Items

- a. A motion was made by Tony Speciale to approve the FFY19-FFY21 program. The motion was seconded by Carl Schoedel and passed unanimously.
- b. A motion was made by Ron Rudd to approve the revised STP Methodology for the Kane Kendall Council of Mayors' STP Program. The motion was seconded by Carl Schoedel.
- c. A motion was made by Tony Speciale to approve the revised STP Programming Policies and Procedures in accordance with the CMAP Active Program Management Policies. The motion was seconded by Dale Berman and passed unanimously.
- d. A motion was made by Tony Speciale to approve the council staff recommended distribution of KKCOM council points for the STP Shared Fund call for projects. The motion was seconded by Mike Millette and passed unanimously.
- e. A motion was made by Carl Schoedel for approval of the nomination of the KKCOM Cull Council Chairman and Vice Chair. The motion was seconded by Mike Millette and passed unanimously.
- f. A motion was made by Dale Berman for approval of the nomination of the KKCOM Transportation Policy Committee Chairman. The motion was seconded by Jennifer Hughes and passed unanimously.
- g. A motion was made by Dale Berman for approval and renewal of the PL Contract. The motion was seconded by Tony Speciale and passed unanimously.

VI. General Business

a. Council Director's Report

Funding Opportunities & Awards

The Illinois Department of Transportation is requesting candidate projects for the Highway Safety Improvement Program (HSIP) that will be initiated in FY2021. Applications for this funding program will be received through Friday, June 14th, 2019, and announcement of the selected projects for funding will be made by August 30th 2019. HSIP has a goal of achieving a significant reduction in traffic fatalities and serious injuries on all public roads. Fatal and serious injury crashes associated with roadway departure, intersections, and pedestrians are high priority emphasis areas based on the current Illinois Strategic Highway Safety Plan. More information can be found in IDOT's circular letter.

The 2020 Illinois Transportation Enhancement Program (ITEP) Call for Projects has been announced. Applications will be accepted beginning on October 2nd, 2019 until December 6th, 2019. Projects sought include those that expand travel options and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of our transportation infrastructure. Awards will be announced in May 2020 with

a Sunset Clause to have all funds federally authorized by September 30, 2023. The 2020 ITEP cycle will no longer fund street lighting and a PDR submittal is required to apply. More information can be found in IDOT's circular letter.

IDOT provided a notice of funding opportunity on March 25, 2019 for the FY 2020 and FY 2021 Local Rail-Highway Grade Crossing Safety Program. Safety Improvements under consideration include Crossing Closures, Railroad Warning Devices for roadway or pedestrian crossings, Railroad Circuitry, Railroad Crossing Surface Renewal, Roadway Approaches, Signal Interconnects, and Grade Separations. Applications are due online to IDOT by May 17th, 2019. Information can be found in the IDOT circular letter.

IDOT anticipates a Local Roads and Streets Circular Letter will be sent out in August soliciting candidates for the FY 2025 Illinois Special Bridge Program (ISBP) - formerly the Major Bridge Program. Please be aware it is beneficial to have received approval of the Bridge Condition Report (BCR) from the Department prior to application submittal to ensure the scope of the project is appropriate. If you anticipate submitting an application for the ISBP program, please submit a BCR for review and approval. Even if the BCR has not been approved, the contents will allow the Department to review the appropriateness of the proposed scope.

In the most recent Rec Trails funding cycle, both the Kendall County Forest Preserve and Kane County Forest Preserve were granted funding to improve and increase their extensive trail systems. Kendall County will be creating a new 1.05-mile trail at their Fox Bluffs Forest Preserve and Kane County will be creating a new 1.75-mile trail at their LeRoy Oakes Forest Preserve.

CMAP News

-Future Leaders in Planning - The application period for the Summer 2019 Future Leaders in Planning Program is now open until May 20. Future Leaders in Planning (FLIP) is the Chicago Metropolitan Agency for Planning's (CMAP) leadership development program for high school students in Northeastern Illinois. FLIP is a FREE program where teens learn about the issues that shape our region and think of solutions with other students from Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will counties. Participants meet and interact with selected regional leaders who make key planning decisions in our communities. Participation from Kane and Kendall Counties has traditionally been low. For more information, visit the program's website.

Upcoming Meetings

May 9th – KKCOM Bike & Pedestrian Committee Meeting
July 18th – KKCOM Transportation Policy Committee Meeting

Healthy Communities Illinois

The American Planning Association – Illinois Chapter and the Illinois Public Health Institute are excited to announce the launch of HealthyCommunitiesIllinois.org, a new website to facilitate learning, idea-sharing and connections among urban planners, engineers, and public health professionals. The goal of this "one-stopshop" – the first website of this kind in Illinois – is to create an infrastructure where conversations and information exchanges can happen among urban planners and public health professionals with the goal of creating stronger, healthier communities in Illinois.

KKCOM Seminar Series

KKCOM hosted two more seminars since the last Full Council meeting. On March 18th, KKCOM hosted a seminar on Bikeway Design, with Ed Barsotti as the keynote speaker. Ed spoke on design techniques to help retrofit and create new bicycle infrastructure opportunities.

On May 7th, KKCOM hosted its third seminar, which focused on FHWA/CMAP/IDOT funding. Representatives from all three organizations spoke to attendees on transportation funding opportunities and goals.

The next KKCOM seminar will focus on innovative street designs and roadway configurations. Staff anticipates the seminar being hosted sometime in the fall.

b. Council of Mayors Executive Committee Report

Mayor Schielke gave the Council of Mayors Executive Committee Report.

The Council of Mayors Executive Committee held a special meeting on March 5. A presentation on Sustainable Funding and the Principles for Sustainable Transportation Funding was given and the committee discussed the amount of outreach needed to ensure that all councils are well informed on the issue and prepared to share this information with new and current legislators, with a goal of supporting meaningful discussion and long term legislative solutions. Staff was asked to develop a list of talking points for committee review. The next meeting is scheduled for May 14, 2019

c. IDOT Local Roads Updates

Marilyn Solomon gave updates for D1

d. CMAQ Report

Jackie Forbes gave the CMAQ report.

-The CMAQ program – in FY19, the region has obligated \$54 million.

-The STP-L Program – in FY19, the region has obligated \$94.8 million, all of which is from suburban jurisdictions.

-CMAQ wishes to remind all that coordination between PLs and IDOT is significant now.

-Project phases targeting authorization in FY19 are strongly encouraged to continue moving forward, as the allotment for FY2020 will be lower.

-Mayor Schilke mentioned that the Executive Director position for CMAQ is currently open. He mentioned the importance of the position and the extensive resumes of the individuals applying for the position.

e. IDOT District 1 Report

IDOT staff was not able to attend to give updates on the transportation improvement program for D1. A more extensive presentation will be given at the next Transportation Policy Committee and Full Council meetings.

f. IDOT District 3 Report

Tom Magolan gave updates on behalf of District 3. IL 31 resurfacing in Kendall County is recently completed, and other projects are moving along as normal. Publication of the 2020-2025 program will be coming in the next few weeks. It was mentioned that Omer Osman is still the acting Secretary of Transportation, and that several retirements have occurred and are expect amongst Regional Engineers in multiple IDOT districts.

g. Illinois State Toll Highway Authority Report

Staff from the Illinois Tollway were not present.

h. RTA Report

Andy Plummer gave the RTA report. He gave a quick history of the CMAQ program's beginnings, at which point he was leading programming at the Chicago Area Transportation Study. He mentioned that the transit community has been in a full quest for a capital bill for the past year. Andy mentioned efforts on behalf of the RTA in promotion of transit for national infrastructure week, as well as motions from the Kane County Division of Transportation and the Village of Oswego in support of a capital bill. It was mentioned that sustainable transportation funding is needed to avoid current circumstances for the future. Andy mentioned that the current version of the bill has a 25 cent increase in the state MFT. With

regards to the status of the RTA, Andy noted that in the peer review conducted by the RTA this year, the RTA has come last among peer agencies in terms of transportation funding per capita/user. He ended by warning of the risk of funding projects without future sustainable funding.

i. Metra Report

Dimitri Skoufis gave the Metra Report. The most recent data are for January/February of 2019. System wide, the average is 90.1% on-time performance. Performance for the UP-W Line was on the lower end in the 80s. Mechanical issues and weather –related complications had much to do with those figures being lower than expected. Despite complications though, on-time performance was worse than normal for the past fiscal year. Both the BNSF and UP-W Lines experienced reductions in on time performance over that period, with the systemwide average reduction sitting at -3.6%. Peak ridership and PM rush is remaining strong, though there is a large dip in off-peak and weekend ridership, resulting in changes to weekend services on 4 lines which are to be e-mailed out at a later date. The BNSF line will be the most affected in terms of schedule changes for Kane County.

BNSF ridership remaining the highest ridership in the system throughout the prior FY, with more than 1 in 5 Metra passengers riding the line. Station-wise, 2 stations from Kane County ranked in the top 50 for ridership; the Aurora Transportation Center (13th) and Geneva (14th), respectively.

Metra has issued an RFP for 200 new passenger cars, with the number project to grow if a capital bill comes to fruition. Proposals are due in August, with projected finalization of the deal at the end of the year. Primary issues faced included space in cars as well as facilities to store and maintain cars. The new Metra cars may include elimination of the centralized exits in favor of exits on the ends of each car. One of the objectives of the RFP is to have fewer cars holding more passengers. In addition to the purchase RFP, Metra has put in and order for re-manufactured freight locomotives.

Ongoing Metra capital projects in the KKCOM region include the construction of a two-track bridge in Elgin, which is replacing a bridge that is over 100 years old; the UP-W Third Mainline project section from Peck Rd to Cress Rd in West Chicago, which is currently held up by land acquisition, with construction starting in the fall; and the study on expansion of Metra into Kendall County.

Metra has unveiled the COPS app, which allows Metra passengers to quickly and discretely report crimes, suspicious activity, and other safety or security concerns to Metra Police from a train or station.

j. Pace Report

There were no other updates on behalf of Pace.

k. KDOT Report

Carl Schoedel gave updates for KDOT. He mentioned the ongoing Burlington Road reconstruction project as well as the current construction on the bridge over the Fox River. The current estimated opening date of the corridor is 2021/2022.

l. Kendall County Department of Highways Report

Fran Klaas did not give any updates on behalf of Kendall County.

VII. Other Business

Ron Rudd reported that construction has begun on the E Chicago St project in Elgin. He mentioned that it is a fairly disruptive project.

VIII. Announcements

Jackie Forbes mentioned next week's KCCOM Bike Week events, including installations of temporary and permanent infrastructure and bicycle friendly promotional activities.

IX. Next Meeting

TBD

X. Adjournment

Mayor Schielke called for a motion to adjourn the meeting at 10:55a.m. The motion was made by Bob Hausler and seconded by Carl Schoedel.

Chairman

Jeffery Schielke
Mayor
City of Batavia

Vice Chairman

John Skillman
President
Village of Carpentersville

CMAP Committee

Representatives

Chris Lauzen
Kane County Chairman
MPO Policy Committee

Scott Gryder
Kendall County Chairman
MPO Policy Committee

Jeffery Schielke
Council of Mayors
Executive Committee Chair
MPO Policy Committee

Matthew Brolley
CMAP Board
MPO Policy Committee

Municipal Members

Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
City of Elgin
City of Geneva
Village of Gilberts
Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Sleepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Thomas B. Rickert
Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

November 6th, 2019 9:30 a.m.
Batavia City Hall, Council Chambers
Meeting Minutes

Members in Attendance

Chuck Nelson
Tim Weidner
Rahat Bari
Ron Rudd
Brian Schiber
Bob Hausler
Rich Robinson
Ken Jay
Bart Olson
Brad Sanderson
Steve Coffinbargar
Fran Klaas
Scott Koeppel
Jeffrey Schielke
John Skillman
Ed Szydlowski
Phil Cotter
Dale Berman
John Laskowski
Jennifer Hughes
Mike Millette
Tony Speciale

Deputy Mayor
Engineering Coordinator
City Engineer
City Engineer
Admin. of Public Works/City Engineer
Mayor
Mayor
Director of Public Works
City Administrator
Vice President/Village Engineer
Assistant Director of Transportation
County Engineer
County Administrator
Chairman
President
Assistant Public Works Director
Director of Public Works
Village President
Director of Public Works
Public Works Director
Director of Public Works
Director of Public Works

City of Aurora
City of Aurora
City of Batavia
City of Elgin
City of Geneva
City of Plano
City of Sandwich
City of St Charles
City of Yorkville
EEL/City of Yorkville
Kane County
Kendall County
Kendall County
KKCOM
Village of Carpentersville
Village of Carpentersville
Village of East Dundee
Village of North Aurora
Village of North Aurora
Village of Oswego
Village of South Elgin
Village of Sugar Grove

Others in Attendance

Joe Evers
Allen Staron
Kama Dobbs
Mick Gronewold
Amy McSwane
Akram Chaudry
Joe Wick
Tom Magolan
Marilyn Solomon
Vicki Czuprynski
Jackie Forbes
Troy Simpson
Ryan Peterson
Tom Rickert
Demetri Skoufis
Martin Sandoval

Project Manager
Illinois Sales Manager
Senior Program Analyst
Principal
Treasurer
Vice President
Phase 1 Engineer
Land Acquisition Engineer
West Division Field Engineer
Community Relations Corridor Coordinator
Council Director
Planning Liaison
Planning Liaison
Executive Director
Community and Legislative Affairs
Community and Government Relations

Chastain Engineers
Clark Dietz, Inc.
CMAP
Fehr-Graham
HLR
HR Green
IDOT
IDOT
IDOT
IDOT
Illinois State Toll Highway Authority
KKCOM
KKCOM
KKCOM
KKCOM
Metra
Pace

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:32 a.m. All Attendees introduced themselves.

II. Approval of May 9, 2019 Minutes

A motion was made by Dale Berman to approve the May 9, 2019 meeting minutes. The motion was seconded by Mike Millette and passed unanimously.

III. Public Comment on Agenda Items

No public comments were received.

IV. Action Items

- a. A motion was made by Tony Speciale to approve the FFY20 program. The motion was seconded by Mike Millette and passed unanimously.
- b. A motion was made by Dale Berman to approve the revised STP Methodology for the Kane Kendall Council of Mayors' STP Program. The motion was seconded by Tony Speciale and passed unanimously.
- c. A motion was made by Tony Speciale to approve the revised STP Programming Policies and Procedures. The motion was seconded by Dale Berman and passed unanimously.

V. Discussion Items

a. State Capital Bill Discussion

Ryan Peterson gave a summary of changes to local MFT allocations due to the recently passed state capital legislation and presented three tools related to gathering information and budgeting. The first tool was provided by CMAP, to determine projects and agencies which received specific appropriations as a part of the legislative package. The second and third were resources from lobbying firm Illinois Strategies, designed to help municipalities predict local bond allocations and future MFT allocations after the passage of the legislation.

b. CMAP Capital Bill Tool

Ryan Peterson presented the CMAP Capital Bill tool in lieu of CMAP staff.

VI. General Business

a. Council Director's Report

Funding Opportunities & Awards

Illinois Transportation Enhancement Program

The 2020 ITEP Call for projects has been postponed until the summer/early fall of 2020 to allow time to thoroughly develop a program that incorporates both the federal funds and the recent supplemental state funding. This ITEP funding cycle will include funding for Phase I Engineering. More information can be found on IDOT's website.

Illinois Special Bridge Program FY2025

IDOT has recently released a Circular Letter regarding the Call for Projects for the FY2025 Illinois Special Bridge Program. IDOT has advised that projects that have already received approval of a Bridge Condition Report (BCR) prior to the submission will receive priority. If it is not possible to receive an approved BCR prior to submittal, IDOT recommends submitted an unapproved BCR as well. IDOT must receive all program candidates by December 3, 2019.

Illinois Capital Legislation- Local Government Component

IDOT has released a Circular Letter detailing the local government impacts of the Capital Plan. The letter includes statewide distribution amounts by agency type, accounting procedures for the new supplemental MFT allotment, and previously funded programs in the State Multi-Year Program affected by the changes.

Shared Fund and CMAQ/TAP Programs

The FFY20-24 STP Shared Fund and CMAQ/TAP-L programs were approved at the joint MPO Policy Committee/CMAP Board meeting on October 10th, 2019. To view the approved program visit CMAP's website.

Kane County Cycle Club

KDOT and the Kane County Health Department have partnered to bring an exciting new program for the youth of Kane County! The new program, the Kane County Cycle Club, will offer prizes to students in grades K-8 for riding their bike for recreation or transportation. The Cycle Club will also be providing bicycles to participating students that don't have access to a bicycle, thanks to community partners and bicycle donation drives. The program will begin in mid-April 2020 and conclude in mid-May 2020. Interested schools are able to sign up for the program until December 20, 2019. To register, have a school faculty member visit the registration site.

KKCOM Staff Activities:

- 2019 Illinois APA Conference
KKCOM staff attended the 2019 Illinois APA Conference from September 25-27. Staff were able to attend several sessions involving transportation topics, including the implementation of bicycle friendly corridors in Evanston, Pedestrian Safety, Urban Highways and more.
- 2019 IDOT Fall Planning Conference
KKCOM staff attended the 2019 IDOT Fall Planning Conference from October 2-4. The conference revolved around transportation as a key component in revitalization. Staff attended sessions on new planning software, public-private partnerships, mobility, and safety.
- 2019 ON TO 2050 Symposium
KKCOM staff attended the ON TO 2050 Symposium on October 10th, 2019. The focus of the all-day event, in addition to the principles of ON TO 2050, was learning from the plan implementation successes of peer communities in the region.

Prior to the Symposium, CMAP hosted five Forums of various topics. KKCOM staff were able to attend three of the Forums, with topics such as harnessing technology, creating successful planning efforts, and benefitting from a changing economy.

- KKCOM Roadway Design Seminar
KKCOM hosted a Roadway Design Seminar on Friday, October 11th at the Kane County Government Center. Tim Gustafson of Epstein Consulting spoke on the NACTO Urban Bikeway Design guide as well as gave attendees opportunities to ask about specific projects and concepts.

Upcoming Meetings

The next KKCOM Bike/Ped Committee is currently scheduled to take place on Thursday, December 5th at the Kane County Forest Preserve District Headquarters at 2:00 p.m.

The next KKCOM Transportation Policy Committee will be taking place in January 2020 (Date TBD) in the Kane County Auditorium at 1:00p.m., with lunch served at 12:30p.m.

b. Council of Mayors Executive Committee Report

Mayor Schielke gave the Council of Mayors Executive Committee Report.

August 20, 2019

The Council of Mayors Executive Committee met on August 20. The committee was briefed on both the proposed STP-Shared Fund program and the proposed Congestion Mitigation and Air Quality (CMAQ) Improvement Program and locally programmed Transportation Alternatives Program (TAP-L), which we have later on our agenda.

The Council of Mayors Executive committee had a lengthy discussion about the project selection methodology and process for developing the Shared Fund program and looks forward to future discussions about the lessons learned and appropriate process adjustments for the next call for projects. The committee did acknowledge that the outcomes and decisions made in any new program require refinement but expressed that for the first call the proposed program was a good mix of projects and project types.

There were updates on the current STP expenditures as well as upcoming IDOT lettings and other IDOT Bureau of Local Roads activities. An overview about the upcoming research regarding the impacts that growing e-commerce may have on transportation, land use, fiscal condition and the environment in northeastern Illinois was presented. Staff also provided an overview of population growth and decline across the region to the committee. The committee was also informed that CMAP staff was working on an analysis of the state Capital Bill, state budget or other legislative developments to share with the CMAP Board and other CMAP committees in the upcoming months. This too will be discussed later in the meeting. The Council of Mayors Executive Committee also met on October 29, 2019.

c. IDOT Local Roads Updates

Marilyn Solomon gave updates for IDOT D1 Local Roads. She mentioned that the KKCOM STP

program project (Sugar Grove- Bliss Rd at IL-47) was on the November letting. She issued a gentle reminder to municipal staff to schedule kick-off meetings for projects anticipating using federal funding to schedule through the Planning Liaisons.

d. CMAP Report

Kama Dobbs gave the CMAP report.

-Local Agency Sponsors that had projects approved for funding in the 2019 CMAP call for transportation projects were reminded that project manager designation forms are due November 15th.

-STP-L funding is tight for FY2020. More information will follow, but project sponsors are advised to expect potential implementation delays as a result.

-Mayor Schielke asked Kama if she could provide some insight into the LTA program. Kama provided an overview of the recent LTA call for projects, but suggested contacting Patrick Day at CMAP for more detailed information.

e. IDOT District 1 Report

IDOT staff was not able to attend to give updates on the transportation improvement program for D1. A more extensive presentation will be given at the next Transportation Policy Committee and Full Council meetings.

f. IDOT District 3 Report

Tom Magolan gave updates on behalf of District 3. He mentioned that this might be his last meeting at KKCOM, due to moving to a position in land acquisition. Local Project updates were given, mentioning that the IDOT MYP was late this year due to the capital bill:

- IL 71 between IL 47 and IL 126- the contractor may try to work into the winter, anticipating completion in 2021.
- IL 47 was resurfaced between Kennedy Rd and Galena

Tom mentioned that due to the requirement under the MAP-21 legislation that State Departments of Transportation create asset management plans, local agencies may notice work being done on roads that might not "seem like they need it" in the interest of saving over the long-term. He mentioned that Omer Osman is still the acting Secretary and has not been formally announced yet.

g. Illinois State Toll Highway Authority Report

Vicki Czuprynski gave the Illinois Tollway report. The budget was released for FY2020, with public comments at the end of the month. Public hearings will be held on Nov. 12th, 13th, and 14th. She mentioned that the tentative budget includes funds to keep the system in a good state of repair. She also mentioned specific projects with a local impact: the relocation of the maintenance facility on I-88 from Naperville to Aurora, and the long awaited completion of the interchange at IL-47 and I-88. She mentioned that a copy of the budget is available on the Tollway website.

h. RTA Report

Andy Plummer was not present to give the RTA report ; however, included an update in the agenda packet.

i. Metra Report

Demetri Skoufis gave updates for Metra. He thanked the Council, in addition to other councils, for providing a letter of support for Metra during the development of the Capital legislation. He gave a summary of the funds newly available to Metra and described where the funds are likely to go, as Metra is entering its budgeting process (the Metra board will review and approve the budget Nov. 8th). It was mentioned that the bulk of the additional funds will be allocated toward rolling stock and state of good repair items, though some funds will be allocated toward stations and parking.

Demetri mentioned local projects:

- UP-W Third Mainline Project (Western Section): Bid packages are going out for construction; anticipated to begin in the Spring of 2020.
- Z100 Bridge (Elgin- MD-W Line): A single-line bridge has been constructed, to which traffic will be diverted for the construction of the second.

Mayor Schielke inquired about the new bridge for the third mainline in Geneva. He asked if the new bridge will have accommodations for sidewalks on IL 31. Demetri responded that that will be the case; however, the old bridge that will remain in place for the other two tracks will remain as-is until future reconstruction, impeding access for sidewalk rights of way.

j. Pace Report

Martin Sandoval gave updates on behalf of Pace. He mentioned that Pace is able to present a balanced budget for FY20, including expansions of the regional ADA paratransit project, shelters, and real-time signage. He mentioned that Kane County is included in efforts to improve real-time signage at shelters. Martin mentioned that expressway services continue to see strong growth in ridership, and discussed cuts to lower performing routes, such as the Farnsworth route serving the Copley hospital in the City of Aurora. It was mentioned that Pace is currently having discussions with the City of Aurora, which Deputy Mayor of Aurora Chuck Nelson commended and mentioned efforts for cooperation to increase service quality.

k. KDOT Report

Steve Coffinbargar gave the report for the Kane County DOT. He mentioned that KDOT is currently wrapping up the largest construction program in its history, at \$120 million worth of projects this year, including Longmeadow Parkway. He mentioned that the Longmeadow bridge will be complete as of next year, with the inclusion of a toll bridge, under the jurisdiction of the County. Details on the toll configuration were provided: cost is estimated to be around 95 cents, with two discount programs: residents within the County or the Village of Algonquin will receive discounted tolls. An additional prepaid toll program would allow users to pay a subscription (quarterly or annually) for unlimited use. The RFQ for operations of the toll facility will be issued soon.

l. Kendall County Department of Highways Report

Fran Klaas mentioned that the state capital legislation provided set-asides for the Eldamain Road Bridge and the Collins Road extension. Scott Koepfel commended the funding for the expansion of IL-47 between Yorkville and Sugar Grove.

VII. Other Business

Tony Speciale mentioned that the interchange of IL 47 and I-88 should be open by the end of the month. Chairman Schielke asked if there would be a ribbon cutting ceremony for the project. It was mentioned that no formal plans were discussed yet; however, would probably be handled by the Tollway Authority.

Chairman Schielke mentioned grants available for communities in advance of the 2020 Census. He mentioned the disparity between cities which have fiscal capacity to fund Census efforts and suggested that the funding should go toward those with the greatest need.

VIII. Announcements

Chuck Nelson mentioned that Chris Lirot had retired from the City of Aurora and that Tim Weidner was taking over his position. He commended Chris for a 30-year service to the City.

IX. Next Meeting

TBD

X. Adjournment

Bob Hausler called for a motion to adjourn the meeting at 11:08 a.m. The motion was seconded by Dale Berman and the meeting was adjourned.