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MPO Policy Committee

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Village of Algonquin
City of Aurora
Village of Big Rock
Village of Burlington
Village of Campton Hills
Village of East Dundee
Village of Elburn
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Village of Hampshire
Village of Huntley
Village of Kaneville
Village of Lily Lake
Village of Lisbon
Village of Maple Park
Village of Millbrook
Village of Millington
Village of Montgomery
Village of Newark
Village of North Aurora
Village of Oswego
Village of Pingree Grove
City of Plano
Village of Plattville
City of Sandwich
Village of Steepy Hollow
Village of South Elgin
City of St. Charles
Village of Sugar Grove
Village of Virgil
Village of Wayne
Village of West Dundee
City of Yorkville

County Members

Kane County
Kendall County



KANE KENDALL COUNCIL OF MAYORS



COUNCIL STAFF

Thomas B. Ricker
Executive Director

Jacqueline L. Forbes
Council Director

Ryan D. Peterson
Planning Liaison

Troy M. Simpson
Planning Liaison

Kane Kendall Council of Mayors

December 4th, 2018
Forest Preserve District of Kane County
Meeting Minutes

Attendance

Monica Meyers - Chair
Geoff Payton
Rob Reilly
Ed Barsotti
Roopa Anjanappa
Bob Greene
Cody Sheriff
Jackie Forbes
Tyler Grace
Jeff Palmquist
Karen Ann Miller
Tom Ricker
John Goreth
Ken Anderson
Beth Stephens
Dave Waden
Jennifer Becker
Jennifer Hughes
Harry Bell
Angela Zubko
Joanne Spitz
John Gamble
Amy Moore
Natalie Zine
Kristy Stone
John Nevenhoven
Colleen Jaltuch
Jerry Culp
Bill Kellum
Amy Moore

Executive Director
Streets Supervisor
Parks Commissioner
Chief Programs Officer
Engineer
City Traffic Engineer
Regional Planning Liaison
Council Director
Management Analyst
Sr. Dir. Of Planning, Research, and Grants
Planner
Executive Director
Director of Operations
Chief of Planning and Operations
Treasurer
Senior Planner
Business Development Analyst
Public Works Director
Administrative Intern
Planner
Commissioner
Chair
Commissioner
Planner
GIS Database Manager
Village Administrator
Project Manager
Superintendent of Parks and Properties
Assistant Superintendent
Commissioner

Kane County Forest Preserve
Village of Sugar Grove
Elburn Parks Commission
Ride Illinois
City of Aurora
City of Aurora
MCCOM
KKCOM
Village of East Dundee
Fox Valley Park District
Kane County Dev. Dept.
KKCOM/KDOT
Kane County Forest Preserve
Kane County Forest Preserve
Fox Valley Bike and Ski Club
City of Elgin
City of Geneva
Village of Oswego
Village of Oswego
Village of Bartlett
Batavia Bicycle Commission
Batavia Bicycle Commission
Batavia Bicycle Commission
Village of Oswego
Village of Bartlett
Village of Elburn
EEI
Geneva Park District
City of Batavia
Batavia Bicycle Commission

I. Opening of Meeting

Bike Ped Committee Chair Monica Meyers called the meeting to order at 2:03 p.m.

II. Approval of October 25th, 2017 Minutes

A motion was made by Monica Meyers to approve the minutes from the October 25th, 2017 KKCOM Bike Ped Committee Meeting. The motion was seconded by Ed Barsotti and passed unanimously.

III. General Business

a. Planning Liaison Update

Troy Simpson gave the PL Update

Changes to Council Staff

There are three staffing changes for the Kane Kendall Council of Mayors since the last Bike/Ped Committee meeting. Jackie Forbes took over for Jennifer Becker as Council Director, Ryan Peterson started as a Regional Planning Liaison and Bicycle and Pedestrian Coordinator on July 9th and Troy Simpson started as a new Regional Planning Liaison on September 11th.

Upcoming Meetings

The next KKCOM Transportation Policy Committee will be taking place on January 17th at The Kane County Government Center Auditorium at 1:00PM, with lunch served at 12:30PM. Funding Opportunities

At the CMAP CMAQ Project Selection Committee meeting on November 1st, the Committee took comments and approved changes to the FFY2020-2024 CMAQ / FFY 2020-2022 TAP Program Development. The next CMAQ/TAP call for projects for consideration in the FFY2020-2024 CMAQ program and FFY 2020-2022 TAP program will open in January 2019. All projects must have Phase 1 Engineering completed by June 1, 2019 to be eligible for funds. Project Applications will be due by March 2019. For more information, visit <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq>.

At the CMAP STP Project Selection Committee meeting on September 26th, the Committee took comments and approved changes to the Shared Fund Application Booklet and the Active Program Management Policies. To gather input on the proposed STP changes, CMAP Staff attended Council meetings multiple times, held extra meetings, and accepted comments throughout the summer. The first call for Shared Fund projects is in January 2019 and Council projects will have a call in January 2020. The Shared Fund includes points allocation toward projects with Complete Streets elements.

Since the last Bicycle and Pedestrian Committee Meeting, the recipients of projects for ITEP Cycle 13 was announced, and the Village of Algonquin received an award of \$1,196,800 for the Main Street Protected Bike Lane Project. The Fox Valley Park District received a \$610,470 award for improvements to the Illinois Prairie Path in Aurora.

New Bike Safety Law

As of August, a new bicycle safety law referred to as the "Dutch Reach Law" has been signed into effect. It encourages drivers to use the hand farthest from the driver side door to open their door when parallel parking. The objective is to get drivers to look behind them when opening their door to spot potential oncoming automobile and bike traffic.

KKCOM Staff Activities

Council Staff attended the launch for the approved CMAP ONTO 2050 plan in Millennium Park on October 10th. CMAP is planning several implementation efforts around the new plan, including the LTA call for projects.

Council Staff attended the 2018 IDOT Fall Planning Conference in Peoria from October 11th

through October 12th. This year's conference included breakout sessions in Revenue Needs, Sources, and Innovative Approaches; Freight, Modeling and Data, Autonomous Vehicles, Intelligent Transportation Systems and a presentation on the Active Transportation Alliance's suburban advocacy program, Bike Walk Every Town.

Other CMAP News

CMAP has launched the My Daily Travel Survey, with an incentive of \$50 per household to participate. The survey is being conducted from August 2018 to May 2019. Those interested can sign up at <https://mydailytravel.com/signup/cmap>.

Save the Date

The next KCCOM Bicycle and Pedestrian Committee meeting will be held in Spring 2019.

IV. Announcements/Updates

a. Bike Ped Coordinator Updates

Ryan Peterson gave the Bike Ped Coordinator Updates

Fox River Trail Signage Program Update

In 2003 the Fox River Trail Signage Program was authored by the Kane County Division of Transportation, Kane County Council of Mayors and the Forest Preserve District of Kane County. The goal of the original plan was to create universal wayfinding, cautionary, and regulatory signs for the Fox River Trail System. The plan recommended useful navigation and safety information, while not detracting from the trail experience by "over-signing". The plan was put into place but there were several inaccuracies during the placement of the signs due to a lack of cohesion within the process.

Since the 2003 Fox River Trail Signage Program was adopted, trail traffic has increased substantially and trails are now viewed as a source of recreation, exercise, transportation and economic opportunity. With the increased exposure of the trail as well as the demand for more signs along the trail, a review and update of the 2003 Fox River Trail Signage Program was requested.

An existing inventory of the system was collected in the summer of 2014 and was field checked in December 2015. The date, coordinates, text location and picture of each sign post were collected, exported and entered into a database. This information was then presented to the Steering Committee.

The update of the Fox River Trail Signage Program is now in the implementation phase. All signs have been delivered to municipalities that ordered signs through the program. Almost all municipalities have started work on placing the new signs and removing the old signs. Many municipalities have already finished their share of signage updates. The remaining municipalities and organizations are aiming to have their signage updates completed by Spring 2019.

KCCOM staff has developed an updated online map for municipalities within the program to view the jurisdiction of each sign and the progress of the program. You can access the map here: <https://arcg.is/yXbmz>.

RAMP Initiative

The Regional Active Mobility Program (RAMP) is a regional bicycle and pedestrian plan centered on collaboration and impactful action. The initiative is based on the recommendations from CMAP LTA plans such as the Fox River Corridor Plan, Aurora's Downtown Master Plan and the Village of Carpentersville Health Impact Assessment; the "Trail Town Fox Valley" Big Ideas Presentation by Trails for Illinois at GreenTown 2017; and the success of Aurora's Zagster bike share program. The program has three main components: bike share, wayfinding, and tourism.

The City of Aurora rolled out bike sharing with Zagster in 2016. The expansion of a bike share program through the region is considered to be the backbone of the Regional Active Mobility Program. In order to maximize the user experience and "first/last mile" transit opportunities a regional membership system has been proposed.

Officials from the City of Aurora have met with CMAP Staff several times in the last few months to discuss the direction of the project. CMAP has recently stated that they will be starting their search for a steering committee in January. The first meeting of the committee will take place in late January.

KKCOM Bike & Pedestrian App

KKCOM staff, along with Kane County GIS staff members, have created a web-based bike and pedestrian app that will allow users to access several transportation maps within one location. The app will provide maps of the Pace Bus routes and stations, Metra lines and stations, dedicated bike lanes, bike trails, local destinations, parking and restrooms, bike shops, and other relevant infrastructure throughout Kane and Kendall County. The app was created to help residents become more knowledgeable about the alternative means of transportation in the region and to enhance the recreational activities of the residents and visitors of Kane and Kendall County. The app can also be accessed through mobile devices and is completely free to use. To access the app visit the site: <http://bit.ly/kkcomapp>.

The app will operate similarly to the app created by DuPage County in 2017. The DuPage County app allows users to use the app to view information about the DuPage County trail system, including parking lots, rest areas, restrooms, popular destinations, bike shops, and emergency assistance facilities. The Kane County app aims to expand on these ideas by offering more transportation options for its users. By offering additional maps, it will allow users to access multiple modes of transportation with greater ease, creating a more robust transportation network.

Any questions or issues regarding the app can be directed to Ryan Peterson, Kane County's Bike & Pedestrian Coordinator. Additionally, if you notice that there are facilities within your municipality or district, please contact Ryan Peterson. You can contact him at 630-444-3243 or at petersonryan@co.kane.il.us.

KKCOM Seminar Series

KKCOM staff will be hosting a seminar series throughout 2019, with various topics of seminars including bike sharing, bikeway design, and bike safety measures. Other topics might include public works training, GIS training, and plan commissioner trainings. The seminars will be aimed towards municipal staff and elected officials but bike advocates and bike committee members are welcome to join. The seminars will be free to elected officials and municipal staff members of Kane and Kendall County.

The first event will be a bike planning workshop covering two topics: bike share and Complete Streets policy. The workshop is being jointly hosted by KKCOM and McHenry County Mayors and Managers. The workshop will be hosted on January 25th at the Elgin Centre. The event will begin at 10:00 am and conclude around noon. Registration for the event will open to the public on Friday. The event is free but we strongly encourage you to register for the event online.

The bike sharing portion of the workshop will focus on the basics of bike sharing, with additional information on the costs, benefits, and impacts of implementing bike sharing in your community. The presentation will be followed by a panelist discussion of those who have implemented bike sharing systems in Kankakee County and Northern Illinois University.

Cody Sheriff, from McHenry County Mayors and Managers, will present on Complete Streets policies at the workshop. Those who attend will leave with a strong foundational knowledge of Complete Streets Policies and practices with a rural-suburban emphasis - in 15 minutes or less! Find out what your neighbors in McHenry County are doing at the county and local level. Those who attend will also be provided a copy of McHenry County Active Communities Workgroup guide on Complete Streets while supplies last.

Following the seminar and a lunch break, will be the first meeting of the steering committee for the RAMP Initiative. There will be no registration for the steering committee meeting.

KKCOM Bike Week

Bike to Work Week is a yearly international event that originated in Europe. It is typically a seven-day event that advocates bicycling for transportation. The event has been steadily gaining popularity in North American cities over the past decade. The event takes place during the second week of May or June and is typically an entire week of citywide cycling supplemented with events. The central aim of the event is to give citizens of a city the opportunity to help the environment and exercise in a fun and social way.

Next year's Bike to Work Week will be May 13-17. The week will culminate in National Bike to Work Day on May 17th. Last year, many companies, governmental departments, and individual residents took part in the Bike Week festivities.

In 2019, KKCOM staff will be organizing the first annual KKCOM Bike Week, which will coincide with the national Bike to Work Week. KKCOM Bike Week will be a series of bicycle planning and programming initiatives throughout Kane and Kendall County to help communities reimagine their streets and roadways and help to provide bike and pedestrian programming during the week. Communities within the KKCOM region will be encouraged to create temporary bike infrastructure during the entirety or portions of the week to show residents different configurations of their existing roads.

These bike infrastructure treatments might include implementing a protected bike lane by installing planters or traffic cones; creating a pedestrian-only street to create a space to host activities during the week; or adding bike shelters at transit and commercial hubs. Other ideas can be simpler in nature, like posting bike lane signs, increased wayfinding signage to nearby amenities, adding lighting to darker portions of paths and sidewalks and/or incorporating more signage encouraging cars to slow down in heavily trafficked areas.

The temporary infrastructure does not necessarily only have to be transportation-related, either. The treatments could include creating pop-up parks or playgrounds, removing automobile parking along a sidewalk lined with restaurants in exchange for outdoor seating, creating seating or outdoor patio spaces in underutilized alley spaces, and/or repurposing underused green spaces into urban gardens/orchards.

KKCOM Bike Week will hopefully provide communities a chance to try different treatments to witness how bicycle infrastructure can positively affect the overall flow of non-automobile modes of travel. If the permanent version of the temporary treatment is too costly or is determined to be ineffective, the treatment can be removed at the end of the week, with little to no cost to the municipality. Conversely, the municipality also has the option to make the treatment permanent if residents have favorable reviews for the experimental treatments.

KKCOM Annual Bike Report

Staff is preparing the first annual KKCOM Bike Report. This report will provide current information on bike and pedestrian infrastructure projects within Kane and Kendall County, while highlighting several key data points that KKCOM staff members believe can assist municipal leaders in guiding their transportation planning for the future. It is the hope of KKCOM staff that the publishing of information regarding past, present, and future projects that it will help the residents of Kane and Kendall County become more informed and knowledgeable about the infrastructure being built in their communities.

This report will also provide recommendations on how these two counties can improve their pedestrian and bike infrastructure and/or programming based on best practices and relevant case studies. These recommendations are not mandatory whatsoever, but simply statements of best practices that have been implemented elsewhere and could potentially be successful in the KKCOM region. Municipalities can choose to utilize these strategies to help strengthen bicycle and pedestrian access, or they can choose other strategies as well.

Not all of the proposed strategies will apply to all municipalities within the KKCOM region.

The report will be released in early January. It will be published on the KKCOM website and shared within the KKCOM newsletter.

b. Director Updates

Monica Meyers gave the Director updates.

Monica suggest a quarterly meeting schedule without a January meeting for 2019.

Kane County Forest Preserve Project Updates

1. The causeway at the Fabyan Villa Forest Preserve is being removed following the re-addition of a bridge. Construction on the bridge should be complete in 2019.
2. Plans for a new access tunnel project in the Raymond St Forest Preserve in Elgin: bid letting in 2019. The project could face some delays due to negotiations with the Union Pacific Railroad.
3. The extension of the Great Western Trail is currently in Phase 2 Engineering and Land Acquisition, which are slated to be complete in 2019. The City of St. Charles and the St. Charles Park District have received funds from the Forest Preserve District to complete their section of the Great Western Trail to the Fox River Crossing.
4. A section of the Fox River Trail north of State St in South Elgin has faced an environmental remediation issue. The project is awaiting the final acquisition of two parcels, at which point it will be shovel-ready. The project will likely be complete in 2019.

c. Local Agency Updates

Fox Valley Park District

Jeff Palmquist gave updates for the Fox Valley Park District

1. The Prairie Path widening and paving project has completed QBs. The consultant selected for Phase 1 and Phase 2 engineering was WBK. The project is targeting a construction letting in 2020.

City of Aurora

Roopa Anjanappa gave updates for the City of Aurora

1. The Montgomery Road Multi-Use Path has been awarded a CMAQ grant.
2. The Edgelawn Dr project to connect to the Virgil Gilman Trail Has completed Phase 1 engineering, and will start Phase 2 next year.
3. A grant application through the joint CMAQ/RTA Access to Transit call for projects was approved by the RTA for improvements to the Aurora Transportation Center. The RTA has included the project in their compiled application and will submit it for a CMAQ grant in early 2019.
4. The City of Aurora has submitted 4 Safe Routes to School applications on behalf of their school districts.

Geneva Park District

Jerry Culp gave updates for the Geneva Park District

1. The district applied for a grant to extend the trail from Wheeler Park to Route 38.
2. The district applied for a grant to extend paths to Peck Farm on the north side.

Ride Illinois

Ed Barsotti gave updates for Ride Illinois

1. Ride Illinois has conducted reviews for over 200 IDOT resurfacing projects. Ed Barsotti

informed the Committee that Ride Illinois is a resource for technical review of local projects as well.

2. Ride Illinois has provided the Bike Safety Quiz, which now comes with an incentive for school districts to include it in their driver's education programming. Schools that do choose to include it will receive an incentive of \$2 per participating student.

Village of Bartlett

Angela Zubko gave updates for the Village of Bartlett

1. The Village of Bartlett has increased its budget for Bike Path maintenance and extension.

Village of Elburn

Rob Reilly gave updates for the Village of Elburn

1. The Village of Elburn is continuing to undertake efforts to create a more bike-friendly environment
2. A future bike path from Blackberry Creek to the train station is being sought.

Oswego

Jennifer Hughes gave updates for the Village of Oswego

1. Wolf's Crossing has completed Phase 1 Engineering, and the Village of Oswego is receiving consultation on design from Ride Illinois
2. A pedestrian was struck in downtown Oswego, and will prompt a plan for improvements for Route 34.
3. The Village is currently planning to connect paths and fill gaps where subdivisions were never built following the recession.

Sugar Grove

Geoff Payton gave updates for the Village of Sugar Grove

1. The Village put in a Safe Routes to School grant application with the Kaneland School District.
2. A public meeting was held in July for the proposed shared-used path and bridge over Blackberry Creek to provide better connectivity to the Virgil Gilman Trail.

City of Batavia

Joanna Spitz, Amy Moore and Bill Kellum gave updates for the City of Batavia

1. Bikes for Batavians is a program provided by the City of Batavia which has awarded over 300 bikes to those in need. Anyone interested can e-mail the Bike Commission or CHIP IN Batavia.
2. The City submitted a Safe Routes to School Grant to fill in sidewalk gaps.
3. A Downtown Signage plan is being developed.

McHenry County

Cody Sheriff gave updates for McHenry County

1. The County passed an Active Transportation Policy in March 2018 which will allow the county to assist municipalities in filling gaps in unincorporated areas.
2. The County continues to undertake joint initiatives with the County Health Department through the McHenry "Mobilizing for Action through Planning and Partnership" MAPP program. MAPP's current planning initiatives are designed to address health priorities.

City of Geneva

Jennifer Becker provided updates for the City of Geneva

1. The City of Geneva's "Explore Geneva" application included bicycle infrastructure information in its basemap.

Engineering Enterprises, Inc.

Colleen Jaltuch gave updates for EEI

1. EEI is currently working with Sugar Grove, Oswego, and the Village of Hampshire on Safe Routes to Schools applications.

Fox Valley Bike and Ski Club

Beth Stephens gave updates for the Fox Valley Bike and Ski Club

1. The club would like members from the KKCOM Bike Ped committee to give a presentation to members of the Fox Valley Bike and Ski Club.

City of Elgin

Dave Waden gave updates for the City of Elgin

1. The City of Elgin recently completed an internal bike map.

Kane Division of Transportation

Tom Rickert gave updates for KDOT

1. A public hearing for the widening of Kirk Rd was held. The selected alternative will include a multi-use path connection to Cherry Lane on the East side of Kirk.
2. Intersection improvements at Fabyan and Kirk will be made, as well as an extension of a multi-use path to connect Fabyan and route 38.

V. Announcements

VI. Next Meeting

The next KKCOM Bike Ped Committee Meeting will be held in the Spring of 2019, in either March or April.

VII. Adjournment

Monica Meyers made a motion to adjourn at 3:46 p.m. The motion was seconded by John Nevenhoven.