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Troy M. Simpson
Planning Liaison

DATE: January 23rd, 2020
TO: 2020 STP-L Applicants
FROM: Council Staff
RE: FY2021-2025 KKOM STP-L Call for Projects

The KKOM STP-L Call for Projects for FFY2021-FFY2025 opened on January 15th, 2020. We would like to thank those who attended our workshops and have information to share with potential applicants:

Schedule (Tentative)

[2020 Deadlines and Actions](#)

This schedule is most applicable to municipal budgeting/planning. It details approval/award determination and the earliest possible lettings in 2021.

Council Marks (Draft- assumed)

[\[DRAFT\] FFY21-FFY25 Council STP-L Marks](#)

These marks are only estimates and are provided to demonstrate exact limitations on Council STP funds in each year. Project sponsors should review their total project STP request against these numbers in each fiscal year and keep in mind that if a phase cannot fit, it cannot obligate in that year. Projects may have gap years, ex. Phase 2 2022, ROW 2023, CON CE 2025 (skipping a program year).

Scoring

[KKCOM STP Methodology](#)

[KKCOM STP Programming Policies and Procedures](#)

These documents provide the scoring methodology and programming rules for the KKOM STP program. The Methodology applies more to scoring, where the Policies and Procedures apply more to administrative provisions.

Application Supplement

[KKCOM STP-L Application Supplement](#)

This document is required solely to provide KKOM staff information on projects that is not easily or not at all presented in the eTIP. The document is essentially the KKOM methodology in spreadsheet form.

[GATA Uniform Application \(STP Version\)](#)

Technical Guidance

[eTIP User Guide](#)

[eTIP Sample Project](#) (with eTIP User Guide pages for reference)

All of the above documents are available on the [STP Program](#) page of the KKOM website. Instructions on how to start the application process are on the following page.

General Instructions:

eTIP

This is the web interface for CMAP's Transportation Improvement Program. You will use this to enter most of the information you have regarding your project, as well as attach supporting documentation.

1. Navigate to the [eTIP webpage](#).
2. Create an account (if not created prior)
3. Log in and select "Amend CFP".
4. "Create New Project" or "Add Funding to Existing Project".
5. Fill out/modify application (see the *eTIP User Guide* and *eTIP Sample Project Application* above for how to enter data into each field and save/submit)

KKCOM STP-L Application Supplement

1. Review "Info and Resources" tab for a summary of scoring methods, resources, and where information should be indicated.
2. Fill out all applicable information under the "STP-L Application Supplement" tab (Information provided in the eTIP and Application supplement covers sections A and B of the STP Methodology.)
3. Check the eTIP attachments checklist tab to ensure that all requirements have been met.
4. Attach the supplement in the eTIP application with all other documents under the "documents" tab.

Those with questions feel free to e-mail planningstaff@co.kane.il.us with "2020 CFP Question" in the subject line so staff can track to make a list of FAQs.