

**MAYOR JEFFERY SCHIELKE**  
Council Chairman



**KKCOM**  
**KANE KENDALL**  
COUNCIL OF MAYORS

**Open**  
Council Vice-Chairman



**KANE KENDALL COUNCIL OF MAYORS**  
41W011 Burlington Road  
St. Charles, Illinois 60175  
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**THOMAS B. RICKERT**  
Executive Director  
**JENNIFER BECKER**  
Council Director

## Kane Kendall Council of Mayors

May 11, 2017 9:30 a.m.  
Batavia City Hall, Council Chambers  
Meeting Minutes

### Members in attendance:

Jeffery Schielke	Chairman, Mayor	City of Batavia
Todd Hoppenstedt	Director of Public Works	Village of Montgomery
Bob Hausler	Mayor	City of Plano
Chris Lirot	Road & Bridge Engineer	City of Aurora
Rick Olson	Mayor	City of Sandwich
Brian Schiber	City Engineer	City of Geneva
Carl Schoedel	County Engineer	Kane County
John Skillman	Village President	Village of Carpentersville
Tony Speciale	Director of Public Works	Village of Sugar Grove
Karen Young	Assistant Director Public Works – Engineering	City of St. Charles

### Others in attendance:

Dave Anderson	Former President	Village of Elburn
Rahat Bari	City Engineer	City of Batavia
Jennifer Becker	Council Director	Kane Kendall Council of Mayors
Ryan Bigbie	Intern	Kane County
Steve Bosco	Village Administrator	Village of North Aurora
Kama Dobbs	Senior Program Analyst	CMAP
Jackie Forbes	Planning Liaison	Kane Kendall Council of Mayors
John Fortman	Vice President	Transystems
John Laskowski	Public Works Director	Village of North Aurora
Ryan Lindenmuer		
Tom Magolan	Programming Engineer	IDOT District 3
Amy McSwane	Treasurer	HLR Engineering
Tom Rickert	Director	Kane/Kendall Council of Mayors
Brad Sanderson	Vice President	EEl/City of Yorkville
Demetri Skoufis	Community and Legislative Affairs	Metra
Marilyn Solomon	Field Engineer	IDOT District 1
Tim Sjogren	Senior Transportation Engineer	Kimley-Horn
Ed Szydowski	Engineering Manager	Village of Carpentersville
Mike Sullivan	Area Programmer	IDOT
Tom Talsma	Vice President	EEl

### I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:37 a.m. All attendees introduced themselves.

### II. Approval of the Meeting Minutes

A motion was made by Carl Schoedel to approve the November 29, 2016 meeting minutes. The motion was seconded by Todd Hoppenstedt and passed unanimously.

### III. Action Items

#### A. Approval of FFY17-FFY21 STP Program

Tony Speciale, Transportation Policy Committee Chair, asked Council Director Jennifer Becker to review the FFY17-FFY21 STP Program memo in the packet. Tony Speciale made a motion to approve the FFY17-FFY21 STP Program. The motion was seconded by Carl Schoedel and passed unanimously.

**B. Approval of FY18 Regional Planning Liaison services**

Jennifer Becker explained that the contract for Regional Planning Liaison services is approved annually and the positions are funded using Unified Work Program (UWP) funding. The funding comes to us through CMAP as part of the Council of Mayors program. Chairman Schielke discussed the planning liaison program and how there is money distributed by the Council and it is worthwhile to be an active member. Tony Speciale made a motion to approve the agreement and Mayor Bob Hausler seconded. The agreement passed unanimously.

**IV. General Business**

**A. Director's Report**

Council Director Jennifer Becker gave the Director's report

**Grant Opportunities**

IDOT has announced a call for Highway Safety Improvement Program (HSIP) projects for FY 2019. The anticipated funding level is approximately \$35 million which includes \$20 million in unobligated funds from the last call. Council staff encourages all municipalities to submit applications for this call. Applications are due by Friday, June 2nd and you can read the IDOT circular letter for more information:

<http://bit.ly/2q7u69U>

CMAP and RTA have opened their Local Technical Assistance (LTA) and Community Planning program call for projects on May 5<sup>th</sup> and applications are due on Thursday, June 29<sup>th</sup>. The RTA Community Planning program has expanded the available project types for funding:

- Expanded Criteria for TOD Plan Updates
- TOD Zoning Code for Transit Corridors
- Developer Panels for Transit Corridors
- Transit Neighborhood Mobility Plans
- Special Funding Districts

Visit the CMAP Local Technical Assistance page to see more information and access the application

<http://www.cmap.illinois.gov/programs-and-resources/lta>

**2017-2018 Kane and Northern Kendall County Bike and Highway Maps**

The updated 2017-2018 Kane County Highway and Kane & Northern Kendall Counties Bicycle Maps will be available soon. Kane County Division of Transportation and Kane Kendall Council of Mayors provides the maps for free and encourages all of our partners to display and distribute them in their offices. Contact Council staff with any questions: [planningstaff@co.kane.il.us](mailto:planningstaff@co.kane.il.us).

**Transport Chicago Conference**

Mark your calendars for the next Transport Chicago conference on Friday, June 9th at the Holiday Inn Chicago Mart Plaza, 350 West Wolf Point Plaza, Chicago. The Conference explores a broad range of transportation modes and issues and includes breakout learning sessions where attendees can learn about the latest trends, research, and emerging technology in the transportation field. This event regularly attracts over 300 academics and professionals from the Chicago region and beyond, offering an excellent opportunity for the transportation community to make connections and share experiences. Visit

<http://www.transportchicago.org/registration-2017.html>

**CMAP News**

Alternative Futures Forum Series:

From April through August 2017, CMAP will highlight five "alternative futures," each with a distinct set of factors that could significantly shape our region for decades to come. CMAP and its partners will host monthly ON TO 2050 Alternative Futures Forums, inviting people to imagine the challenges and opportunities of these trends. On June 22nd, the topic is "Harnessing Technology for Future Mobility" and will be held from 9:00 a.m. - 10:30 a.m. at IIT Chicago. Registration information is coming soon.

Walkable Communities Survey:

CMAP has launched the next survey as part of the Alternative Futures assessment process for ON TO 2050. A different topic is featured each month and the future for May is Walkable Communities. Please take a

few minutes to take the survey at <https://walkable.metroquest.com/> and visit the CMAP Walkable Communities website to watch a video and read the accompanying memo. <http://www.cmap.illinois.gov/onto2050/futures/communities>.

**ON TO 2050 Kiosks:**

Weigh in on the five ON TO 2050 Alternative Futures with one of the CMAP iPad kiosks at public locations across the region. Each has five engaging apps for users to learn about and comment on a future with Changed Climate, Walkable Communities, Innovative Transportation, Constrained Resources, or Transformed Economy. In Kane County, the kiosks are located at the Kane County Government Center building at 719 S. Batavia Avenue, Geneva, and Waubensee Community College, Sugar Grove campus. In Kendall County, the kiosks are located at the Kendall County Health Department, 811 John Street, Yorkville and Village of Oswego village hall at 100 Parkers Mill. Click on the link for a map of current locations, as the kiosks will move around this summer. <http://www.cmap.illinois.gov/onto2050/futures/kiosks>

**Census Workshop - Poverty Data:**

CMAP will present its final U.S. Census workshop for the year, featuring poverty data, on Wednesday, May 17, from 10:00 to 11:30 a.m., at CMAP offices. A limited number of laptops will be available and pre-registration is required. Contact Jon Hallas ([jhallas@cmap.illinois.gov](mailto:jhallas@cmap.illinois.gov) or 312-386-8764) to RSVP or for more information.

**Save the Date**

The next KKOM Transportation Policy Committee Meeting will be held on Thursday, July 20<sup>th</sup> at 12:30 p.m. in the Kane County Government Center Auditorium in Geneva.

**B. Council of Mayors Executive Committee Report**

Chairman Schielke provided the update. The Council of Mayors Executive Committee met on January 10<sup>th</sup>, where the committee approved the FY2018 Unified Work Program (UWP) request to fund the regional planning liaison program and \$11.8M in advanced funding for seven projects in the region. CMAP Executive Director Joe Szabo had a discussion with the committee about the need to update the agreement between the Councils and the City of Chicago for programming STP funding. Mayor Schielke announced the Vice Chairman opening on the Council. He is not a voting member of the COM Executive Committee and therefore the Vice Chairman position is important for our Council. There are 4-6 meetings a year downtown at the CMAP office. A special meeting will be held to select a Vice Chairman.

**C. Surface Transportation Program Update**

Marilyn Solomon, Field Engineer with IDOT District 1, reported on the status of the STP and CMAQ programs. She discussed the update to the Bureau of Local Roads Manual which is progress. Chapters 5, 21, and 44 are being updated now. Marilyn requested that kickoff meetings be scheduled through the planning liaisons and an updated PPI be submitted prior to the meeting unless the sponsor is waiting on funds.

**D. CMAP Staff Report**

Kama Dobbs, CMAP Senior Program Analyst, updated the committee on the CMAQ and STP status. All Councils obligated \$54M of the regions allotment with KKOM obligating \$9M. CMAQ spent about a third of what is programmed. CMAP received 105 applications for the CMAQ call for projects held earlier this year. The staff recommended program of projects will be released in July and approved in October. A special conformity analysis was released for the I-290 future project and comments are due by Tuesday, May 30. The City of Chicago is now accepting applications for Drive Clean Fast Charging projects. The projects must take place in Cook, DuPage, Kane, Lake, McHenry, or Will counties. Applications are due July 31<sup>st</sup>. A 2018 ITEP call for projects will open on October 2<sup>nd</sup> and are due December 1<sup>st</sup>.

Both the U.S. House of Representatives and the Senate have approved a repeal of the U.S. DOT rule on "MPO Coordination and Planning Area Reform" and is awaiting the President's signature. A state bill requiring live streaming of CMAP Board meetings was in hearings yesterday. This is a recommendation to change the effective date from "immediately" to the end of the year. Registration is open for the next Alternative Futures forum, "Harnessing Technology for Future Mobility" on Thursday June 22<sup>nd</sup> from 9:00-10:30 a.m.

CMAP is starting on a project to develop a multi-jurisdictional vision to guide future capital investments, coordinate transportation operations, and recommend policy and management strategies for the existing expressway system in northeast Illinois. Transit, freight, community impacts, and revenue will all be key aspects of the vision. CMAP has released a new ON TO 2050 strategy paper, "Tax Policy and Land use Trends" which analyzes the interdependence of local tax revenues and types of development that

municipalities pursue. The application deadline for the Future Leaders in Planning (FLIP) program for high school students has been extended through June.

Chairman Schielke discussed the history of NIPC and CATS and how CMAP is not a political organization. He expanded on the STP funding allocation meetings being held now. There is a large unobligated balance that needs to be spent. Some projects are awarded funding but languish, sometimes because the local agencies cannot come up with the local match. FHWA is reviewing how the funding is allocated.

**E. Transportation Improvement Program Update**

*IDOT Program Report:* Mike Sullivan, IDOT D1 Area Programmer, reviewed the summary sheet for the IDOT projects report. He indicated new information is in bold.

Tom Magolan, IDOT D3 Program Engineer, gave the update for District 3. He announced the June letting is coming up. Two major projects are sections of Route 47 from Grundy County north which should be finished in the summer. Also a project on Route 34 in Yorkville should be done next summer. IDOT will release the MYP any day and there will be bridge funding announced with it. Safe Routes to School may have a call later this year and a call for ITEP projects is coming soon.

*Illinois State Toll Highway Authority Report:* Vicky Czuprynski was unable to attend.

*RTA Report:* Andy Plummer was unable to attend and Jackie Forbes provided the RTA update. She gave an overview of the RTA Regional Transit Strategic Plan explaining what it is, why it is important, and how the RTA is working on it. The process started in 2016 and throughout 2017 RTA staff will be sharing results and asking for input on priorities and strategies. The draft Regional Transit Strategic Plan will be available for public comment in fall of 2017 and adopted by the RTA Board in 2018. She reviewed specifics of the RTA 2017 Budget and reminded everyone that the RTA is a partner in the Local Technical Assistance program and the call for projects is open now. There are new project types identified by the RTA and a symposium is scheduled for Tuesday May 16<sup>th</sup> and a virtual information session on Thursday May 18<sup>th</sup>. Applications will be reviewed in July and August with a public comment period open in September. The program of projects will be finalized in October.

Finally, she reviewed the Transit Performance Measures 2015 Regional Peer Review which compares how the transit system performs relative to the ten largest systems in the U.S. The RTA region ranked in the top half of all but two measures and stands out as having the lowest operating cost per passenger mile and highest number of miles between major mechanical failures. The RTA did not rank well in addressing its capital funding needs where it is spending 60% less per resident than the New York are in transit infrastructure.

Mayor Schielke reminded everyone that Kendall and DeKalb Counties are not a part of the RTA and it is important the Counties hear the RTA and Service Board updates. An example is hearing about the bus on shoulder program providing facilities to get to O'Hare. They need to bring people to the RTA service area. They are still using the 1976 boundaries.

*Metra Report:* Demetri Skoufis, Community and Legislative Affairs, congratulated the newly elected mayors and explained his role at Metra. He reviewed the 2016 ridership information. It was down 1.5% from the prior year and there were 80.4M passenger trips. The lower ridership is attributed to the fare increase and lower gas prices. 23.7% of tickets sales were on Ventra in 2016. The usage was higher in December. For performance, trains were on-time 95.1%, which met the Metra goal of 95%, and have been on-time for the past 25 months. He reviewed the third track project on the UP West line and the Z100 Bridge on the Milwaukee District West line. Metra continues to plan for modernizing its fleet and will expand the facility where cars are rehabilitated so they can increase the number completed. Regarding the BNSF extension into Kendall County, they have to consider right of way, infrastructure improvements and environmental considerations. The environmental visits cannot be started until the other tasks are complete. They hope to start working on this project this summer. Finally, Don Orseno is retiring and Metra is conducting a national search for a successor.

*Pace Report:* Martin Sandoval, Community Relations Representative, handed out a folder with information on Pace. He explained they assist with design at the development level, business relocation and help major businesses like Amazon and Motorola with employee origin mapping. He also discussed the van pool and rideshare programs. Mayor Schielke mentioned that he serves on the Pace board and there are many routes that use the I-55 bus on shoulder lanes and they are coming soon to I-90.

*Kane County Report:* Carl Schoedel, Kane County DOT Engineer, updated everyone on the Longmeadow Parkway project. Currently, he is working on a national task force where they are discussing how to make federal projects work better.

**V. Other Business / Announcements**

- A. Jackie Forbes reviewed the new STP methodology with the committee, informing them it was adopted by the Transportation Policy Committee earlier in the year. She went over highlights of the new version.
- B. Mayor Schielke thanked Daryl Devick, Ed Ritter, and Dave Anderson for their service to the Council.

**VI. Next Meeting**

The next meeting of the Council will be in July 2017.

**VII. Adjournment**

A motion was made to adjourn by Carl Schoedel and seconded by Bob Hausler. The meeting was adjourned by unanimous consent at 11:05 AM.

**MAYOR JEFFERY SCHIELKE**  
Council Chairman



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**PRESIDENT JOHN SKILLMAN**  
Council Vice-Chairman



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**THOMAS B. RICKERT**  
Executive Director  
**JENNIFER BECKER**  
Council Director

## Kane Kendall Council of Mayors

July 13, 2017 9:00 a.m.  
Batavia City Hall, Council Chambers  
Meeting Minutes

### **Members in attendance:**

Jeffery Schielke	Chairman, Mayor	City of Batavia
Fran Klaas	County Engineer	Kendall County
Dale Berman	President	Village of North Aurora
Jennifer Hughes	Director of Public Works & City Engineer	Village of Oswego
Rick Olson	Mayor	City of Sandwich
Brian Schiber	City Engineer	City of Geneva
Carl Schoedel	County Engineer	Kane County
John Skillman	Village President	Village of Carpentersville
Tony Speciale	Director of Public Works	Village of Sugar Grove
Chris Lirot	County Engineer	City of Aurora
Karen Young	Assistant Director Public Works – Engineering	City of St. Charles
Chuck Nelson	Deputy Mayor	City of Aurora

### **Others in attendance:**

Scott Gryder	Chairman	Kendall County Board
Ryan Bigbie	Planning Liaison	Kane Kendall Council of Mayors
Jennifer Becker	Council Director	Kane Kendall Council of Mayors
Tom Rickert	Executive Director	Kane Kendall Council of Mayors
Kama Dobbs	Senior Program Analyst	CMAP
Tom Magolan	Program Engineer	IDOT
Demetri Skoufis	Community & Legislative Affairs	Metra
Marilyn Solomon	Field Engineer	IDOT
Mike Sullivan	Area Programmer	IDOT
Scott Marquand	Project Manager	HR Green
Brian Fairwood	Principal	Transystems
Jim Bibby	Principal	Rempe-Sharpe
Amy McSwane	Treasurer	HLR
Jarrold Cebulski	Director of Transportation	Patrick Engineering
Ed Szydowski	Engineering Manager	Village of Carpentersville
Andrea Podraza	Assistant City Engineer	City of Batavia
Dave Waden	Senior Planner	City of Elgin

### **I. Opening of Meeting**

Chairman Jeffery Schielke called the meeting to order at 9:00 a.m. All attendees introduced themselves.

### **II. Approval of the Meeting Minutes**

A motion was made by Carl Schoedel to approve the May 11, 2017 meeting minutes. The motion was seconded by Dale Berman and passed unanimously.

### III. Action Items

#### A. Approval of Vice-Chairman

A motion was made by Carl Schoedel to approve President John Skillman as the new Vice-Chairman. The motion was seconded by Mayor Olson and passed unanimously.

### IV. General Business

#### A. Director's Report

Council Director Jennifer Becker gave the Director's report.

##### New Planning Liaison – Ryan Bigbie

We have a new Regional Planning Liaison, Ryan Bigbie. Ryan recently graduated from Elmhurst College and started with us on June 12th. He is also serving as the Bicycle and Pedestrian Coordinator and will be working on the Fox River Trail Signage project along with the other PL duties.

##### 2017-2018 Kane and Northern Kendall County Bike and Highway Maps

The updated 2017-2018 Kane County Highway and Kane & Northern Kendall Counties Bicycle Maps are in! Copies are available at the registration table today. You can find electronic versions on the KDOT website: <http://www.co.kane.il.us/dot/> and KCOM website: <http://www.kkcom.org/>. Printed maps are available for pickup at the KDOT office, 41W011 Burlington Rd., St. Charles, Building A from 8:00 am – 4:00 pm. Order forms for maps are available on the KCOM website here: <http://www.kkcom.org/BikePedInfo.aspx>. Contact Ryan Bigbie with any questions at [bigbieryan@co.kane.il.us](mailto:bigbieryan@co.kane.il.us).

##### Early Notice – ITEP Call for Projects

The next Illinois Transportation Enhancement Program (ITEP) call for projects is coming up on October 2nd. Applications will be accepted until December 1st. This program provides funding to improve aspects of the transportation experience by focusing on the environmental, historic, cultural, and aesthetic infrastructure while expanding travel options to users. KCOM staff is available to assist any community or agency in developing or reviewing an application.

##### CMAP News

Draft ON TO 2050 Preview Report:

Please submit comments by Thursday, August 3rd, on the ON TO 2050 Draft Preview Report at <https://goo.gl/na3ei2>. This document describes likely ON TO 2050 recommendations organized by the three overarching principles of resilience, inclusive growth, and prioritized investment. CMAP will incorporate feedback and release the final version in October 2017. A draft of the full ON TO 2050 plan will be released for comment in June 2018, with adoption scheduled for October 2018.

##### Alternative Futures Forum Series:

From April through August 2017, CMAP is highlighting five “alternative futures,” each with a distinct set of factors that could significantly shape our region for decades to come. Two forums are open for registration now:

- *The Future of Economic Opportunity* on Wednesday, July 19th from 4:00 – 5:30 at the Homewood-Flossmoor Auditorium in Homewood.
- *Doing More with Less in 2050* on Tuesday, August 15th from 4:00 – 5:30 at the Libertyville Civic Center.

More information on each forum and a link to the registration page is available on the CMAP website at: <http://www.cmap.illinois.gov/onto2050/forums>

Save the Date: The next KCOM Transportation Policy Committee Meeting will be held on Thursday, October 19th at 12:30 p.m. in the Kane County Government Center Auditorium in Geneva.

#### B. Council of Mayors Executive Committee Report

Chairman Jeffery Schielke provided the update report. The Council of Mayors Executive Committee met on May 23, 2017. The committee approved \$6,569,891 in advanced funding for 16 projects in three councils. IDOT provided a Local Roads update and information about the implementation of the Grant Accountability and Transparency Act (GATA). Staff distributed the STP- Locally Programmed expenditure report noting the region has so far obligated \$67.6 million in federal fiscal year 2017.

An update about the progress of the STP working group was given followed by discussion and feedback from the committee.

Staff gave a presentation about the ongoing Local Technical Assistance (LTA) project in Franklin Park to illustrate how CMAP works with municipalities through LTA. Staff gave an update about the development of the ON TO 2050 Financial Plan for Transportation and introduced the Regional Expressway Vision project.

The next meeting is scheduled for July 18, 2017

**C. STP Allocation Working Group Update**

Chairman Jeffery Schielke gave an overview on how the FHWA is mandating \_\_\_\_ to sub allocation.

Nothing has been approved, although the group is working closely together to come to a consensus.

Kama Dobbs was then asked for a summary of the draft proposal. The STP group has met and there is a draft proposal. Funds will now be allocated to a shared pool throughout the region. There is a performance based distribution as well as adding supplemental qualifications to the method. Active program management will be in place to make sure projects are continuing forward and making progress. CMAP staff came up with the idea for the regional pot of allocated funds. Chairman Jeffery Schielke said there were problems with other councils management – that they load projects on, don't have a match, then hold the money and do not spend down. FHWA had some issues with expenditures on the region.

**D. Surface Transportation Program Update**

Marilin Solomon gave the report. The FHWA coordination meeting took place on July 11. There was only one update which was the project in Sugar Grove, Bliss at 47. For local roads, Carmen has now moved to design at IDOT and Dave Herman will be taking over her projects for the time being.

**E. Transportation Improvement Program Update**

*Metra Report:* Demetri Skoufis, Community and Legislative Affairs, congratulated the newly elected mayors and explained his role at Metra. He reviewed the 2016 ridership information. It was down 1.5% from the prior year and there were 80.4M passenger trips. The lower ridership is attributed to the fare increase and lower gas prices. 23.7% of tickets sales were on Ventra in 2016. The usage was higher in December. For performance, trains were on-time 96.1%, which met the Metra goal of 95%, and have been on-time for the past 26 months. The Route 59 Metra stop continues have the most riders with 5700 people per day. He reviewed the third track project on the UP West line and the Z100 Bridge on the Milwaukee District West line. Metra continues to plan for modernizing its fleet and will expand the facility where cars are rehabilitated so they can increase the number completed. Looking to get 302 new cars at a cost of \$700,000 each. Regarding the BNSF extension into Kendall County, they have to consider right of way, infrastructure improvements and environmental considerations. The environmental visits cannot be started until the other tasks are complete. Demetri also talked about the Safety Train Excursion which is happening Friday, July 14 from Union Station out to National Street in Elgin.

*IDOT D3 Local Report:*

FY2022 Local Major Bridge Program funding announcements were made with the release of the IDOT multi-year program on May 26, 2017. Letters to the local agencies will also be sent. FY2023 applications will be solicited in late July.

FY2019 Local HSIP applications were due on June 2, 2017. Applications have been reviewed by the central safety committee. Project announcements will be made at the end of July.

Safe Routes to Schools Program – The bureau of Safety Programs and engineering has indicated there will likely be another solicitation this year, but it will likely be later in the year.

Illinois Transportation Enhancement Program – The office of Planning & Programming has announced they will accept applications for ITEP projects again this fall. Project applications will be accepted October 2 through December 1. The program guidelines and application information will be updated on the ITEP website in the near future.

FY2019 Truck Access Route Program – Applications for the TARP will be solicited again in late July.

Monthly Motor Fuel Tax – The State of Illinois now has a budget in place. Monthly MFT distributions will continue as normal.

Qualification Based Selection for Engineering and Professional Services. – Chapter 5 of the BLRS Manual was updated and released on May 31, 2017. The new QBS requirements are in effect for engineering services using federal funds in excess of \$25,000.



**V. Other Business / Announcements**

- A. IDOT QBS Process

**VI. Next Meeting**

The next meeting of the Council is on call.

**VII. Adjournment**

A motion was made to adjourn by Carl Schoedel and seconded by Tony Speciale. The meeting was adjourned by unanimous consent at 9:47 AM.